

**MAINLAND REGIONAL HIGH SCHOOL
LINWOOD, NEW JERSEY
BOARD OF EDUCATION MEETING
APRIL 24, 2017**

1.0 **Call to Order:**

The Regular Meeting of the Board of Education of the Mainland Regional High School District of Atlantic County was called to order at 6:35 p.m. on the above date in the Library in Linwood, New Jersey; President Ojserkis presiding.

2.0 **Flag Salute**

3.0 **Compliance with Sunshine Law:**

Ms. Ojserkis duly noted that adequate notice of this meeting of the Board of Education was provided by the Board Secretary's office on May 17, 2016, to newspapers and municipal clerks specifying time, place, and date in compliance with the Open Public Meetings Act – Chapter 231, P.L. 1975.

4.0 **Roll Call and Verification of Quorum:**

Quorum

Present: Messr.'s Broomall, Milhous, Sher
Ms. Cupo, Fath, Goltra, Gorski, Gray
President Ojserkis

Superintendent Marrone, Business Administrator/Board Secretary Jensen and Mr. Lou Greco were also present.

5.0 **Student Representative's Report:**

Ms. Lucero Chavez updated the Board on co-curricular and athletic events that have been occurring during the Spring season.

6.0 **Special Reports and Presentations:**

The PE and Dance Department Students of the Month for February were read into the minutes:

<u>Grade</u>	<u>Student</u>
9 th	Amir Vick
9 th	Claire Pedrick
10 th	Ghazi Hasan
10 th	Kyle Goodman
Electives	Rashawn Mazcyk
Electives	Ryan Rothman
Electives	Pavel Nestorov
Electives	Steven Baker
Dance Award	Genesis Betanco
Dance Award	Louis Matto

7.0 **Motion for Executive Session:**

Mr. Milhous made a motion to enter into Executive Session to discuss Personnel and Student Matters.

BE IT RESOLVED by the Mainland Regional High School Board of Education that pursuant to the Open Public Meetings Law (NJSA 10:4-1 et seq) that it shall:

- A. Immediately
- B. At the conclusion of the Regular Agenda
- C. At the call of the chair

Enter into an Executive Session to discuss Personnel, Litigation, Negotiations, Student, and/or Security matters: and the information discussed at this meeting can be disclosed to the public only upon formal written request to the Secretary of the Board of Education and it thereafter has been reviewed by the Board of Education at the next Work, Special or Regular Meeting to determine if the time and circumstances would then be appropriate to disclose the information discussed.

Ms. Gray seconded the motion.
Roll call vote was unanimous. Ayes (9)

Ms. Gray moved items 8.0 – 9.0

8.0 Motion to approve the Regular Meeting Minutes of March 20, 2017. Minutes

8.1 Motion to approve the Executive Meeting Minutes of March 20, 2017. Minutes

9.0 Motion acknowledging receipt of the Treasurer's Report and the Board Secretary's Report which are in agreement for the period of March 2017 as filed with the Board.

Ms. Cupo seconded the motion.
Roll call vote was unanimous. Ayes (9)

10.0 **Communications:**

None

11.0 **MREF Liaison Report:**

Ms. Fath reported that the meeting is being held tonight after the Board Meeting. Discussion followed regarding communication regarding volunteers for the After Prom.

Ms. Ojserkis thanked Ms. Fath for her assistance to the MREF.

11.1 **Student Activity Committee Report:**

Ms. Gray reported the Board will be voting on a new Policy regarding advertising on School Property.

11.2 **President's Report:**

Ms. Ojserkis urged everyone to support the MREF and the Community Counts event.

12.0 **Superintendent's Report:**

Mr. Marrone reported on the following:

- Above the Influence Program held at Stockton University. A former MRHS student participated in the presentation, Mr. Shannon Manley, Class of 2016.
- Mr. Mainland
- Unified Sports Team earned recognition from Assemblyman LoBiondo
- Updated the Board on the status of Mr. Gatley regarding medical leave

13.0 **Meeting Opened to the Public:**

Mr. Ray Romito: MREA President

Mr. Romito reported that the MREA is supporting the MREF by purchasing tickets for staff to attend the Community Counts event. He also informed the Board the MREA was donating \$1,000.00 to the After Prom.

Ms. Makowski: MRHS Teacher

Thanked the Board for allowing Grant In Aid to be utilized through the agreed contract. She thanked the Board for investing and funding the staff.

