

**MAINLAND REGIONAL HIGH SCHOOL
LINWOOD, NEW JERSEY
BOARD OF EDUCATION MEETING
JANUARY 9, 2018**

1.0 **Call to Order:**

The Regular Meeting of the Board of Education of the Mainland Regional High School District of Atlantic County was called to order at 6:12 p.m., on the above date in the Library in Linwood, New Jersey; President Ojserkis presiding.

2.0 **Flag Salute**

3.0 **Compliance with Sunshine Law:**

Ms. Ojserkis duly noted that adequate notice of this meeting of the Board of Education was provided by the Board Secretary's office on December 18, 2017, to newspapers, municipal clerks specifying time, place, and date in compliance with the open Public Meetings Act – Chapter 231, P.L. 1975.

4.0 **Roll Call and Verification of Quorum:**

Quorum

Present: Messr. Becker, Milhous, Sher
Ms. Fath, Goltra, Gray
President Ojserkis

Absent: Messr. Broomall
Ms. Cupo

Superintendent Marrone, Business Administrator/Board Secretary Jensen, Principal Burns and Supervisor Lichtenwalner were also present.

5.0 **Student Representative's Report:**

Lucero Chavez reported on various athletic events.

6.0 **Special Reports and Presentations:**

Mr. Kevin Burns presented the Students of the Month for December 2017:

<u>Grade</u>	<u>Student</u>
9 th	Amirah Giorgianni
10 th	Ernest Howard
11 th	Brooke Kelly
12 th	Dan Adams

The names of the PE and Dance Department November Students of the Month were read into the Minutes:

<u>Grade</u>	<u>Student</u>
9 th	Dan Wise
9 th	Maya McCabe
Electives	Alivia Rzemyk
Electives	Jennifer Taminini
Electives	Justine Gozar
Electives	Richard Silbert
Electives	James Pacanowski

Electives
Phenomenal PE Award
Dance Award
Dance Award

Meghan Pellegrino
Key-Shawn Spence
Michael Milhous
Emily Petrella

7.0 **Motion for Executive Session:**

Exec.
Session

Ms. Gray made a motion to move into Executive Session to discuss Student Matters.

BE IT RESOLVED by the Mainland Regional High School Board of Education that pursuant to the Open Public Meetings Law (NJSA 10:4-1 et seq) that it shall:

- A. Immediately
- B. At the conclusion of the Regular Agenda
- C. At the call of the chair

Enter into an Executive Session to discuss Personnel, Litigation, Negotiations, Student, and/or Security matters: and the information discussed at this meeting can be disclosed to the public only upon formal written request to the Secretary of the Board of Education and it thereafter has been reviewed by the Board of Education at the next Work, Special or Regular Meeting to determine if the time and circumstances would then be appropriate to disclose the information discussed.

Mr. Sher seconded the motion.

Roll call vote was unanimous. Ayes (7)

8.0 Motion to approve the Regular Meeting Minutes of November 20, 2017. Minutes

8.1 Motion to approve the Executive Meeting Minutes of November 20, 2017. Minutes

9.0 Motion acknowledging receipt of the Treasurer's Report and the Board Secretary's Report which are in agreement for the period of November 2017 as filed with the Board.

10.0 **Communications:**

None

11.0 **MREF Liaison Report:**

None

11.1 **Student Activity Committee Report:**

Ms. Gray reported that the Committee reviewed Crew Coaching appointments and discussed the posting and advertisement for a Marching Band Director and Jazz Band Advisor.

11.2 **President's Report:**

Ms. Ojserkis informed the Board that she would like to have members remain on their current committees. Please contact Ms. Ojserkis if you would like to change a committee appointment.

12.0 **Superintendent's Report:**

Mr. Marrone reported on the following:

- Recent snow removal
- Visit from the Security Specialist from the Department of Education and drill procedures
- Atlantic County Recovery Alliance
- Status of District goals
- TCEA Convention in Austin, Texas. The conference will focus on Future Ready School certification and Microsoft certifications.

13.0 **Meeting Opened to the Public:**

Mr. Romito – MREA President

Congratulated Mr. Dennis as Teacher of the Year and Ms. Salerno as Educational Services Professional of the Year.

14.0 **EDUCATION:**

Mr. Milhous moved items 14.1 – 14.8

- 14.1 Motion to approve Home Instruction/Outside Placement for: HI/OP

Home Instruction from November 7, 2017 to December 22, 2017

CASE HI#1

14 Hours at \$45.00 X 6 Weeks = \$2,160.00

Home Instruction

CASE HI#16

6 Hours at \$45.00 = \$270.00

Home Instruction from November 20, 2017 to December 7, 2017

CASE HI #17

10 Hours at \$45.00 X 2 Weeks = \$900.00

Home Instruction

CASE HI#18

10 Hours at \$45.00 = \$450.00

Home Instruction

CASE HI#19

2 Hours at \$45.00 X 2 Weeks = \$180.00

Home Instruction

CASE HI#20

8 Hours at \$45.00 X 1 Week = \$360.00

Home Instruction

CASE HI#21

8 Hours at \$45.00 = \$360.00

- 14.2 Motion to approve the attached Field Trips for the 2017-2018 school year. Field Trips

- 14.3 Motion to approve the Uniform State Memorandum of Agreement Between Education And Law Enforcement Officials for the 2017-2018 school year. Uni. State Memor.

