

**MAINLAND REGIONAL HIGH SCHOOL  
LINWOOD, NEW JERSEY  
BOARD OF EDUCATION MEETING  
AUGUST 20, 2018**

1.0 **Call to Order:**

The Regular Meeting of the Board of Education of the Mainland Regional High School District of Atlantic County was called to order at 6:05 p.m., on the above date in the Library in Linwood, New Jersey; President Ojserkis presiding.

2.0 **Flag Salute**

**Moment of Silence for the 7 year anniversary of the four MRHS football players involved in a tragic auto accident.**

3.0 **Compliance with Sunshine Law:**

Ms. Ojserkis duly noted that adequate notice of this meeting of the Board of Education was provided by the Board Secretary's office on May 14, 2018, to newspapers and municipal clerks specifying time, place, and date in compliance with the open Public Meetings Act – Chapter 231, P.L. 1975.

4.0 **Roll Call and Verification of Quorum:**

Quorum

Present: Messr,'s Becker, Milhous, Sher  
Ms. Cupo, Fath, Goltra  
President Ojserkis

Absent: Messr. Broomall, Ms. Gray

Superintendent Marrone and Business Administrator/Board Secretary Jensen were also present.

5.0 **Student Representative's Report:**

None

6.0 **Special Reports and Presentations:**

None

7.0 **Motion for Executive Session:**

Mr. Milhous made a motion to move into Executive Session to discuss Student Matters and Personnel.

BE IT RESOLVED by the Mainland Regional High School Board of Education that pursuant to the Open Public Meetings Law (NJSA 10:4-1 et seq) that it shall:

- A. Immediately
- B. At the conclusion of the Regular Agenda
- C. At the call of the chair

Enter into an Executive Session to discuss Personnel, Litigation, Negotiations, Student, and/or Security matters: and the information discussed at this meeting can be disclosed to the public only upon formal written request to the Secretary of the Board of Education and it thereafter has been reviewed by the Board of Education at the next Work, Special or Regular Meeting to determine if the time and circumstances would then be appropriate to disclose the information discussed.

Ms. Cupo seconded the motion.  
Roll call vote was unanimous. Ayes (7)

Ms. Cupo moved Motions 8.0 , 8.2, 9.0

- |     |                                                                                                                                                                     |         |
|-----|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|
| 8.0 | Motion to approve the Regular Meeting Minutes of July 16, 2018.                                                                                                     | Minutes |
| 8.2 | Motion to approve the Executive Meeting Minutes of July 16, 2018.                                                                                                   | Minutes |
| 9.0 | Motion acknowledging receipt of the Treasurer's Report and the Board Secretary's Report which are in agreement for the period of July 2018 as filed with the Board. |         |

Mr. Milhous seconded the motion.  
Roll call vote was unanimous. Ayes (7)

10.0 **Communications:**  
None

11.0 **MREF Liaison Report:**  
None

11.1 **Student Activity Committee Report:**  
None

11.2 **President's Report:**  
Ms. Ojserkis expressed congratulations to Ms. Gray for the arrival of a new baby and to Ms. Jensen Robinson for her recent wedding.

Discussion followed on Mr. Burns transferring to the Absecon School District and Mr. Marrone assuming a dual role as Superintendent and Principal.

12.0 **Superintendent's Report:**  
Mr. Marrone reported on the new website that will be running soon. Discussion followed regarding the transition of office space and Administrative roles.

13.0 **Meeting Opened to the Public:**  
No public response.

14.0 **EDUCATION:**

Mr. Milhous moved items 14.1 – 14.5

14.1 Motion to approve Home Instruction/Outside Placement for:

14.2 Motion to approve the attached Field Trips for the 2018-2019 school year. F.Trip

14.3 Motion to accept the recommendation from the Superintendent for the following HIB Cases: HIB

17-18-023	CONFIRMED
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14.4 Motion to approve Mainland Regional High School’s Mentoring Plan for the 2018-2019 school year. Mentor Plan

14.5 Motion to approve Mainland Regional High School’s Marching Band Schedule for the 2018-2019 school year. See attached list. Band Schedule

Mr. Sher seconded the motion.

Roll call vote was unanimous. Ayes (7)

15.0 **PERSONNEL:**

Ms. Cupo moved items 15.1 – 15.24

Motions relative to staff appointments are presented by the Committee with the recommendation of the Superintendent and are subject to Chapter 116, P.L. 1986.

