

**MAINLAND REGIONAL HIGH SCHOOL
LINWOOD, NEW JERSEY
BOARD OF EDUCATION MEETING
SEPTEMBER 17, 2018**

1.0 **Call to Order:**

The Regular Meeting of the Board of Education of the Mainland Regional High School District of Atlantic County was called to order at 6:05 p.m., on the above date in the Library in Linwood, New Jersey; President Ojserkis presiding.

2.0 **Flag Salute**

3.0 **Compliance with Sunshine Law:**

Ms. Ojserkis duly noted that adequate notice of this meeting of the Board of Education was provided by the Board Secretary's office on May 14, 2018, to newspapers and municipal clerks specifying time, place, and date in compliance with the open Public Meetings Act – Chapter 231, P.L. 1975.

4.0 **Roll Call and Verification of Quorum:**

Quorum

Present: Messr.'s Broomall, Milhous, Sher
Ms. Fath, Goltra
President Ojserkis

Absent: Messr. Becker, Ms. Cupo, Ms. Gray

Superintendent Marrone and Business Administrator/Board Secretary Robinson were also present.

5.0 **Student Representative's Report:**

Rebecca Brown

6.0 **Special Reports and Presentations:**

- PARCC Scores – Dorsey Finn

7.0 Motion for Executive Session

BE IT RESOLVED by the Mainland Regional High School Board of Education that pursuant to the Open Public Meetings Law (NJSA 10:4-1 et seq) that it shall:

- A. Immediately
- B. At the conclusion of the Regular Agenda
- C. At the call of the chair

Enter into an Executive Session to discuss Personnel, Litigation, Negotiations, Student, and/or Security matters: and the information discussed at this meeting can be disclosed to the public only upon formal

written request to the Secretary of the Board of Education and it thereafter has been reviewed by the Board of Education at the next Work, Special or Regular Meeting to determine if the time and circumstances would then be appropriate to disclose the information discussed.

Mr. Sher moved items 8.0 – 9.0

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| 8.0 | Motion to approve the Regular Meeting Minutes of August 20, 2018. | Minutes |
| 8.2 | Motion to approve the Executive Meeting Minutes of August 20, 2018. | Minutes |
| 9.0 | Motion acknowledging receipt of the Treasurer’s Report and the Board Secretary’s Report which are in agreement for the period of August 2018 as filed with the Board. | Call Vote |

Ms. Fath seconded the motion.
Roll call vote was unanimous. Ayes (6)

- 10.0 **Communications:**
Ms. Robinson
- 11.0 **MREF Liaison Report:**
Ms. Stillman-Fath
- 11.1 **Student Activity Committee Report:**
Ms. Gray
- 11.2 **President’s Report:**
Ms. Ojserkis
- 12.0 **Superintendent’s Report:**
Mr. Marrone
- 13.0 **Meeting Opened to the Public**

14.0 **EDUCATION:**

Mr. Milhous moved items 14.1 – 14.5

14.1 Motion to approve Home Instruction/Outside Placement for:

14.2 Motion to approve the attached Field Trips for the 2018-2019 school year. F. Trip

14.3 Motion to affirm the recommendation from the Superintendent for the following HIB Case: HIB

17-18-023	CONFIRMED
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14.4 Motion to approve the revised Mainland Regional High School job description for Instructional Aide. Aide Job Descrip.

14.5 Motion to approve the revised 2018-2019 Mainland Regional High School Year Calendar. Calendar

Mr. Broomall seconded the motion.
Roll call vote was unanimous. Ayes (6)

15.0 **PERSONNEL:**

Ms. Ojserkis moved items 15.1 – 15.20

Motions relative to staff appointments are presented by the Committee with the recommendation of the Superintendent and are subject to Chapter 116, P.L. 1986.