14.4 Motion to approve the Memorandum of Understanding Regarding Live Streaming Of Video Surveillance Between The Mainland Regional High School District and The Linwood Police Department for the 2017-2018 school year. Video Surveill./ Police

14.5 Motion to approve the Mainland Regional High School Nursing Service Plan for the 2017-2018 school year. Nursing Plan

14.6 Motion to affirm the recommendation from the Superintendent for the following HIB Cases: HIB

17-18-002	Unconfirmed
17-18-003	Unconfirmed
17-18-004	CONFIRMED
17-18-005	Unconfirmed

14.7 Motion to accept the recommendation from the Superintendent for the following HIB Cases: HIB

17-18-006	Unconfirmed
17-18-007	Unconfirmed
17-18-008	Unconfirmed
17-18-009	Unconfirmed
17-18-010	Unconfirmed

14.8 Motion to approve a Field Trip request from Jill Hatz to take about 20 Varsity Field Hockey players to Walt Disney World to participate in scrimmages from Wednesday, August 29, 2018 through Sunday, September 2, 2018 at a cost to the District not to exceed \$220.00 for transportation. Field Trip

Mr. Sher seconded the motion.

Roll call vote was unanimous. Ayes (6). Ms. Ojserkis was not present.

15.0 **PERSONNEL:**

Ms. Gray moved items 15.1 – 15.10

Motions relative to staff appointments are presented by the Committee with the recommendation of the Superintendent and are subject to Chapter 116, P.L. 1986.

- 15.1 Motion to approve a Maternity Leave Request for Ms. Natalie Patricio, Special Education Aide, from approximately March 19, 2018 through June 8, 2018 utilizing a combination of personal and sick days as well as Family Leave. LOA
- 15.2 Motion to approve a revised Family Medical Leave Request for Mr. Derek Rohaly, Teacher of Music, from December 10, 2017 through December 22, 2017. Mr. Rohaly will be utilizing the NJ Paid Family Leave. LOA
- 15.3 Motion to approve a Medical Leave Request for Ms. Kaylee Dellinger, Teacher of Social Studies, from January 12, 2018 through approximately February 2, 2018. Ms. Dellinger will be utilizing sick and accumulated sick days. LOA
- 15.4 Motion to approve Ms. Shannon Quesenberry as a Long Term Substitute Social Studies for Ms. Kaylee Dellinger, Medical Leave from January 12, 2018 through approximately February 2, 2018 at a salary of \$43,601.00 (BA, Step 1) for the 2017-2018 school year prorated. LTS
- 15.5 Motion to approve Mr. Sean Friel as a Substitute Bus Driver for the 2017-2018 school year at a salary of \$14.50 per hour pending criminal history clearance. Sub Driver
- 15.6 Motion to approve a Fieldwork Placement request for the Spring 2018 Semester for Ms. Gabrielle Mancuso, Stockton University, in Social Studies from January 26, 2018 through April 28, 2018. Ms. Carol Austin will be the Mentoring Teacher. Field. Place.
- 15.7 Motion to approve a Student Teaching request for the Fall 2018 Semester for Ms. Gabrielle Mancuso, Stockton University, in Social Studies from September 4, 2018 through December 8, 2018. Ms. Carol Austin will be the Mentoring Teacher. Student Teacher
- 15.8 Motion to approve a Student Teaching request for the Spring 2018 Semester for Mr. Ryan Black, St. Joseph's University, in Biology from January 16, 2018 through April 21, 2018. Mr. Erland Chau will be the Mentoring Teacher. Student Teacher

15.9 Motion to rescind a Student Teaching request for the Spring 2018 Semester for Mr. Mitchell Friedel, Stockton University, in Chemistry from January 2, 2018 through May 4, 2018. Student Teacher

15.10 Motion to approve the following Substitute Teachers for the 2017-2018 school year: Subs

John Kelley	Pending receipt of Substitute Certificate
Bernadette Ritzel	Pending receipt of Substitute Certificate
Belford Rivera	Pending receipt of Substitute Certificate

Ms. Fath seconded the motion.

Roll call vote - Ayes (5). Milhous Abstained. Ms. Ojserkis was not present.