- |       |                                                                                                                                                                                                                                                                               |                    |
|-------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|
| 15.1  | Motion to accept with regret, the resignation of Mr. Kevin Burns, Assistant Principal, effective August 28, 2018.                                                                                                                                                             | Resign             |
| 15.2  | Motion to rescind Ms. Julia Whitham as Substitute Trip Driver for the 2018-2019 school year.                                                                                                                                                                                  | Rescind Driver     |
| 15.3  | Motion to rescind Ms. Rachel Ginsberg, Part-time Tech Assistant (stage) for the 2018-2019 school year.                                                                                                                                                                        | Rescind St. Asst.  |
| 15.4  | Motion to approve the appointment of Mr. Michael Anthony as a Guidance Counselor for the 2018-2019 school year at a salary of \$59,237.46 (MA, Step 4), which includes \$1,575.45 for five additional days of summer work.                                                    | Guidance Counsel.  |
| 15.5  | Motion to approve the appointment of Ms. Casey Laferriere as a Guidance Counselor for the 2018-2019 school year at a salary of \$66,891.00 (MA +15, Step 6), which includes \$1,779.00 for five additional days of summer work.                                               | Guidance Counsel.  |
| 15.6  | Motion to approve the appointment of Ms. Michele Fama as a Guidance Counselor for the 2018-2019 school year at a salary of \$53,741.30 (MA, Step 1), which includes \$3,950.00 Longevity and \$1,429.30 for additional summer work days.                                      | Guidance Counsel.  |
| 15.7  | Motion to approve Ms. Andrea Tsikouras as 12- Month Secretary to serve as Guidance Registrar for the 2018-2019 school year at a salary of \$43,834.00 (Step 4) effective September 1, 2018.                                                                                   | Secretary          |
| 15.8  | Motion to approve Mr. Walter C. Cox Motion as a Special Education Aide for the 2018-2019 school year at a salary of \$29,700.00 (Aide, Step 1) effective September 1, 2018 pending criminal history clearance. Benefits offered.                                              | Aide               |
| 15.9  | Motion to approve Mr. John Capasso as a Special Education replacement teacher covering for Ms. Kristen Bianco and Ms. Stephanie Pappano for the 2018-2019 school year at a salary of \$44,352.00 (BA, Step 1) from September 1, 2018 through December 7, 2018.                | Spec. Ed. Replace. |
| 15.10 | Motion to approve Ms. Kathryn Miraglia as an alternate Special Education replacement teacher covering for Ms. Kristen Bianco and Ms. Stephanie Pappano for the 2018-2019 school year at a salary of \$44,352.00 (BA, Step 1) from September 1, 2018 through December 7, 2018. | Spec. Ed. Replace  |

- 15.11 Motion to approve the following to teach the Impact Program on an as needed basis based on enrollment for the 2018-2019 school year: Impact

TEACHERS:	HOURLY RATE:
Josephine Carney	\$60.00
Daniel Abel	\$60.00
Robert Coffey	\$60.00
Cynthia Anderson	\$60.00
Jaclyn Roesch	\$60.00
Carol Austin	\$60.00
Kaylee Dellinger	\$60.00
Victoria Rich	\$60.00

- 15.12 Motion to rescind Ms. Jenny Waller as the Mentoring Teacher for Ms. Margaret Erickson, Student Placement, Stockton University in English for the Fall 2018 Semester from September 7, 2018 through December 11, 2018. Mentor
- 15.13 Motion to rescind Ms. Jenny Waller as the Mentoring Teacher for Ms. Margaret Erickson, Student Placement, Stockton University in English for the Spring 2019 Semester from January 2, 2019 through April 19, 2019. Mentor
- 15.14 Motion to approve Ms. Tina Colombo as the Mentoring Teacher for Ms. Margaret Erickson, Student Placement, Stockton University in English for the Fall 2018 Semester from September 7, 2018 through December 11, 2018. Mentor
- 15.15 Motion to approve Ms. Tina Colombo as the Mentoring Teacher for Ms. Margaret Erickson, Student Placement, Stockton University in English for the Spring 2019 Semester from January 2, 2019 through April 19, 2019. Mentor
- 15.16 Motion to approve Ms. Maureen Wixson as the Mentoring Teacher for Ms. Christina Urbon, Student Placement, Rowan University in School Counseling for the Fall 2018 Semester from September 4, 2018 through December 20, 2018. Mentor
- 15.17 Motion to approve Ms. Maureen Wixson as the Mentoring Teacher for Ms. Christina Urbon, Student Placement, Rowan University in School Counseling for the Spring 2019 Semester from January 22, 2019 through May 10, 2019. Mentor
- 15.18 Motion to approve Mr. Joseph Breitingner as a Mentor to David Kallen for the 2018-2019 school year at a rate of \$1,000.00. Mentoring fees will be deducted from Mr. Kallen (payroll) and paid to Mr. Breitingner in December and June. Mentor
- 15.19 Motion to approve Mr. Matthew Mucciarone as a Lifeguard at an hourly rate of \$14.00 for the 2018-2019 school year. Lifeguard

