

**MAINLAND REGIONAL HIGH SCHOOL
LINWOOD, NEW JERSEY
BOARD OF EDUCATION MEETING
APRIL 16, 2018**

1.0 **Call to Order:**

The Regular Meeting of the Board of Education of the Mainland Regional High School District of Atlantic County was called to order at 6:00 p.m., on the above date in the Library in Linwood, New Jersey; President Ojserkis presiding.

2.0 **Flag Salute**

3.0 **Compliance with Sunshine Law:**

Ms. Ojserkis duly noted that adequate notice of this meeting of the Board of Education was provided by the Board Secretary's office on May 2, 2017, to newspapers, municipal clerks specifying time, place, and date in compliance with the open Public Meetings Act – Chapter 231, P.L. 1975.

4.0 **Roll Call and Verification of Quorum:**

Quorum

Present: Messr,'s Becker, Broomall, Milhous
Ms. Cupo, Fath, Goltra, Gray
President Ojserkis

Absent: Messr. Sher

Superintendent Marrone, Business Administrator/Board Secretary Jensen and Principal Burns were also present.

5.0 **Student Representative's Report:**

Lucero Chavez reported on the current status of the Spring Sports and Clubs.

6.0 **Special Reports and Presentations:**

Mr. Kevin Burns introduced the April Students of the Month:

Grade	Student
9 th	Clayton Sands
10 th	Hitzelt Quintero
11 th	Ashley Vasquez
12 th	Taylor O'Shea

The names of the PE and Dance Department March Students of the Month were read into the Minutes:

Grade	Student
9 th	Jared Richards
9 th	Anna Paytas
Electives	Rose Marie King
Electives	Bailey Arena
Electives	Claudia Mairone
Electives	Rayna Patel
Electives	Aidan Seals
Electives	Trevor Rice
Dance Award	Casey Dorner
Dance Award	Danny Adams

7.0 **Motion for Executive Session:** None
BE IT RESOLVED by the Mainland Regional High School Board of Education that pursuant to the Open Public Meetings Law (NJSA 10:4-1 et seq) that it shall:

- A. Immediately
- B. At the conclusion of the Regular Agenda
- C. At the call of the chair

Enter into an Executive Session to discuss Personnel, Litigation, Negotiations, Student, and/or Security matters: and the information discussed at this meeting can be disclosed to the public only upon formal written request to the Secretary of the Board of Education and it thereafter has been reviewed by the Board of Education at the next Work, Special or Regular Meeting to determine if the time and circumstances would then be appropriate to disclose the information discussed.

Ms. Gray moved items 8.0 – 9.0

- 8.0 Motion to approve the Regular Meeting Minutes of February 20, 2018. Minutes
- 8.1 Motion to approve the Executive Meeting Minutes of February 20, 2018. Minutes
- 8.2 Motion to approve the Regular Meeting Minutes of March 19, 2018. Minutes
- 8.3 Motion to approve the Executive Meeting Minutes of March 19, 2018. Minutes
- 8.4 Motion to approve the Special Meeting Minutes of March 26, 2018. Minutes
- 9.0 Motion acknowledging receipt of the Treasurer’s Report and the Board Secretary’s Report which are in agreement for the period of March 2018 as filed with the Board.

Mr. Milhous seconded the motion.
Roll call vote was unanimous. Ayes (8)

10.0 **Communications:**
None

11.0 **MREF Liaison Report:**
Ms. Fath reported that the Community Counts Event has been scheduled at the Linwood Country Club on Thursday, May 3, 2018 at 6:00 p.m.

11.1 **Student Activity Committee Report:**

None

11.2 **President's Report:**

Ms. Ojserkis thanked Administration for handling the recent weather event and informed the Board that the City of Linwood Public Works Department helped by plowing the student parking lot.

12.0 **Superintendent's Report:**

- Mr. Marrone presented the 2018-2019 School Calendar that includes two emergency closing days in May that will be available in case of inclement weather.
- Mr. Marrone presented a comparative chart for the Mainland Regional High School Board of Education current drug policies.
- Mr. Marrone informed the Board that Ms. Salerno is gathering information for Summer Campus visits. However, the program most likely will begin the summer of 2019.
- Mr. Marrone advised the Board that a second Security Committee meeting would be scheduled in May. This meeting will focus on after hour's security.
- Mr. Marrone advised the Board that an Award Booklet has been compiled and is currently being proofed.
- Mr. Marrone discussed the four-day work schedule for the summer employees.

13.0 **Meeting Opened to the Public:**

Mr. Tim Quinn, MREA President

Informed the Board that the MREA is collaborating with the MREF for the Community Counts Event by purchasing tickets for MREA staff, paying for the Country Club fee and donating \$1,000.00 to the After Prom.

