

**MAINLAND REGIONAL HIGH SCHOOL
LINWOOD, NEW JERSEY
BOARD OF EDUCATION MEETING
NOVEMBER 20, 2017**

1.0 Call to Order:

The Regular Meeting of the Board of Education of the Mainland Regional High School District of Atlantic County was called to order at 6:00 p.m., on the above date in the Library in Linwood, New Jersey; President Ojserkis presiding.

2.0 Flag Salute

3.0 Compliance with Sunshine Law:

Ms. Ojserkis duly noted that adequate notice of this meeting of the Board of Education was provided by the Board Secretary's office on May 2, 2017, to newspapers, municipal clerks specifying time, place, and date in compliance with the open Public Meetings Act – Chapter 231, P.L. 1975.

4.0 Roll Call and Verification of Quorum:

Quorum

Present: Messr. Becker, Broomall, Milhous, Sher
Ms. Cupo, Fath, Goltra, Gray
President Ojserkis

Superintendent Marrone, Business Administrator/Board Secretary Jensen, and Principal Burns were also present.

5.0 Student Representative's Report:

None.

6.0 Special Reports and Presentations:

Mr. Kevin Burns presented the November Students of the Month:

Grade	Student
9 th	Shannon Walsh
10 th	Sarah Lopez
11 th	Akeem Sterling
12 th	Thaila Fields-Sessoms

The PE and Dance Department October Students of the Month were read into the Minutes:

Grade	Student
9 th	Nichole Faragher
9 th	Brody Levin
Electives	Matt Bryk
Electives	Julie Troiano
Electives	Keegan Ford
Electives	Jordan Green
Electives	Leah McGill
Electives	Brian Correa
Phenomenal PE Award	Taylor Peterson
Dance Award	Maddie Montgomery
Dance Award	Josh Robbins

Ms. Kim Jensen presented the Comprehensive Annual Financial Report (CAFRA) for June 30, 2017.

7.0 **Motion for Executive Session:**

Mr. Milhous made a motion to move into Executive Session.

BE IT RESOLVED by the Mainland Regional High School Board of Education that pursuant to the Open Public Meetings Law (NJSA 10:4-1 et seq) that it shall:

- A. Immediately
- B. At the conclusion of the Regular Agenda
- C. At the call of the chair

Enter into an Executive Session to discuss Personnel, Litigation, Negotiations, Student, and/or Security matters; and the information discussed at this meeting can be disclosed to the public only upon formal written request to the Secretary of the Board of Education and it thereafter has been reviewed by the Board of Education at the next Work, Special or Regular Meeting to determine if the time and circumstances would then be appropriate to disclose the information discussed.

Ms. Gray seconded the motion.
Roll call vote was unanimous. Ayes (9)

Ms. Gray moved items 8.0 -9.0

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|-----|--|---------|
| 8.0 | Motion to approve the Regular Meeting Minutes of October 16, 2017. | Minutes |
| 8.1 | Motion to approve the Executive Meeting Minutes of October 16, 2017. | Minutes |
| 9.0 | Motion acknowledging receipt of the Treasurer's Report and the Board Secretary's Report which are in agreement for the period of October 2017 as filed with the Board. | |

Mr. Sher seconded the motion.
Roll call vote was unanimous. Ayes (9)

10.0 **Communications:**

None.

11.0 **MREF Liaison Report:**

Ms. Fath reported the following:

- Working on revising Bylaws
- Approved a donation of \$250.00 to the Dr. Previti Fund
- Working on Organizing Community Counts Event

11.1 **Student Activity Committee Report:**

Ms. Gray reported the following:

- Discussed Winter Sport Fee
- Discussed the NJIASA Transgender Policy and Drone Policy
- Reviewed Fall Sport participation

11.2 **President's Report:**

None.

12.0 **Superintendent's Report:**

Mr. Marrone reported the following:

- E-mailed weekly report prior to meeting
- Informed the Board of potential new Dual Credit opportunities
- Discussed recent NJDOE Security Drill

13.0 **Meeting Opened to the Public:**

No public response.

