

Board of Education
Mainland Regional High School
Linwood, New Jersey

August 18, 2014

1.0 **CALL TO ORDER**

The Regular Meeting of the Board of Education of the Mainland Regional High School District of Atlantic County was called to order at 7:00 p.m. on the above date in the Executive Conference Room, located in the Mainland Regional High School Building in Linwood, New Jersey; President Ojserkis presiding.

2.0 **SALUTE TO THE FLAG**

3.0 **COMPLIANCE WITH SUNSHINE LAW**

Ms. Ojserkis duly noted that adequate notice of this meeting of the Board of Education was provided by the Board Secretary's office on June 4, 2014, to newspapers, Municipal Clerks and was posted on the bulletin board located in the main school entrance specifying time, place, and date in compliance with the Open Public Meetings Act – Chapter 231, P.L. 1975.

4.0 **ROLL CALL AND VERIFICATION OF QUOROM:**

Present – Messrs. Broomall, Harvey
Ms. Cupo, Gorski, Gray, Siegel
President Ojserkis

Absent – Messrs. Jungels, Person

Superintendent Previti, Business Administrator/Board Secretary Jensen, Principal Marrone, Assistant Principals O'Neal and Burns, and Guidance Director Lichtenwalner were also present.

5.0 **STUDENT REPRESENTATIVE'S REPORT:**

None

6.0 **SPECIAL REPORTS:**

Mr. Kevin Burns - presented EVVRS/HIB Report for Reporting Period 2 (January 1 – June 30, 2014).

Discussion followed regarding the HIB investigation process and outcomes.

Mr. Nathan Lichtenwalner - presented the Class of 2014 Outcome Report. Discussion followed regarding college visitations to Mainland Regional High School and the Instant Decision Program scheduled for

December.

Discussion followed regarding communication with other Community Colleges within New Jersey.

Aquatic Commission - Ms. Jensen reported that the Commission did not meet in August, but will be meeting in September to discuss the fee structure.

MRCP - Ms. Siegel requested the status of the MRCP attending Freshman Orientation. It would be a good opportunity for Freshman parents to become involved with the organization.

7.0 **EXECUTIVE SESSION:**

Ms. Ojserkis called for a motion to enter into Executive Session.

Ms. Gray made a motion to enter into Executive Session to discuss Personnel and Student Matters.

Be it resolved by the Mainland Regional High School Board of Education that pursuant to the Open Public Meetings Law (NJSA 10:4-1 et seq) that it shall, at the Call of the Chair, enter into an Executive Session to discuss Personnel and /or Litigation and/or Negotiations and/or Student Security and that the information discussed at this meeting can be disclosed to the public only upon formal written request to the Secretary of the Board of Education and it thereafter has been reviewed at the next Work, Special or Regular Meeting to determine if the time and circumstances would then be appropriate to disclose the information discussed.

Ms. Cupo seconded the motion.
Roll call vote was unanimous. Ayes (7)

Dr. Harvey moved items 8.0 – 9.2

8.0 Motion to approve the Regular Meeting minutes of July 14, 2014.

Minutes

- 9.0 Motion acknowledging receipt of the Treasurer's Report and the Secretary's Report which are in agreement for the period of June 30, 2014 as filed with the Board.
- 9.1 Motion acknowledging receipt of the Cafeteria Reports for the period of July 1, 2013 – June 30, 2014.
- 9.2 Motion acknowledging receipt of the M.R.H.S. Aquatic Center Report for the period of July 1, 2013 – June 30, 2014.

Ms. Siegel seconded the motion.

Roll call vote was unanimous. Ayes (6), Abstention (1) Ms. Gray

10.0 **COMMUNICATIONS:**

Ms. Jensen informed the Board they are registered for the Annual NJSBA Conference being held in Atlantic City at the end of October. The dates, seminar schedules and training schedules will be sent to the Board.

11.0 **PRESIDENT'S REPORT:**

President Ojserkis commented on the extremely busy summer and welcomed Kate Villano to the Administrative team.

President Ojserkis announced that Ray Romito has been appointed as the MREA President.