14.0 **EDUCATION:**

Mr. Milhous moved items 14.1 – 14.10

- 14.1 Motion to approve Home Instruction/Outside Placement for: HI/OP

Home Instruction from March 26, 2018 to April 16, 2018

CASE HI#29

8 Hours at \$45.00 X 2 Weeks = \$720.00

Home Instruction from March 26, 2018 to April 30, 2018

CASE HI#30

10 Hours at \$45.00 X 4 Weeks = \$1,800.00

Home Instruction from February 27, 2018 to April 27, 2018

CASE HI#31

10 Hours at \$45.00 X 7 Weeks = \$3,150.00

Home Instruction from March 23, 2018 to April 9, 2018

CASE HI #32

12 Hours at \$45.00 X 1 Week = \$540.00

Home Instruction from March 23, 2018 to April 9, 2018 and

Home Instruction from April 9, 2018 to April 23, 2018

CASE HI#33

10 Hours at \$45.00 X 1 Week = \$450.00 and

10 Hours at \$45.00 X 2 Weeks = \$900.00, respectively

Home Instruction from March 27, 2018 to April 10, 2018

CASE HI# 34

14 Hours at \$45.00 X 1 Week = \$630.00

- 14.2 Motion to approve the attached Field Trips for the 2017-2018 school year. Field Trips
- 14.3 Motion to approve the revised 2017-2018 Mainland Regional High School Year Calendar. Calendar
- 14.4 Motion to approve the 2018-2019 Mainland Regional High School Year Calendar. Calendar
- 14.5 Motion to approve Mainland Regional High School's Extended School Year Program per the IEP from July 2, 2018 through July 30, 2018. The program meets Mondays through Thursdays from 8:00 a.m. to 12:00 p.m. for four weeks for the 2018-2019 school year. ESY
- 14.6 Motion to set a meeting place, date and time of all regular meetings of the Board (Open Public Meetings Act, Chapter 231, P.L. 1975). BOE Meetings

- 14.7 Motion to approve the 2018-2019 textbook list for Mainland Regional High School. Textbook List
- 14.8 Motion to recognize and accept the NJDOE Quality Single Accountability Continuum (QSAC) review for the 2017-2018 school year as follows: QSAC

Instruction and Program	91%
Fiscal Management	80%
Governance	100%
Operations	100%
Personnel	100%

- 14.9 Motion to affirm the recommendation from the Superintendent for the following HIB Cases: HIB

17-18-017	Unconfirmed
17-18-018	Unconfirmed
17-18-019	Unconfirmed

- 14.10 Motion to accept the recommendation from the Superintendent for the following HIB Cases: HIB

17-18-020	Unconfirmed
17-18-021	Unconfirmed

Ms. Fath seconded the motion.
Roll call was unanimous. Ayes (8)

15.0 **PERSONNEL:**

Ms. Cupo moved items 15.1 – 15.6

Motions relative to staff appointments are presented by the Committee with the recommendation of the Superintendent and are subject to Chapter 116, P.L. 1986.

15.1 Motion to accept with regret, the resignation of Mr. Patrick Jones, Special Education Aide, effective March 29, 2018. Resign.

15.2 Motion to accept with regret, the resignation of Ms. Amy Melson, Assistant Marching Band Director, effective June 30, 2018. Resign.

15.3 Motion to accept with regret, the resignation of Ms. Shannon Quesenberry, Special Education Aide, effective March 29, 2018. Resign.

15.4 Motion to accept with regret, the retirement of Ms. Kathleen Heaton, Guidance Counselor, effective June 30, 2018. Retire.

15.5 Motion to approve Mr. David Kallen as a Home Instructor for the 2017-2018 school year at a rate of \$45.00 per hour. HI

15.6 Motion to approve an extended medical leave for Ms. Natalie Carroccia, Special Education Aide from March 6, 2018 through April 2, 2018. Ms. Carroccia will be utilizing her sick days. LOA

Ms Gray seconded the motion.
Roll call vote was unanimous. Ayes (8)

Ms. Cupo moved items 15.7-15.8

15.7 Motion to approve an Administrative Suspension with pay for Mr. Robert Minichino, HVAC Maintenance (Preventative Maintenance) beginning April 10, 2018 through June 30, 2018. Admin. Suspen.

15.8 Motion to approve the non-renewal of contract of Mr. Robert Minichino for the 2018-2019 school year. Non-Renewal

Ms. Gray seconded the motion.
Milhous abstained. Roll call vote – Ayes (7)

Ms. Cupo moved items 15.9 – 15.16

15.9 Motion to approve Mr. Anthony Kennedy as Interim Transportation Coordination at a rate of \$80.00 per day beginning April 1, 2018. Mr. Kennedy will be in the interim position until the return of Ms. Caraballo. Interim Transp. Coord.