14.0 **EDUCATION:**

Education Committee:

Mr. Milhous reported the following:

- Discussed LinkIT and staff training
- Discussed Microsoft 365 staff training
- Discussed the distinction and honor of being chosen as a NJ Lighthouse District

Mr. Milhous moved items 14.1 – 14.4

14.1 Motion to approve Home Instruction/Outside Placement for: HIB

Home Instruction from November 7, 2017 to December 22, 2017

CASE HI #4

14 Hours at \$45.00 X 6 Weeks = \$3,780.00

Home Instruction from November 3, 2017 to January 3, 2018

CASE HI #9

10 Hours at \$45.00 X 6 Weeks = \$2,700.00

Home Instruction from October 26, 2017 to November 1, 2017

CASE HI #10

8 Hours at \$45.00 X 1 Week = \$360.00

Home Instruction from October 26, 2017 to November 2, 2017

CASE HI #11

10 Hours at \$45.00 X 1 Week = \$450.00

Home Instruction from October 23, 2017 to June 16, 2018

CASE HI #12

2 Hours at \$45.00 X 32 Weeks = \$2,880.00

Home Instruction from October 20, 2017 to December 22, 2017

CASE HI#13

2 Hours at \$45.00 X 9 Week s= \$810.00

Home Instruction from October 20, 2017 to December 22, 2017

CASE HI#14

10 Hours at \$45.00 X 8 Week s= \$3,600.00

Home Instruction

CASE HI#15

4 Hours at \$45.00 = \$180.00

Home Instruction from October 23, 2017 to November 6, 2017

CASE HI#16

12 Hours at \$45.00 X 2 Weeks = \$1,080.00

14.2 Motion to approve the attached Field Trips for the 2017-2018 school year. F. Trip

14.3 Motion to affirm the recommendation from the Superintendent for the following HIB Case:

16-17-034	Unconfirmed
17-18-001	CONFIRMED

14.4 Motion to accept the recommendation from the Superintendent for the following HIB Cases:

17-18-002	Unconfirmed
17-18-003	Unconfirmed
17-18-004	CONFIRMED
17-18-005	Unconfirmed

Mr. Broomall seconded the motion.
Roll call vote was unanimous. Ayes (9)

15.0 **PERSONNEL:**

Ms. Cupo moved items 15.1 – 15.21

Motions relative to staff appointments are presented by the Committee with the recommendation of the Superintendent and are subject to Chapter 116, P.L. 1986.

- 15.1 Motion to accept with regret, the resignation of Mr. Eric Scheffler, Special Education Aide, effective November 17, 2017. Resign.
- 15.2 Motion to accept with regret, the resignation of Mr. Richard Komar, part-time School Resource Officer, effective November 17, 2017. Resign.
- 15.3 Motion to approve a Family Medical Leave Request for Mr. Derek Rohaly, Teacher of Music, from December 10, 2017 through December 17, 2017. Mr. Rohaly will be utilizing the NJ Paid Family Leave. LOA
- 15.4 Motion to approve a Medical Leave Request for Mr. Erland Chau, Science Teacher, from November 28, 2017 through approximately December 8, 2017. Mr. Chau will be utilizing accumulated sick days. LOA
- 15.5 Motion to approve Mr. William F. Stahl as a Special Education Aide for the 2017-2018 school year at a salary of \$29,250.00 (Aide, Step 1) effective November 21, 2017 pro-rated, pending criminal history clearance. Benefits offered. Aide
- 15.6 Motion to approve Mr. Patrick Jones as a Special Education Aide for the 2017-2018 school year at a salary of \$29,250.00 (Aide, Step 1) effective November 21, 2017 pro-rated, pending criminal history clearance. Benefits offered. Aide
- 15.7 Motion to approve Ms. Jessica Figueroa as a Long Term Substitute, Special Education Aide from November 21, 2017 through June 30, 2018 at a salary of \$29,250.00 (Aide, Step 1) for the 2017-2018 school year prorated. Benefits offered. LTS
- 15.8 Motion to approve Mr. Brian Khoury as a Long Term Substitute, Special Education Aide from November 3, 2017 through approximately January 31, 2018 at a salary of \$29,250.00 (Aide, Step 1) for the 2017-2018 school year prorated. Benefits offered. LTS
- 15.9 Motion to approve Mr. Andrew Monroe as a Long Term Substitute, Special Education Aide from November 21, 2017 through approximately June 30, 2018 at a salary of \$29,250.00 (Aide, Step 1) for the 2017-2018 school year prorated. Benefits offered. LTS