President Ojserkis congratulated Dr. Previti, Mr. Carter and Administration on the upgrades to the facility and grounds.

President Ojserkis announced the tremendous support from Atlantic Care, Shore Memorial Hospital and a local physician for their donations regarding the purchase of AED's.

12.0 **SUPERINTENDENT'S REPORT:**

Dr. Previti discussed his report that he submitted to the Board prior to the meeting.

Discussion followed regarding:

Alumni feedback regarding their experience at Mainland Regional High School and college preparation.

Standard Response Protocol in all four Districts.

Status of Policies and Policy manuals.

Status of Infinite Campus and Administration's hard work regarding data conversion.

Lease Purchase for technology equipment.

AED Plan and the definition of “reasonable response” time being 2-3 minutes. Reported plans are on-going for the beginning of school and Freshman Orientation

13.0 **MEETING OPENED TO THE PUBLIC:**

Ms. Joy Brown of Northfield discussed the current condition of the tennis courts. Dr. Previti responded that the tennis courts are scheduled to be repaired next week.

14.0 **EDUCATION:**

Dr. Harvey moved items 14.1 – 14.3

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| 14.1 | Motion to approve the Fall 2014 Marching Band events and competitions. | Band |
| 14.2 | Motion to approve the Tuition Contract Agreement between the Atlantic County Vocational School Board of Education and the Mainland Regional High School Board of Education for educational services for the Academy and Pathway programs for the 2014-2015 school year. | Tuition |
| 14.3 | Motion to approve Senior Privilege in accordance with Policy #5118 for Student #156540, a Senior at Mainland Regional High School. | Sr. Privilege |

Ms. Cupo seconded the motion.
Roll call vote was unanimous. Ayes (7)

15.0 **PERSONNEL:**

Ms. Gray moved items 15.1 – 15.11

Motions relative to staff appointments are presented by the Committee with the recommendation of the Superintendent and are subject to Chapter 116, P.L. 1986.

- 15.1 Motion to approve substitutes for the 2014-2015 school year. *Indicates emergency hiring procedures from County Office. Subs
- Samantha Curry All Areas
Leslie Kronemeyer* 10-Month Teacher of World Language Spanish
Sandra Spare All Areas
Andrea Tsikouras All Areas
Jenny Waller* 10-Month Teacher English
Stephen Warrington All Areas, Physical Education, Driver Education
- 15.2 Motion to approve Anne Cancelmo as a Substitute Teacher in Special Education at a salary of \$41,944 (BA, Step I), effective September 1, 2014. She will be replacing Elizabeth Feld, who is on maternity leave.*Prorated Sub. Teacher
- 15.3 Motion to approve the Mainland Regional High School District Organizational Chart for the 2014-2015 school year. Organiz. Chart
- 15.4 Motion to approve Maternity Leave request for Christine Rivera Special Education and Science from tentatively October 1, 2014 to December 15, 2014. Christine will be using her accumulated personal days. Maternity Leave
- 15.5 Motion to approve Andrea Tsikouras as a Substitute Special Education Aide due to a maternity leave at a salary of \$27,598, Special Education Aide, Step 1, effective September 1, 2014. *Pro-rated. Sub. Teacher
- 15.6 Motion to approve Michael Shaughnessy as a Substitute Special Education Aide due to a maternity leave at a salary of \$27,598, Special Education Aide, Step 1, effective September 1, 2014. *Pro-rated. Sub. Teacher

- 15.7 Motion to approve the following appointment of Part-time School Bus Drivers for the 2014-2015 school year. Bus Drivers

Don Applegate	Nancy Gaskill
Sandra Asimos	Pat Hughes
Albert Butterhoff	Christine Jensen
Victor Caraballo	Tony Kennedy
Nancy DeClerk	Robert Morton
Tracey Faulkner	Mary Normil
Joe Fiore	Maureen Ruf
Regina Fisher	Jim Ryan
Jeff Galupo	Charles Schoeller
Terry Garrison	Atanas Tsvetanov

- 15.8 Motion to approve the Athletic Coaches and Co-Curricular appointments for the 2014-2015 school year. Pending receipt of criminal history clearance. Co-Curr.