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| 15.1 | Motion to accept with regret, the retirement of Ms. Joy Caraballo, Transportation Coordinator effective January 1, 2019. | Retire. |
| 15.2 | Motion to accept with regret, the retirement of Mr. Victor Caraballo, Special Education Driver effective October 1, 2018. | Retire. |
| 15.3 | Motion to rescind Mr. Walter C. Cox as a Special Education Aide for the 2018-2019 school year. | Rescind Aide |
| 15.4 | Motion to approve a Medical Leave request for Mr. Albert Demarco, Maintenance, from September 18, 2018 through approximately October 2, 2018. Mr. Demarco will be utilizing sick and accumulated sick days. | LOA |
| 15.5 | Motion to approve Mr. Dennis Singleton as Supervisor of Instruction for the 2018-2019 school year at a salary of \$75,000.00 pending criminal history clearance. Benefits offered. Start date to be determined. | Super. Instruct. |
| 15.6 | Motion to approve the appointment of Ms. Michele Fama as a Guidance Counselor for the 2018-2019 school year at a salary of \$54,768.60 (MA, Step 1), which includes \$4,950.00 Longevity and \$1,456.60 for additional summer work days. | Guid. Counsel. |
| 15.7 | Motion to approve Ms. Kimberly Scandin as Attendance Officer (Step 4) at a salary of \$41,105.00 for the 2018-2019 school year effective September 1, 2018. | Attend. Officer |
| 15.8 | Motion to approve Ms. Lisa Gebhard as a 10-Month Secretary for the 2018-2019 school year at a salary of \$29,700.00 (Step1) effective September 18, 2018 pending criminal history clearance. Benefits offered. | Secretary |
| 15.9 | Motion to approve Mr. Sean Friel, Bus Driver, at a rate of \$14.82 per hour for six hours per day totaling \$16,005.60 for the 2018-2019 school year. Benefits offered. | Driver |
| 15.10 | Motion to approve Mr. Ruffino Figueroa, Bus Driver, at a rate of \$15.07 per hour for four hours per day with a stipend of \$750.00 totaling \$11,600.40. | Driver |
| 15.11 | Motion to approve the Mainland Regional High School Bus Driver Staff for the 2018-2019 school year. (See attached). | Driver |

15.12 Motion to approve the following sixth period stipends for the 2018-2019 6th MOD school year:

Employee Name	Department	Duration	Stipend Amount
Lauren Ashley	Art	Full Year	\$ 8,000.00
Barbara Beck	Science	Full Year	\$ 8,000.00
Brian Booth	Physical Education	Full Year	\$ 8,000.00
Michael Colombo	Special Education – Science	Full Year	\$ 8,000.00
Frank D'Amore	Science	Full Year	\$ 8,000.00
Christopher Denn	Physical Education	Full Year	\$ 8,000.00
Frank Marascio	Computer Science	Full Year	\$ 8,000.00
Meredith Massey	Special Education – Science	Full Year	\$ 8,000.00
Remigio Romito	Italian	Full Year	\$ 8,000.00
Lori Vannini	Art	Full Year	\$ 8,000.00

15.13 Motion to approve Ms. Tracey Catino as a Home Instructor for the 2018-2019 school year at a rate of \$45.00 per hour pending completion of paperwork. HI

15.14 Motion to approve Ms. Jillian Gatley as a Lifeguard at an hourly rate of \$11.50 for the 2018-2019 school year. Lifeguard

15.15 Motion to approve Ms. Victoria Erles as a Substitute Custodian for the 2018-2019 school year at an hourly rate of \$13.00 pending criminal history clearance. Sub Cust.

15.16 Motion to approve Mr. Michael Feldman as a Substitute Custodian for the 2018-2019 school year at an hourly rate of \$13.00 pending criminal history clearance. Sub Cust.

15.17 Motion to approve the following Substitute Teachers for the 2018-2019 school year: Subs

Tracey Catino	All Areas
Jennifer Iaukea	All Areas
Taylor Klever	All Areas
Jonathan Ratcliffe	All Areas

15.18 Motion to approve a salary increase for Ms. Lynnette Schroeder, Ten Month Teacher at a salary of \$83,712.00 (MA+15, Step 12) from \$80,962.00 (BA+30, Step 12) for the 2018-2019 school year, effective September 1, 2018. Salary Increase

- 15.19 Motion to approve the Co-Curricular appointments for the 2018-2019 school year pending receipt of criminal history clearance. Co-Curr.

NAME	POSITION	STIPEND
David Kallen	Hoofprints Advisor	\$5,052.00
Derek Rohaly	Tri M Advisor (split stipend)	\$814.50
Pete Maggio	Assistant Crew Coach	\$6,042.00
Amy Melson	Tri M Advisor (split stipend)	\$814.50
Mitchell Rosen	Assistant Crew Coach	\$6,042.00

- 15.20 Motion to rescind the following Co-Curricular appointment for the 2018-2019 school year: Co-Curr.