14.0 **EDUCATION:**

Mr. Milhous moved items 14.1 – 14.8

14.1 Motion to approve Home Instruction/Outside Placement for:

HI/OP

Home Instruction from April 7, 2017 to June 16, 2017 - revised
CASE HI#8

8 Hours at \$45.00 X 9 Weeks = \$3,240.00

Home Instruction from March 2, 2017 to May 20, 2017

CASE HI#9

4 Hours at \$45.00 X 10 Weeks = \$1,800.00

Home Instruction from March 16, 2017 to June 16, 2017

CASE HI#32

2 Hours at \$45.00 X 12 Weeks = \$1,080.00

Home Instruction from March 24, 2017 to April 14, 2017

CASE HI#40

12 Hours at \$45.00 X 3 Weeks = \$1,620.00

Home Instruction from March 1, 2017 to May 1, 2017

CASE HI#41

10 Hours at \$45.00 X 7 Weeks = \$3,150.00

Home Instruction from March 29, 2017 to April 24, 2017

CASE HI#42

10 Hours at \$45.00 X 2 Weeks = \$900.00

Home Instruction from March 27, 2017 to June 17, 2017

CASE HI#43

12 Hours at \$45.00 X 10 Weeks = \$5,400.00

Home Instruction from March 29, 2017 to May 1, 2017

CASE HI#44

10 Hours at \$45.00 X 3 Weeks = \$1,350.00

Home Instruction from April 6, 2017 to April 24, 2017

CASE HI#45

12 Hours at \$45.00 X 1 Week = \$540.00

Home Instruction from April 4, 2017 to April 11, 2017 and

Home Instruction from April 11, 2017 to June 11, 2017

CASE HI#46

8 Hours at \$45.00 = \$360.00 and;

8 Hours at \$45.00 X 7 Weeks = \$2,520.00 extending

- 14.2 Motion to approve the attached Field Trips for the 2016-2017 school year. Field Trips
- 14.3 Motion to affirm the recommendation from the Superintendent for the following HIB Cases: HIB

16-17-015	CONFIRMED
16-17-016	Unconfirmed
16-17-017	CONFIRMED
16-17-018	Unconfirmed
16-17-019	Unconfirmed
16-17-020	Unconfirmed
16-17-022	Unconfirmed

- 14.4 Motion to accept the recommendation from the Superintendent for the following HIB Cases: HIB

16-17-021	CONFIRMED (for 2 of 3)
16-17-023	Unconfirmed
16-17-024	Unconfirmed
16-17-025	Unconfirmed
16-17-027	Unconfirmed

- 14.5 Motion to approve the 2017-2018 Mainland Regional High School Year Calendar. School Calendar
- 14.6 Motion to set a meeting place, date and time of all regular meetings of the Board (Open Public Meetings Act, Chapter 231, P.L. 1975). Board Meetings
- 14.7 Motion to approve the Elementary and Secondary Accountability Action Plan to meet the State's requirement of 95% for any tested subgroup. Account. Act. Plan
- 14.8 Motion to approve the 2017-2018 textbook list for Mainland Regional High School. Textbook List

Mr. Broomall seconded the motion.
Roll call vote was unanimous. Ayes (9)

15.0 **PERSONNEL:**
 Ms. Cupo moved items 15.1 – 15.7

Motions relative to staff appointments are presented by the Committee with the recommendation of the Superintendent and are subject to Chapter 116, P.L. 1986.

- 15.1 Motion to approve an extended Medical Leave request for Mr. Erland Chau, Science Teacher, from May 1, 2017 through June 30, 2017. Mr. Chau will be utilizing accumulated sick days. LOA
- 15.2 Motion to approve an extended Medical Leave request for Ms. Sandra Pareja, Cafeteria Office Manager, from April 7, 2017 to May 12, 2017. Ms. Pareja will be utilizing accumulated sick days. LOA
- 15.3 Motion to approve a Fieldwork Placement for the 2017 Fall Semester for Ms. Ciara Boyle, Rowan University, in English from September 5, 2017 through December 21, 2017. Ms. Tina Colombo will be the Mentoring Teacher. Pending criminal history clearance. Fieldwork Place.
- 15.4 Motion to approve a Fieldwork Placement for the 2017 Fall Semester for Ms. Rebecca Andrews, Rutgers Mason Gross School of the Arts, in Music from September 5, 2017 through October 20, 2017. Mr. Derek Rohaly and Ms. Amy Melson will be the Mentoring Teachers. Pending criminal history clearance. Fieldwork Place.
- 15.5 Motion to appoint the following staff members to work during the Special Education Extended School Year Program based on enrollment: ESY

INSTRUCTIONAL ASSISTANTS:	HOURLY RATE:
Natalie Caroccia	\$22.50
Andrew Egnor	\$22.50
Antoine Lewis	\$22.50
Debbie Off	\$22.50
Natalie Patricio	\$22.50
Christine Rivera	\$22.50
Allison Thonsen	\$22.50

- 15.6 Motion to approve the following to teach a sixth period class covering Mr. Andre Clements, Special Education Teacher, Military Leave, beginning April 11, 2017 through May 18, 2017 at the rate of \$44.44 per diem: 6th MOD
 - Michael Colombo
 - Chris Dennis
 - Christina Mayrhofer
 - Heather Savio
 - Dan Williams
- 15.7 Motion to approve the following Substitute Teachers for the 2016-2017 school year: Subs

Amanda Campbell	All Areas; Pending Criminal History
Meagan Gatley	All Areas; Pending Criminal History
Christopher Godfrey	All Areas; Pending Criminal History
Andrew Monroe	All Areas; Pending Substitute Certificate
Skyler Zurat	All Areas

Ms. Gray seconded the motion.

