

**MAINLAND REGIONAL HIGH SCHOOL  
LINWOOD, NEW JERSEY  
ORGANIZATION MEETING  
JANUARY 9, 2018**

1.0 **Call to Order:**

The Organization Meeting of the Board of Education of the Mainland Regional High School District of Atlantic County was called to order at 6:00 p.m. on the above date in the Library in the Mainland Regional High School building in Linwood, New Jersey by Board Secretary Kim Jensen.

2.0 **Flag Salute – Business Administrator Kim Jensen**

3.0 **Compliance with Sunshine Law:**

Ms. Ojserkis duly noted that adequate notice of this meeting of the Board of Education was provided by the Board Secretary's office on May 2, 2017, to newspapers and municipal clerks specifying time, place, and date in compliance with the open Public Meetings Act – Chapter 231, P.L. 1975.

4.0 **Administer Oath of Office – Business Administrator Kim Jensen:**

Ms. Rose Cupo – Northfield – Three Year Term (2020)  
Mr. Kevin Milhous – Northfield – Three Year Term (2020)  
Mr. Dennis Sher - Northfield – Two Year Term (2019)  
Mr. Albert Becker - Somers Point – Three Year Term (2020)

4.1 **Roll Call and Verification of Quorum:**

Present: Messr. Becker, Milhous, Sher  
Ms. Fath, Goltra, Gray  
President Ojserkis

Absent: Messr. Broomall  
Ms. Cupo

Superintendent Marrone, Business Administrator/Board Secretary Jensen, and Principal Burns were also present.

Motion to open the nominations for the Office of President of the Mainland Regional High School Board of Education.

4.2 Motion to accept nominations for the Office of President of the Mainland Regional High School Board of Education for the term of January 9, 2018 through the Organization Meeting of 2019.

Mr. Milhous moved the motion, seconded by Mr. Sher.  
Roll call vote was unanimous. Ayes (7)

Ms. Gray nominated Jill Ojserkis for the Office of President of the Mainland Regional High School Board of Education.

Mr. Milhous seconded the motion.

Mr. Milhous closed the nominations for the Office of President, seconded by Ms. Gray, and there were no further nominations.

Mr. Milhous moved the motion, seconded by Ms. Gray.  
Roll call vote was unanimous. Ayes (7)

- 4.3 Motion to appoint Jill Ojserkis as the President of the Mainland Regional High School Board of Education for the term of January 9, 2018 through the Organization Meeting of 2019.

Ms. Gray moved the motion, seconded by Mr. Milhous.  
Roll call vote was unanimous. Ayes (7)

Motion to open the nominations for the Office of Vice President of the Mainland Regional High School Board of Education.

- 4.4 Motion to accept nominations for the Office of Vice President of the Mainland Regional High School Board of Education for the term of January 9, 2018 through the Organization Meeting of 2019.

Ms. Ojserkis nominated Rose Cupo for the Office of Vice President of the Mainland Regional High School Board of Education. Ms. Fath seconded the nomination.

Ms. Ojserkis closed the nominations for the Office of Vice President of the Mainland Regional High School Board of Education, seconded by Ms. Fath, and there were no further nominations.

Ms. Ojserkis moved the motion, seconded by Ms. Fath.  
Roll call vote was unanimous. Ayes (7)

- 4.5 Motion to appoint Rose Cupo as the Vice President of the Mainland Regional High School Board of Education for the term of January 9, 2018 through the Organization Meeting of 2019.

Ms. Ojserkis moved the motion, seconded by Ms. Gray.  
Roll call vote was unanimous. Ayes (7)

- 4.6 **Meeting Opened to the Public:**  
No public response.

5.0 **Motion for Executive Session:** None

BE IT RESOLVED by the Mainland Regional High School Board of Education that pursuant to the Open Public Meetings Law (NJSA 10:4-1 et seq) that it shall:

- A. Immediately
- B. At the conclusion of the Regular Agenda
- C. At the call of the chair

Enter into an Executive Session to discuss Personnel, Litigation, Negotiations, Student, and/or Security matters; and the information discussed at this meeting can be disclosed to the public only upon formal written request to the Secretary of the Board of Education and it thereafter has been reviewed by the Board of Education at the next Work, Special or Regular Meeting to determine if the time and circumstances would then be appropriate to disclose the information discussed.

6.0 **Items for Discussion:**

Ms. Ojserkis thanked the Board for their confidence by appointing her President of the Board.