- 15.10 Motion to rescind a Student Teaching request for the Spring 2018 Semester for Mr. Raymond Agostini, Stockton University, in Mathematics from January 2, 2018 through May 4, 2018. Mr. Thomas McKeever and Ms. Katie Foreman were the Mentoring Teachers. Student Teacher
- 15.11 Motion to approve a School Psychology Placement request for Ms. Chelsea Ingram, Rowan University for the Spring 2018 Semester from January 2, 2018 through June 30, 2018. Dr. Kimberly Spagone will be the Mentoring Teacher. Pending criminal history clearance. Psych. Place.
- 15.12 Motion to approve a Fieldwork Placement request for the Spring 2018 Semester for Ms. Angelina Moiso, Stockton University, in Art from January 26, 2018 through April 28, 2018. Pending criminal history clearance. Ms. Lauren Ashley will be the Mentoring Teacher. Field. Place.
- 15.13 Motion to approve a Student Teaching request for the Fall 2018 Semester for Ms. Angelina Moiso, Stockton University, in Art from September 4, 2018 through December 8, 2018. Pending criminal history clearance. Ms. Lauren Ashley will be the Mentoring Teacher. Student Teacher
- 15.14 Motion to approve a Fieldwork Placement request for the Spring 2018 Semester for Ms. Christina Patella, Stockton University, in Mathematics from January 26, 2018 through April 28, 2018. Pending criminal history clearance. Ms. Jill Hatz will be the Mentoring Teacher. Field. Place.
- 15.15 Motion to approve a Student Teaching request for the Fall 2018 Semester for Ms. Christina Patella, Stockton University, in Mathematics from September 4, 2018 through December 8, 2018. Pending criminal history clearance. Ms. Jill Hatz will be the Mentoring Teacher. Student Teacher
- 15.16 Motion to approve a Fieldwork Placement request for the Spring 2018 Semester for Ms. Gabrielle Mancuso, Stockton University, in Social Studies from January 26, 2018 through April 28, 2018. Pending criminal history clearance. Mr. Scott Betson will be the Mentoring Teacher. Field. Place.
- 15.17 Motion to approve a Student Teaching request for the Fall 2018 Semester for Ms. Gabrielle Mancuso Stockton University, in Social Studies from September 4, 2018 through December 8, 2018. Pending criminal history clearance. Mr. Scott Betson will be the Mentoring Teacher. Student Teacher
- 15.18 Motion to approve the following Substitute Teachers for the 2017-2018 school year: Subs

Stephanie Schaeffer	Pending receipt of Substitute Certificate
Christina Urbon	Pending criminal history clearance

15.19 Motion to approve Mr. Stewart Bergmann as a Substitute Custodian for the 2017-2018 school year at an hourly rate of \$13.00 pending criminal history clearance. Sub

15.20 Motion to approve the Co-Curricular appointments for the 2017-2018 school year pending criminal history clearance: Co-Curr.

NAME	POSITION	STIPEND
Michael Edwards	Baseball Assistant Coach	\$6,042.00
Robert Faulk	Crew Assistant Girls Coach	\$6,042.00
Timothy Hanna	Lacrosse Assistant Boys Coach	Unpaid
Stephanie Schaeffer	Softball Assistant Coach	Unpaid
Maxine Tauber	Future Biomedical Professionals Advisor	Unpaid

15.21 Motion to rescind the Co-Curricular appointments for the 2017-2018 school year: Co-Curr.

NAME	POSITION	STIPEND
Anna Gordon	Lacrosse Assistant Girls Coach	Unpaid

Ms. Gray seconded the motion.
Roll call vote was unanimous. Ayes (9)

16.0 **FINANCE AND FACILITIES:**

Finance Committee:

Mr. Broomall reported on the following:

- Discussed and reviewed Audit as of June 30, 2017
- Discussed and reviewed potential Special Education costs

Mr. Broomall moved items 16.1 – 16.18

- 16.1 Motion to approve Invoices in the amount of \$641,675.56 for the 2017-2018 School Year. Invoices
- 16.2 Motion to approve Purchase Orders in the amount of \$557,789.17 for the 2017-2018 School Year. Purch. Orders
- 16.3 Motion to approve Athletic Invoices in the amount of \$4,931.00 for the 2017-2018 School Year. Athletic Invoices
- 16.4 Motion to approve Student Activity Invoices in the amount of \$22,493.63 for the 2017-2018 School Year. Student Activity
- 16.5 Motion to approve the Board Secretary’s Monthly Certification. Certif.

Board Secretary’s Monthly Certification:

Pursuant to N.J.A.C. 6:20-2A.10(d)*, I certify that as of October 31, 2017, no budgetary line item account has obligations and payments (contractual orders which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1.

- 16.6 Motion to approve the Board Secretary’s Monthly Certification. Certif.

Board Secretary’s Monthly Certification:

Pursuant to N.J.A.C. 6:23-2.11(c)2*, I certify that as of October 31, 2017, no anticipated changes in revenue amounts and sources which would enable the district from meeting the financial obligations for the remainder of the school year.

- 16.7 Motion to approve the Board Secretary’s Monthly Certification. Certif.

Board of Education’s Monthly Certification Budgetary Major Account Fund Status.