- 15.9 Motion to appoint Jason Kaczmarski as a Special Education Aide Step I, at a salary of \$27,598 for the 2014-2015 school year effective September 1, 2014. This position is for an incoming student from an outside placement. Spec. Ed. Aide

- 15.10 Motion to approve a Webmaster stipend for the 2014-2015 school year per MREA contract, Appendix E, Group E. Webmaster Stipend

- 15.11 Motion to appoint Kurt Faragher as the District's Webmaster at a stipend under Schedule E of the negotiated contract of \$3,506 for the 2014-2015 school year effective September 1, 2014. Webmaster

Ms. Cupo seconded the motion.

Roll call vote was unanimous. Ayes (7)

16.0 **FINANCE AND FACILITIES COMMITTEE:**

Mr. Broomall moved items 16.1 – 16.5 and 16.7 - 16.21

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| 16.1 | Motion to approve Invoices in the amount of \$185,296.60 for the 2013-2014 School Year. | Invoices |
| 16.2 | Motion to approve Invoices in the amount of \$1,031,678.69 for the 2014-2015 School Year. | Invoices |
| 16.3 | Motion to approve Purchase Orders in the amount of \$224,043.17 for the 2013-2014 School Year. | Purch.
Orders |
| 16.4 | Motion to approve Purchase Orders in the amount of \$2,956,040.90 for the 2014-2015 School Year. | Purch.
Orders |
| 16.5 | Motion to approve Student Activity Invoices in the amount of \$16,996.30 for the 2014-2015 School Year. | Student
Activities |
| 16.6 | Motion to approve Athletic Invoices | Pulled From
Agenda |
| 16.7 | Motion to approve Food Service Invoices in the amount of \$2,355.65 for the 2014-2015 School Year. | Food Serv.
Invoices |
| 16.8 | Motion to approve the Board Secretary's Monthly Certification. | Certif. |

Board Secretary's Monthly Certification:

Pursuant to N.J.A.C. 6:20-2A.10(d)*, I certify that as of July 31, 2014, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1.

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| 16.9 | Motion to approve the Board Secretary's Monthly Certification. | Certif. |
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Board Secretary's Monthly Certification:

Pursuant to N.J.A.C. 6:23-2.11 (c) 2*, I certify that as of July 31, 2014, no anticipated changes in revenue amounts and sources which would enable the district from meeting the financial obligations for the remainder of the school year.

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| 16.10 | Motion to approve the Board Secretary's Monthly Certification. | Certif. |
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Board of Education's Monthly Certification Budgetary Major Account Fund Status.

Pursuant to N.J.A.C 6:20-2A.10 (e)*, we certify that as of July 31,

2014, after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.A.10 (a.1)* and the sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

16.11 Motion to approve line item transfers as of June 30, 2014 for the 2013-2014 School Year. Transfers

16.12 Motion to approve line item transfers as of July 31, 2014 and August 31, 2014 for the 2014-2015 School Year. Transfers

16.13 Motion to approve the Use of Facility for: Use of Facilities

Mainland Tennis Clinic for the use of Tennis Courts, June 30–August 1, 2014 from 9:00am-4:00pm for a Tennis Clinic. (Fees Apply)

Winslow Township Basketball Association for the use of the East and West Gymnasiums, July 26 -27, 2014 from 8:00am-8:00pm for a Basketball Tournament. (Fees Apply)

Seahawks Swim Team for the use of the Aquatic Center, June 30, 2014, and July 3, 7, 10, 11, 14, 17, 18, 21, 24, 25 and 28, 2014 from 7:00pm-8:30pm for Swim Team Practice. (Fees Apply)

Atlantic Divers for the use of the Aquatic Facility, July 8,15,22,29, 2014 from 6:00pm-9:00pm for a Scuba Course. (Fees Apply)

Mainland Softball Camp for the use of the Softball Field, August 4-7, 2014 from 9:00am-12:00pm for Softball Camp. (Fees Apply)

Rutgers University, Center for Government Services for the use of one Classroom, September 8,10,15,17,22,24, and 29, 2014 and October 1 and 6, 2014 from 5:00pm-8:00pm for “Management Supervision & Human Resources” Class.