7.0 **Annual Organization of Board:**

**The following motions will be in effect until the next Organization Meeting held in January 2019:**

- a. Motion to approve the following be designated as authorized depositories for school funds – Ocean First Bank, PNC Bank, The Bank of New York, and TD Bank.
- b. Motion to approve the authorized signors for the Mainland Regional High School District checking accounts:

General Account	President, Business Administrator, Vice President
Net Payroll	President, Business Administrator
Payroll Agency	President, Business Administrator
Student Activities	Business Administrator, Principal
Athletics	Business Administrator, Principal
Certificates of Deposits	Superintendent, Business Administrator

- c. Motion to approve the operation of the Mainland Regional High School District under the current by-laws, regulations and policies governing the Board. (On file in Business Office and Superintendent’s Office)

- d. Motion to approve The Press of Atlantic City, Sentinel Ledger, the Current and the Newark Star Ledger Newspapers as the official newspapers of the Board.
- e. Motion to appoint Ms. Kim Jensen as Business Administrator/Board Secretary for the 2018-2019 School Year.
- f. Motion to appoint Ms. Kim Jensen, Business Administrator/Board Secretary as the Public Agency Compliance Officer for the 2018-2019 School Year.
- g. Motion to appoint Ms. Kim Jensen, Business Administrator/Board Secretary as the Public Records Custodian for the 2018-2019 School Year.
- h. Motion to approve Ms. Kim Jensen, Business Administrator, to make payment of bills between Board Meetings for the 2018-2019 school year.
- i. Motion to approve Ms. Kim Jensen, Business Administrator, is designated to approve line item budget transfers as are necessary between Board of Education Meetings per N.J.S.A. 18A:22-8.1. Transfers will be ratified and duly recorded in the minutes of the next regular meeting.
- j. Motion to appoint Ms. Joanne Goldberg, Child Study Team Supervisor to serve as the Affirmative Action Officer (N.J.A.C. 6:4-1.3(c)) for the 2018-2019 School Year.
- k. Motion to appoint Ms. Joanne Goldberg, Child Study Team Supervisor to serve as the Section 504 Compliance Officer (34CFR 104.7(a)) and Title IX Coordinator for the 2018-2019 School Year.
- l. Motion to appoint Ms. Jo-Anne Goldberg as the Mainland Regional High School District Anti-Bullying Coordinator for the 2018-2019 School Year in accordance with Board Policy # 5131.1.
- m. Motion to appoint Ms. Jo-Anne Goldberg as the Mainland Regional High School District Anti-Bullying Specialist for the 2018-2019 School Year in accordance with Board Policy # 5131.1.
- n. Motion to approve the resolution to adopt a form required to be used for the filing of Notices of Tort Claims against the Mainland Regional High School Board of Education.
- o. Motion to approve the appointment of the firm Faridy Veisz Hopkins Duthie, P.C. as the Architect of Record for the Mainland Regional High School Board of Education for the 2018-2019 School Year.

- p. Motion to approve the appointment of Mr. Jeff Blumenfeld, Kutak Rock LLP as Bond Council Attorney for the Mainland Regional High School Board of Education for the 2018-2019 School Year.
- q. Motion to appoint Ms. Javhan O’Neal as the District’s Homeless Liaison for the 2018-2019 School Year.
- r. Motion to appoint Ms. Jo-Anne Goldberg as the Department of Family Protection and Permanency Liaison for the Mainland Regional High School District for the 2018-2019 School Year.
- s. Motion to approve the Mainland Regional High School Purchasing Manual for the 2018-2019 School Year. (On file in the Business Office)
- t. Motion to approve the Standard Operating Procedures and Internal Control Manual for the 2018-2019 School Year. (On file in the Business Office)
- u. Motion to approve the Comprehensive Guidance Counseling Program and Curriculum for the 2018-2019 School Year. (On file in the Guidance Office)

8.0 **Annual Organization of Board:**

**The following motions for the 2018-2019 School Year will commence on July 1, 2018 and be in effect until June 30, 2019:**

- a. Motion to approve the petty cash fund of \$500.00 for the 2018-2019 school year in accordance with N.J.S.A. 18A.4-15 and 19-13 and N.J.S.A. 6:20-2.10 and to further establish a single maximum petty cash expenditure of \$75.00. The Custodian of Petty Cash Funds will be the Business Office personnel.
- b. Motion to approve the resolution appointing C.J. Adams Insurance Co. and Glenn Insurance Inc. as the District’s Risk Management Consultants (RMC) for the 2018-2019 School Year.
- c. Motion to approve the Risk Management Consultant Agreement between the Mainland Regional High School Board of Education and C.J. Adams Co. for the 2018-2019 School Year.
- d. Motion to approve the Risk Management Consultant Agreement between the Mainland Regional High School Board of Education and Glenn Insurance Inc. for the 2018-2019 School Year.
- e. Motion to approve the appointment of Ford – Scott Associates as auditors at an annual fee of \$23,970.00.



**NOW THEREFORE BE IT RESOLVED**, that the Mainland Regional High School School District hereby authorizes the Administration to limit the number of resident students participating in choice programs to no more than 10% per grade level and 15% district resident students as of October 15 each year.

Mr. Milhous moved the motions, seconded by Ms. Gray.  
Roll call vote was unanimous. Ayes (7)

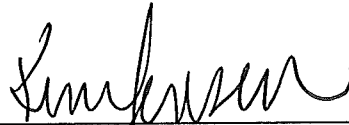
**Meeting Opened to the Public:**

No public response.

9.0 **Adjournment:**

Mr. Milhous made a motion to adjourn the meeting, seconded by Ms. Gray. The meeting was adjourned by voice vote at 6:11 p.m.

**Respectfully Submitted,**



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**Kim Jensen**  
**Board Secretary/Business Administrator**