16.0 **FINANCE AND FACILITIES:**

Mr. Sher moved items 16.1 – 16.19

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|------|---|-------------------|
| 16.1 | Motion to approve Invoices in the amount of \$592,237.61 for the 2017-2018 School Year. | Invoices |
| 16.2 | Motion to approve Purchase Orders in the amount of \$338,690.55 for the 2017-2018 School Year. | Purchase Orders |
| 16.3 | Motion to approve Athletic Invoices in the amount of \$14,529.00 for the 2017-2018 School Year. | Athletic Invoices |
| 16.4 | Motion to approve Student Activity Invoices in the amount of \$10,397.96 for the 2017-2018 School Year. | Student Act. Inv. |
| 16.5 | Motion to approve the Board Secretary's Monthly Certification. | Certif. |

Board Secretary's Monthly Certification:

Pursuant to N.J.A.C. 6:20-2A.10(d)*, I certify that as of November 30, 2017, no budgetary line item account has obligations and payments (contractual orders which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1.

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| 16.6 | Motion to approve the Board Secretary's Monthly Certification. | Certif. |
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Board Secretary's Monthly Certification:

Pursuant to N.J.A.C. 6:23-2.11(c)2*, I certify that as of November 30, 2017, no anticipated changes in revenue amounts and sources which would enable the district from meeting the financial obligations for the remainder of the school year.

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| 16.7 | Motion to approve the Board Secretary's Monthly Certification. | Certif. |
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Board of Education's Monthly Certification Budgetary Major Account Fund Status.

Pursuant to N.J.A.C. 6:20-2A.10(e)*, we certify that as of November 30, 2017, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C.6:20-2.A-10(a.1)* and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

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| 16.8 | Motion to approve line item transfers as of December 18, 2017 for the 2017-2018 School Year. | Transfers |
| 16.9 | Motion to approve Travel Reimbursements for the 2017-2018 School Year totaling \$5,561.07. | Travel Reimb. |
| 16.10 | Motion to approve the Use of Facility for:

Mainland Rowing Association for the use of the Cafeteria on Thursday, December 14, 2017 from 7:00 p.m. to 8:00 p.m. for a Parent Meeting. (Fees Waived)

Recovery Force of Atlantic County for use of the Auditorium on Thursday, January 11, 2018 from 5:30 p.m. to 9:30 p.m. for a forum for recovery with local officials. (Fees Waived)

ProDance Academy for use of the Auditorium on June 3-6, 2018 from 1:00 p.m. to 9:00 p.m. and use of the Auditorium, East Cafeteria, Dance Studio L-4, Choir Room E-3, Classroom N-4 and the Main Lobby on June 7-9, 2018 from 1:00 p.m. to 9:00 p.m. for a Dance Recital. (Fees Apply)

Starstruck Dance Academy for use of the Auditorium and Choir Room E-3 on June 21-23, 2018 from 3:00 p.m. to 10:00 p.m. for a Dance Recital. (Fees Apply) | Use of Facility |
| 16.11 | Motion to approve the disposal of the following items from the Facilities Department: Craftsman table saw, lifeguard stand, and a Hustler riding mower that is no longer functional. | Disposal |
| 16.12 | Motion to approve the Tuition Contract between the Mainland Regional High School Board of Education and the Monroe Township Board of Education for student #192725 to attend Williamstown High School from October 18, 2017 through June 30, 2018 at a cost of \$11,974.00. | Tuition Contract |
| 16.13 | Motion to approve the Joint Transportation Agreement between the Mainland Regional High School Board of Education and the Absecon School District Board of Education to transport twelve (12) students at a total cost of \$12,000.00 to the Mainland Regional High School Choice Program, Route Choice, for the 2017-2018 school year. | Joint Transp. |
| 16.14 | Motion to approve the disposal of the attached list of Auditorium equipment. See attached. | Disposal |
| 16.15 | Motion to approve a donation in the amount of \$5,000.00 to the Mainland Regional High School After Prom Committee for the 2017-2018 school year. See attached. | Donation |

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| 16.16 | Motion to approve the proposal to purchase (3) Crew shells between Vespoli and the Mainland Regional High School Board of Education totaling \$100,500.00. Payment due July 1, 2018. See attached. | Crew
Purchase |
| 16.17 | Motion to approve the disposal for trade-in to Vespoli, the 2010 Vespoli ULES4+, SN#VUAVA093C010. Trade-in value is \$7,936.00. | Disposal/
Trade-In |
| 16.18 | Motion to approve and accept the AtlantiCare Healthy School and Healthy Garden Grant totaling \$800.00 for the 2017-2018 school year. | Atlantic.
Grant |
| 16.19 | Motion to approve Mainland Regional High School's Crowd Control Procedures and Security Provisions for Winter Sports Program. | Crowd
Control |

Ms. Goltra seconded the motion.