Roll call vote was unanimous. Ayes (9)

- 15.8 Motion to approve the renewal of Tenured Certified Staff for the 2017-2018 school year. Staff Renew

Ms. Cupo moved motion 15.8, seconded by Ms. Gray.

Roll call vote – Ayes (8). Mr. Sher abstained.

Ms. Cupo moved items 15.9 – 15.17

- 15.9 Motion to approve the renewal of Non Tenured Certified Staff for the 2017-2018 school year. Staff Renew
- 15.10 Motion to approve the renewal of Non Certified Tenured Support Staff (Secretarial) for the 2017-2018 school year. Staff Renew
- 15.11 Motion to approve the renewal of Non Certified Non Tenured Support Staff (Secretarial) for the 2017-2018 school year. Staff Renew
- 15.12 Motion to approve the renewal of Non Certified Support Staff (Technology and Auditorium) for the 2017-2018 school year. Staff Renew
- 15.13 Motion to approve the renewal of Non Certified Custodial and Maintenance Staff for the 2017-2018 school year. Staff Renew
- 15.14 Motion to approve the renewal of Non Certified Support Staff (Aides) for the 2017-2018 school year. Staff Renew
- 15.15 Motion to approve the renewal of Confidential Employees for the 2017-2018 school year. Confid. Renew
- 15.16 Motion to approve the renewal of Certified Administration for the 2017-2018 school year. Admin. Renew
- 15.17 Motion to approve the renewal of 10-Month Bus Drivers for the 2017-2018 school year. Driver Renew

Ms. Gray seconded the motion.

Roll call vote was unanimous. Ayes (9)

16.0 **FINANCE AND FACILITIES:**

Mr. Broomall moved items 16.1 – 16.17

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| 16.1 | Motion to approve Invoices in the amount of \$1,689,736.30 for the 2016-2017 School Year. | Invoices |
| 16.2 | Motion to approve Purchase Orders in the amount of \$1,773,054.80 for the 2016-2017 School Year. | Purchase Orders |
| 16.3 | Motion to approve Athletic Invoices in the amount of \$8,422.00 for the 2016-2017 School Year. | Athletic Invoices |
| 16.4 | Motion to approve Student Activity Invoices in the amount of \$28,115.57 for the 2016-2017 School Year. | Student Activity |
| 16.5 | Motion to approve the Board Secretary’s Monthly Certification. | Certif. |

Board Secretary’s Monthly Certification:

Pursuant to N.J.A.C. 6:20-2A.10(d)*, I certify that as of March 31, 2017, no budgetary line item account has obligations and payments (contractual orders which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1.

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| 16.6 | Motion to approve the Board Secretary’s Monthly Certification. | Certif. |
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Board Secretary’s Monthly Certification:

Pursuant to N.J.A.C. 6:23-2.11(c)2*, I certify that as of March 31, 2017, no anticipated changes in revenue amounts and sources which would enable the district from meeting the financial obligations for the remainder of the school year.

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| 16.7 | Motion to approve the Board Secretary’s Monthly Certification. | Certif. |
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Board of Education’s Monthly Certification Budgetary Major Account Fund Status.

Pursuant to N.J.A.C. 6:20-2A.10(e)*, we certify that as of March 31, 2017, after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C.6:20-2.A-10(a.1)* and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