16.14 Motion to solicit bids for Lease Purchasing Financing for technology equipment for the 2014-2014 School Year. Lease Pur. Bid

16.15 Motion to accept the following bids for Lease Purchase Financing for the 2014-2015 School Year: Lease Pur. Bid

Vendor	Term	Rate
Sun Trust	5 Year	1.44%
U.S. Bank	5 Year	1.49%

16.16 Motion to reject the bid submitted by Sun Trust per Sun Trust’s request as allowed by terms in the bid document. Lease Pur. Bid

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| 16.17 | Motion to award the bid for Lease Purchase Financing for the 2014-2015 School Year for Technology Equipment to U.S. Bank for a five (5) year term at an interest rate of 1.49%. | Lease Pur.
Bid |
| 16.18 | Motion to approve the resolution authorizing the execution and delivery of a Master Lease Agreement, Equipment Schedule #01, an Escrow Agreement, and related instruments, and determining other matters in connection therewith. | Resolution |
| 16.19 | Motion to approve Travel Reimbursements for the 2014-2015 school year totaling \$1,296.35. | Travel
Reimburse. |
| 16.20 | Motion to approve the AED Emergency Action Plan for the 2014-2015 School Year. | AED Emer.
Plan |
| 16.21 | Motion to approve Technical Assistance and Corrective Action Plan Related to School Nutrition (Agreement Number 00102910). | School
Nutrition |

Discussion followed regarding the request for an overlay with the Mustang logo for the Athletic Complex Entrance. The project will cost \$1,800 and will be funded through the Hall of Fame account.

Ms. Ojserkis announced that she has appointed Ms. Cupo to the Finance Committee.

Dr. Previti reported on the landscaping for the front of the school and the Webmaster position.

Ms. Gorski seconded the motion.
Roll call was unanimous. Ayes (7)

17.0 **POLICY COMMITTEE:**

Ms. Gorski moved items 17.0 – 17.5

17.1 Motion to waive first reading and adopt the following policies:

P3514.1:	Bring your Own Device Policy (new)
P4116:	Evaluation of Teaching Staff Members (new)
P4119.26:	Electronic Communications by School Staff (new)
P5117:	Chief School Administrator (new)
P5141:	Health/AED/Janet's Law (new)

17.2 Motion to readopt the Mainland Regional High School Policy and By-Law Manual as listed below and on file in the Superintendent's office:

Series 1000 – 1600
Series 2000 – 2255
Series 5000 – 5200
Series 6000 – 6173
Series 7000 – 7300

17.3 Motion to waive first reading and adopt the following policies:

Series 3000 – 3600
Series 4000 – 4231.1
Series 9000 – 9420

17.4 Motion to waive first reading and adopt the revised random alcohol or other drug testing Policy #5131.8.

18.0 **UNFINISHED BUSINESS:**

19.0 **ANNOUNCEMENTS:**

Work Meeting Agenda – September 15, 2014
Regular Meeting Agenda – September 22, 2014

20.0 **NEW BUSINESS:**

MEETING OPENED TO THE PUBLIC

Entered back into Regular Session at 8:20 PM. Discussion followed on the status of the SRO and the shared service with the City of Linwood.

A letter drafted by Ms. Ojserkis on behalf of Mainland Regional High School was sent to the City of Linwood requesting an update on the status of the COP Grant and the police officer for the district.

The City of Linwood is waiting for the approval of the COP Grant and is currently under staffed.

A September 30th deadline has been established to review the program. Dr. Previti is meeting with the Linwood Police to request if the officer could attend the opening day and some events in the school while waiting for the Grant.

Discussion followed regarding funding between the districts and municipalities.

Discussion followed on the upcoming election and the open seat in Northfield.

Ms. Gray informed the Board of a former student (LC) being diagnosed with Stage 3 Breast Cancer and the attempt for fund raising for the family.

21.0 **ADJOURNMENT:**

Ms. Cupo made a motion to adjourn the meeting, seconded by Ms. Siegel. The meeting was adjourned by voice vote at 8:30 p.m.

Respectfully submitted,

Kim Jensen
Business Administrator/Board Secretary