Roll call vote was unanimous. Ayes (6). Ms. Ojserkis was not present.

- 17.0 **POLICY:**
Ms. Gray moved items 17.1 – 17.9
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| 17.1 | Motion to approve the first reading of Mainland Regional High School’s School Meal Program Arrears Policy #3542.2. | Meal Arrears |
| 17.2 | Motion to approve Mainland Regional High School’s revised Emergencies and Disaster Preparedness Policy #6114. | Emerg./ Disaster |
| 17.3 | Motion to approve the first reading of Mainland Regional High School’s Unmanned Aircraft Systems (UAS also known as Drones) Policy #7481. | Unmanned Aircraft |
| 17.4 | Motion to approve the first reading of Mainland Regional High School’s Public Participation in Board Meetings Policy #9322. | Public Partic. |
| 17.5 | Motion to approve Mainland Regional High School’s revised Transportation Safety Policy #3541.33. | Transp. Safety |
| 17.6 | Motion to approve Mainland Regional High School’s revised Fire Drills Regulation #6114. | Fire Drills |
| 17.7 | Motion to approve Mainland Regional High School’s revised Gender Identity And Expression Policy #5145.7. | Gender Identity |
| 17.8 | Motion to approve Mainland Regional High School’s revised Visitors Policy #1250. | Visitors Policy |
| 17.9 | Motion to approve Mainland Regional High School’s revised Intramural Competition; Interscholastic Competition Policy #6145.1/6145.2. | Intramural Compet. |

Mr. Sher seconded the motion.

Roll call vote unanimous. Ayes (6). Ms. Ojserkis was not present.

- 18.0 **UNFINISHED BUSINESS:**
The Board moved into Executive Session at 6:54 p.m.
The Board moved back into Regular Session at 7:08 p.m.
- 19.0 **Announcements:**
Regular Meeting Agenda – February 20, 2018
- 20.0 **NEW BUSINESS:**
Ms. Gray moved items 20.1 – 20.11
- 20.1 Motion to approve Mr. Kevin Kudatzky as a Long Term Substitute, LTS
Teacher of Art for Ms. Lori Vannini, Maternity Leave from January
30, 2018 through June 30, 2018 at a salary of \$43,601.00 (BA, Step 1)
for the 2017-2018 school year prorated. Pending criminal history
clearance.
- 20.2 Motion to approve Mr. Mark Marrone and Ms. Kim Jensen as Safety
Mainland Regional High School’s Safety Specialists for the 2017-2018
school year.
- 20.3 Motion to approve Home Instruction/Outside Placement for: HI/OP

Home Instruction from December 22, 2017 to June 22, 2018
CASE HI#7
4 Hours at \$45.00 X 23 Weeks = \$4,140.00
- 20.4 Motion to approve a salary increase for Ms. Jenna Lentini, Ten Month Salary
Teacher at a salary of \$72,751.00 (BA+15, Step 10) from \$71,501.00 Increase
(BA, Step 10) for the 2017-2018 school year, effective February 1,
2018.
- 20.5 Motion to approve Ms. Brenda Doughty as a Substitute Custodian at Sub
an hourly rate of \$13.00 for the 2017-2018 school year. Custod.
- 20.6 Motion to approve Mr. Shawn Evans as Stage Designer at a stipend of Stage
\$2,000 for the 2017-2018 school year pending receipt of substitute Designer
certificate.
- 20.7 Motion to accept with regret the resignation of Mr. Marc Spatz, Resign.
Marching Band Director and Jazz Prep Director effective February 9,
2018.
- 20.8 Motion to accept with regret the resignation of Ms. Jessica Figueroa, Resign.
Long Term Substitute, Special Education Aide effective March 9,
2018.


- 20.9 Motion to approve Mainland Regional High School's Statement of Assurance Regarding the Use of Paraprofessional Staff for the 2017-2018 school year for submission to the Atlantic County Office of Education. Para-Profess.
- 20.10 Motion to approve a conference request from February 6 – 9, 2018 to TCEA in Austin, Texas for Mr. Mark Marrone, Superintendent and Mr. Dorsey Finn, Coordinator of Planning, Instruction and Evaluation not to exceed a cost of \$4,500 funded by the ESSA Title II Funds. Confer. Request
- 20.11 Motion to approve the solicitation of the following Request for Proposals for the 2017-2018 and 2018-2019 school years: Proposals
- Health Benefit Broker
 - Food Management Services

Mr. Milhous seconded the motion.

Roll call vote was unanimous. Ayes (6). Ms. Ojserkis was not present.

- 21.0 **Adjournment:** Ms. Gray made a motion to adjourn the meeting, seconded by Mr. Milhous. The meeting was adjourned by voice vote at 7:08 p.m. Adjourn.

Respectfully Submitted,



Kim Jensen
Board Secretary/Business Administrator