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| 16.8 | Motion to approve line item transfers as of April 24, 2017 for the 2016-2017 School Year. | Transfers |
| 16.9 | Motion to approve Travel Reimbursements for the 2016-2017 School Year totaling \$3,882.64. | Travel Reimburs. |
| 16.10 | Motion to approve the Use of Facility for: | Use of Facility |
| | ProDance for the use of the Auditorium and Band Room on Saturday, April 29, 2017 from 10:00 a.m. to 5:00 p.m. for Dance Rehearsal. (Fees Apply) | |
| | Sojourn Community Church for use of the Softball Field every Monday, May 1 through August 1, 2017 from 5:30 p.m. to 8:30 p.m. for Softball Games. (Fees Apply) | |
| | Mainland Girls Track for use of the Track on May 16, 23, 30 and June 6 and 13, 2017 from 5:00 p.m. to 7:30 p.m. for Track Club, pending Certificate of Insurance. (Fees Apply) | |
| | GThing Basketball for use of the East and West Gymnasiums on Saturday, May 13, 2017 from 8:00 a.m. to 8:30 p.m. for 4 th – 9 th Grade Girls Basketball. (Fees Apply) | |
| | The American Cancer Society, Inc. for the use of the Football Field and Track from 2:00 p.m. on Friday, June 9 through 9:00 a.m. on Saturday, June 10, 2017 for Relay For Life of Linwood. (Fees Waived) | |
| | Excel Football Camp for the use of the Football Field and Classrooms W1, W3 and W5 on Monday, June 26 through Thursday, June 29, 2017 from 8:00 a.m. to 1:00 p.m. for Youth and High School Football Camp. (Fees Apply) | |
| | Mainland Regional High School Football for use of the Football Field on Saturday, July 15, 2017 from 8:00 a.m. to 1:00 p.m. for Youth Football Day. (Fees Waived) | |
| 16.11 | Motion to approve the Resolution appointing C.J. Adams Insurance Inc. and Glenn Insurance Inc. as the Risk Management Consultant(s) for the Mainland Regional High School Board of Education for the 2017-2018 school year. | Risk Mgt. Consult. |
| 16.12 | Motion to approve the Risk Management Agreement between the Mainland Regional High School Board of Education and C.J. Adams Insurance Inc. for the 2017-2018 school year at a cost of \$600.00 per month, totaling \$7,200.00. | Risk Mgt. Consult. |

- 16.13 Motion to approve the Risk Management Agreement between the Mainland Regional High School Board of Education and Glenn Insurance Inc. for the 2017-2018 school year at a cost of \$600.00 per month, totaling \$7,200.00. Risk Mgt. Agree.
- 16.14 Motion to approve the solicitation of bids for renovations to the Tennis Courts and Athletic Track for the 2017-2018 school year. Renov. Bids
- 16.15 Motion to approve the solicitation of bids for the lease of (15) fifteen 54 Passenger School buses for the 2017-2018 school year. Bus Lease Bid
- 16.16 Motion to approve the Joint Transportation Agreement between the Mainland Regional High School Board of Education and the Linwood Board of Education to transport one (1) student to Coastal Learning Center, Northfield, NJ from February 2 through June 23, 2017 totaling \$4,185.00. Joint Transp.

Route #	Destination	# of Students	Cost
P-5	Coastal Learning Center	1	\$4,185.00

- 16.17 Motion to accept the donation of a Cherry Blossom Tree from the MRHS Ecology Club. Donation

Mr. Sher seconded the motion.
Roll call vote was unanimous. Ayes (9)

17.0 **POLICY:**

Ms. Gray moved items 17.1 – 17.6

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| 17.1 | Motion to approve the second reading of Mainland Regional High School's Green and Healthy School Cleaning Policy #3510.1. | School Cleaning |
| 17.2 | Motion to approve the second reading of Mainland Regional High School's Conservation Sustainability and Green Initiatives Policy #3500.1. | Conserv. Sustain. |
| 17.3 | Motion to approve the second reading of Mainland Regional High School's Chemical Management Policy #3516.1. | Chemical Mgt. |
| 17.4 | Motion to approve the second reading of Mainland Regional High School's Environmentally Preferable Purchasing Policy #3320.1. | Environ. Purch. |
| 17.5 | Motion to approve the first reading of Mainland Regional High School's Advertising On School Property For Athletic And Co-Curricular Fundraising Policy #3500. | Advertise. School Property |
| 17.6 | Motion to approve Mainland Regional High School's revised Health Examinations and Immunizations Policy #5141.3 | Exam/ Immuniz. |

Ms. Cupo seconded the motion.

Roll call vote was unanimous. Ayes (9)

18.0 **UNFINISHED BUSINESS:**
The Board moved into Executive Session at 7:00 p.m.
The Board moved back into Regular Session at 7:50 p.m.

19.0 **ANNOUNCEMENTS:**
Regular Meeting Agenda – May 15, 2017

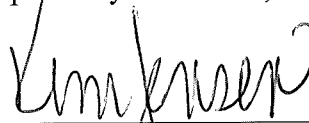
20.0 **NEW BUSINESS:**
None

MEETING OPENED TO THE PUBLIC:
No public response.

21.0 **ADJOURNMENT:**
Ms. Gray made a motion to adjourn the meeting, seconded by Ms. Gorski. The meeting was adjourned by voice vote at 7:51 p.m.

Adjourn.

Respectfully Submitted,



Kim Jensen
Board Secretary/Business Administrator