- 15.10 Motion to appoint the following staff members to work during the Special Education Extended School Year Program based on enrollment: ESY

TEACHERS:	HOURLY RATE:
Coleen Acord	\$45.00
Judith Cline	\$45.00
Clare Eger	\$45.00
Thomas Jamison	\$45.00
David Kallen	\$45.00
Carmel Kelly	\$45.00
Becky Sannino	\$45.00
Courtney Neall Watson	\$45.00

TEACHING ASSISTANTS:	HOURLY RATE:
Donald Applegate	\$22.50
Natalie Carroccia	\$22.50
Debbie Off	\$22.50
Zachary Giovanetti	\$22.50
Marisa McDole	\$22.50

- 15.11 Motion to approve the following staff members to work per the approved Workforce Investment Grant Budget for the 2018-2019 School Year: WIG

TEACHERS:
Deana Eckstrom
Meredith Massey (as needed)

TEACHING ASSISTANTS:
Teresa Calvi
Natalie Patricio
Christine Rivera

- 15.12 Motion to approve Ms. Michele Sokalski as a Speech Therapist during the Special Education Extended School Year Program at an hourly rate of \$45.00. Speech Therapist
- 15.13 Motion to approve a School Counseling Internship request for Ms. Christina Urbon, Rowan University for the Fall 2018 Semester from September 4, 2018 through December 20, 2018. Mentoring Teacher to be determined. Counsel. Intern.
- 15.14 Motion to approve a School Counseling Internship request for Ms. Christina Urbon, Rowan University for the Spring 2019 Semester from January 22, 2019 through May 10, 2019. Mentoring Teacher to be determined. Counsel. Intern.
- 15.15 Motion to approve a Student Placement request for Ms. Katie Foreman, Rowan University, to complete her 30-hour Practicum in ESL Language in Student Place.

the subject of English for the Fall 2018 Semester from September 4, 2018 through December 20, 2018. Ms. Courtney Neall Watson will be the Mentoring Teacher.

- 15.16 Motion to approve Ms. Karen Atack as Swim Club Coach at an hourly rate of \$25.00 for the 2017-2018 school year. Swim Club

Ms. Gray seconded the motion.

Roll call vote was unanimous. Ayes (8)

16.0 **FINANCE AND FACILITIES:**

Mr. Broomall moved items 16.1 – 16.10

- 16.1 Motion to approve Invoices in the amount of \$1,304,332.96 for the 2017-2018 School Year. Invoices
- 16.2 Motion to approve Purchase Orders in the amount of \$567,982.63 for the 2017-2018 School Year. Purchase Orders
- 16.3 Motion to approve Athletic Invoices in the amount of \$0 for the 2017-2018 School Year. Athletic Invoices
- 16.4 Motion to approve Student Activity Invoices in the amount of \$23,863.97 for the 2017-2018 School Year. Student Activity
- 16.5 Motion to approve the Board Secretary's Monthly Certification. Certif.

Board Secretary's Monthly Certification:

Pursuant to N.J.A.C. 6:20-2A.10(d)*, I certify that as of March 31, 2018, no budgetary line item account has obligations and payments (contractual orders which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1.

- 16.6 Motion to approve the Board Secretary's Monthly Certification. Certif.

Board Secretary's Monthly Certification:

Pursuant to N.J.A.C. 6:23-2.11(c)2*, I certify that as of March 31, 2018, no anticipated changes in revenue amounts and sources which would enable the district from meeting the financial obligations for the remainder of the school year.

- 16.7 Motion to approve the Board Secretary's Monthly Certification. Certif.

Board of Education's Monthly Certification Budgetary Major Account Fund Status.

Pursuant to N.J.A.C. 6:20-2A.10(e)*, we certify that as of March 31, 2018, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C.6:20-2.A-10(a.1)* and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

- 16.8 Motion to approve line item transfers as of April 16, 2018 for the 2017-2018 School Year. Transfers
- 16.9 Motion to approve Travel Reimbursements for the 2017-2018 School Year totaling \$250.00. Travel Reimb.
- 16.10 Motion to dispose of miscellaneous school equipment that is no longer functional. See attached. Disposal

Mr. Milhous seconded the motion.
Roll call vote was unanimous. Ayes (8)

- 17.0 **POLICY**
None

18.0 **UNFINISHED BUSINESS:**

None

19.0 **ANNOUNCEMENTS:**

Regular Meeting Agenda – May 21, 2018

20.0 **NEW BUSINESS:**

Mr. Milhous moved items 20.1 – 20.2

20.1 Mainland Softball Association for use of the JV Baseball Field and JV Softball Field on Sunday mornings, April 29-August 26, 2018 from 9:00 a.m. to 1:00 p.m. for Men's Softball League. (Fees Apply) Use of Facility

20.2 Motion to accept the recommendation from the Superintendent for the following HIB Cases: HIB

17-18-022	CONFIRMED
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Ms. Gray seconded the motion.
Roll call vote was unanimous. Ayes (8)

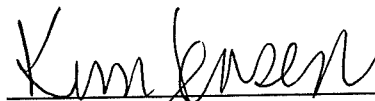
MEETING OPENED TO THE PUBLIC:

No public response.

21.0 **ADJOURNMENT:**

Mr. Milhous made a motion to adjourn the meeting, seconded by Ms. Gray. The meeting was adjourned by voice vote at 6:36 p.m.

Respectfully Submitted,



Kim Jensen
Board Secretary/Business Administrator