Pursuant to N.J.A.C. 6:20-2A.10(e)*, we certify that as of October 31, 2017, after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district

officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C.6:20-2.A-10(a.1)* and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

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|-------|---|-------------------|
| 16.8 | Motion to approve line item transfers as of November 20, 2017 for the 2017-2018 School Year. | Transfers |
| 16.9 | Motion to approve Travel Reimbursements for the 2017-2018 School Year totaling \$1,916.51. | Travel Reimb. |
| 16.10 | Motion to approve the Use of Facility for:

Michael Rivera for the use of the Library on Friday, November 10, 2017 from 5:30 p.m. to 7:00 p.m. for a rehearsal. (Fees Apply)

Mainland Crew Association for use of the Erg Room and West Gymnasium on Saturday, January 13, 2018 from 9:00 a.m. to 3:00 p.m. for an Erg-A-Thon Fundraiser. (Fees Waived)

Mainland Crew Association for use of the Cafeteria on February 20 through May 22, 2018 on Tuesday evenings from 7:00 p.m. to 9:00 p.m. for weekly Crew Parent Board Meetings. (Fees Waived)

Mainland Crew Association for use of the Cafeteria on Tuesday, March 6, 2018 from 4:00 p.m. to 9:00 p.m. for a Power Ten Dinner. (Fees Waived) | Use of Facility |
| 16.11 | Motion to approve the 2018 Waiver Of Health Benefits Reimbursement Form. See attached. | Health Waiver |
| 16.12 | Motion to approve the Contract Agreement between the Mainland Regional High School Board of Education and the Building Blocks Behavior Consultation Inc. to provide Behavior Consultation Services with a Board Certified Behavior Analyst (BCBA) for up to seven (7) hours per month at a rate of \$140.00 per hour for the 2017-2018 school year. | Contract Agree. |
| 16.13 | Motion to approve the settlement agreement between the Mainland Regional High School Board of Education and the Atlantic County Special Services School District Board of Education and K.M. regarding a student placement (#184160) dispute totaling \$6,250.00. | Settle. |
| 16.14 | Motion to approve the Three Year Maintenance Plan and M-1 Annual Maintenance Budget Worksheet for the 2018-2019 school year for submission to the Atlantic County Department of Education. See attached. | 3-Yr. Maint./ M-1 |

16.15 Motion to approve the Itinerant Shared Service Agreement between the Mainland Regional High School Board of Education and the Atlantic County Special Services School District Board of Education for the 2017-2018 school year. See attached. Shared Service

16.16 Motion to approve the Joint Transportation Agreement between the Mainland Regional High School Board of Education and the Atlantic County Special Services School District Board of Education for the 2017-2018 school year as follows: Joint Transp.

Route #	Destination	# of Students	Cost
ACIT	ACIT	2	\$51,815.80
ML16	ACSSSD	1	\$19,114.30
CCYALE	Cedar Creek Yale	1	\$16,719.94
TOTAL			\$87,650.04

16.17 Motion to approve the 2018-2019 Budget Calendar for the Mainland Regional High School District. See attached. Budget Calend.

16.18 Motion to accept and approve the Corrective Action Plan (CAP) from the Comprehensive Annual Financial Report (CAFRA) as of June 30, 2017. See attached. CAP

Mr. Sher seconded the motion.
Roll call vote unanimous. Ayes (9)

17.0 **POLICY:**
None.

18.0 **UNFINISHED BUSINESS:**

Ms. Ojserkis reported the following:

- Ms. Ojserkis congratulated the re-elected Board Members
- Ms. Ojserkis congratulated Mr. Eric Scheffler as being elected Atlantic County Sherriff and Mr. Richard Komar as being appointed Atlantic County Under Sherriff.
- Ms. Ojserkis reminded the Board members about the State of the JIF Dinner

The Board moved into Executive Session at 6:30 p.m.
The Board moved back into Regular Session at 6:35 p.m.

19.0 **ANNOUNCEMENTS:**
Regular Meeting Agenda – December 18, 2017

20.0 **NEW BUSINESS:**

None.

MEETING OPENED TO THE PUBLIC:

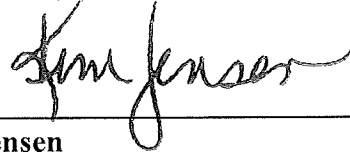
No public response.

21.0 **ADJOURNMENT:**

Adjourn.

Ms. Gray made a motion to adjourn the meeting, seconded by Ms. Cupo.
The meeting was adjourned by voice vote at 6:37 p.m.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Kim Jensen". The signature is written in black ink and is positioned above a horizontal line.

Kim Jensen

Board Secretary/Business Administrator