NAME	POSITION	STIPEND
Frank Amar	Volunteer Assistant Football Coach	Unpaid

Mr. Milhous seconded the motion.
Roll call vote was unanimous. Ayes (6)

16.0 **FINANCE AND FACILITIES:**

Mr. Broomall moved items 16.1 – 16.11

16.1 Motion to approve Invoices in the amount of \$469,013.96 for the 2018-2019 School Year. Invoices

16.2 Motion to approve Purchase Orders in the amount of \$210,025.19 for the 2018-2019 School Year. Purchase Orders

16.3 Motion to approve Student Activity Invoices in the amount of \$2,404.23 for the 2018-2019 School Year. Student Activity

16.4 Motion to approve the Board Secretary's Monthly Certification. Cert.

Board Secretary's Monthly Certification:

Pursuant to N.J.A.C. 6:20-2A.10(d)*, I certify that as of August 31, 2018, no budgetary line item account has obligations and payments (contractual orders which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1.

16.5 Motion to approve the Board Secretary's Monthly Certification. Cert.

Board Secretary's Monthly Certification:

Pursuant to N.J.A.C. 6:23-2.11(c)2*, I certify that as of August 31, 2018, no anticipated changes in revenue amounts and sources which would enable the district from meeting the financial obligations for the remainder of the school year.

16.6 Motion to approve the Board Secretary's Monthly Certification. Cert.

Board of Education's Monthly Certification Budgetary Major Account Fund Status.

Pursuant to N.J.A.C. 6:20-2A.10(e)*, we certify that as of August 31, 2018, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C.6:20-2.A-10(a.1)* and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

16.7 Motion to approve line item transfers as of September 17, 2018 for the 2018-2019 School Year. Transfers

16.8 Motion to approve Travel Reimbursements for the 2018-2019 School Year totaling \$377.98. Travel Reimb.

16.9 Motion to approve the Use of Facility for: Use of Facility
Belhaven Field Hockey for use of the Field (pond side) from 3:00 p.m. to 5:00 p.m. on October 1, 3, 12 and 24, 2018 for Field Hockey Practice.
(Fees Waived)

Atlantic Cape SAT Prep for use of one (1) classroom from 6:00 p.m. to 8:30 p.m. on October 16, 23 and 30, 2018 for an SAT Preparation Class.
(Fees Apply)

16.10 Motion to approve the Joint Transportation Contract Agreement between the Mainland Regional High School Board of Education and the Atlantic County Special Services School District Board of Education for the ESY 2018-2019 school year as follows: Joint Transp.

Route #	Destination	# of Students	Cost
ML6	ACSSSD	1	\$1,600.00

16.11 Motion to approve the disposal and sale of musical equipment to Coles Music Service. See attached. Disposal

Ms. Fath seconded the motion.
Roll call vote was unanimous. Ayes (6)

17.0 **POLICY:**
None

18.0 **UNFINISHED BUSINESS:**

None

19.0 **ANNOUNCEMENTS:**

Regular Meeting Agenda – October 15, 2018

20.0 **NEW BUSINESS:**

Mr. Milhous moved items 20.1 – 20.3

20.1 Motion to approve a conference request for Ms. Leslie Kronemeyer, Travel Request
Teacher of Spanish, to attend Comprehensible Midwest in Milwaukee, Wisconsin from October 5 – 7, 2018 at a cost to the District not to exceed \$1,458.39.

20.2 Motion to rescind the following Co-Curricular appointments for the 2018-2019 school year: Co-Curr.

NAME	POSITION	STIPEND
Richard Hoffman	Drama Asst. – Stage Crew Director FALL	\$1,629.00
Richard Hoffman	Drama Asst. – Stage Crew Director SPRING	\$3,584.00
Mary Rose Pullo	Bowling Club Advisor	\$814.00

20.3 Motion to approve the following Substitute Teacher for the 2018-2019 school year pending completion of paperwork: Sub

Walter C. Cox All Areas

Ms. Fath seconded the motion.
Roll call vote was unanimous. Ayes (6)

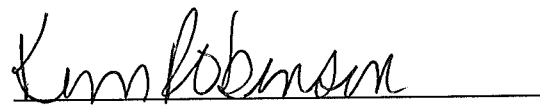
MEETING OPENED TO THE PUBLIC:

21.0 **ADJOURNMENT:**

Adjourn.

Mr. Milhous made a motion to adjourn the meeting, seconded by Ms. Fath. The meeting was adjourned by voice vote at 6:45 p.m.

Respectfully Submitted,



Kim Robinson
Board Secretary/Business Administrator