- 15.20 Motion to approve Mr. Kenneth Kisby, Sr. as a Part-time Bus Driver at an hourly rate of \$14.50 for the 2018-2019 school year pending criminal history clearance. Driver
- 15.21 Motion to approve Ms. Kathleen Herrington as a Substitute Trip Driver at an hourly rate of \$14.50 for the 2018-2019 school year pending criminal history clearance. Driver
- 15.22 Motion to approve the position and job description of Site Supervisor for the 2018-2019 school year at a stipend of \$6,000.00. This stipend will be split by three employees according to the sports season (Fall, Winter, Spring). Site Super.
- 15.23 Motion to approve the following Substitute Teachers for the 2018-2019 school year: Subs
- |                     |                                           |
|---------------------|-------------------------------------------|
| Casey Nora Driscoll | All Areas                                 |
| John Helbig         | Pending receipt of substitute certificate |
| Richard Jacoby      | All Areas                                 |
| Skender Kalia       | All Areas                                 |
| Gregory McLaughlin  | All Areas                                 |
| Alexandra Vain      | Pending receipt of substitute certificate |
| Lindsay Wilson      | Pending receipt of substitute certificate |
- 15.24 Motion to approve the Co-Curricular appointments for the 2018-2019 school year pending receipt of criminal history clearance. See attached list. Co-Curr.

Mr. Milhous seconded the motion.  
 Roll call vote was unanimous. Ayes (7)

16.0 **FINANCE AND FACILITIES:**

Mr. Sher moved items 16.1 – 16.11

- 16.1 Motion to approve Invoices in the amount of \$1,251,855.63 for the 2018-2019 School Year. Invoices
- 16.2 Motion to approve Purchase Orders in the amount of \$6,991,965.91 for the 2018-2019 School Year. Purchase Orders
- 16.3 Motion to approve Athletic Invoices in the amount of \$ for the 2018-2019 School Year. Athletic Invoices
- 16.4 Motion to approve Student Activity Invoices in the amount of \$2,404.23 for the 2018-2019 School Year. Student Activity
- 16.5 Motion to approve the Board Secretary's Monthly Certification. Certif.

Board Secretary's Monthly Certification:

Pursuant to N.J.A.C. 6:20-2A.10(d)\*, I certify that as of July 31, 2018, no budgetary line item account has obligations and payments (contractual orders which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1.

- 16.6 Motion to approve the Board Secretary's Monthly Certification. Certif.

Board Secretary's Monthly Certification:

Pursuant to N.J.A.C. 6:23-2.11(c)2\*, I certify that as of July 31, 2018, no anticipated changes in revenue amounts and sources which would enable the district from meeting the financial obligations for the remainder of the school year.

- 16.7 Motion to approve the Board Secretary's Monthly Certification. Certif.

Board of Education's Monthly Certification Budgetary Major Account Fund Status.

Pursuant to N.J.A.C. 6:20-2A.10(e)\*, we certify that as of July 31, 2018, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C.6:20-2.A-10(a.1)\* and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.



- 16.8 Motion to approve line item transfers as of August 20, 2018 for the 2018-2019 School Year. Transfers
- 16.9 Motion to approve Travel Reimbursements for the 2018-2019 School Year totaling \$495.00. Travel Reimb.
- 16.10 Motion to approve the revised Tuition Contract Agreement between the Mainland Regional High School Board of Education and the Atlantic County Vocational School Board of Education for the 2018-2019 school year as follows: Tuition Contract

Number of Students	Cost Per Student	Total
46	\$5,510.00	\$253,460.00
2	\$7,295.00	\$ 14,590.00
		\$268,050.00

- 16.11 Motion to approve the following disposal and sale of musical equipment to Cole's Music at \$50 per instrument. Disposal

Mr. Milhous seconded the motion.  
 Roll call vote was unanimous. Ayes (7)

- 17.0 **POLICY:**  
Mr. Sher moved items 17.1 – 17.3
- 17.1 Motion to approve Mainland Regional High School’s revised Graduation Requirements Policy #6146. Graduat.
- 17.2 Motion to readopt the Mainland Regional High School Parental Involvement Policy readopted annually for Title I. Parental Involve.
- 17.3 Motion to readopt the Mainland Regional High School Parent/Student Compact readopted annually for Title I. Par./Stud. Compact

Ms. Cupo seconded the motion.  
Roll call vote was unanimous. Ayes (7)

- 18.0 **UNFINISHED BUSINESS:**  
**The Board entered into Executive Session at 6:20 p.m.**  
**The Board entered back into Regular Session at 7:10 p.m.**
- 19.0 **ANNOUNCEMENTS:**  
Regular Meeting Agenda – September 17, 2018
- 20.0 **NEW BUSINESS:**  
Mr. Broomall moved items 20.1 – 20.9
- 20.1 Motion to approve Ms. Judith Cline to teach the Impact Program on an as needed basis based on enrollment for the 2018-2019 school year at an hourly rate of \$60.00. Impact
- 20.2 Motion to accept the appointment of Anthony DiSciascio as the Class III Linwood Police Officer assigned to Mainland Regional High School. Class III Officer
- 20.3 Motion to approve Mainland Regional High School’s District Professional Development Plan for the 2018-2019 school year. Prof. Dev. Plan
- 20.4 Motion to approve Ms. Samantha Tulli as a Substitute Teacher pending receipt of substitute certificate for the 2018-2019 school year. Sub
- 20.5 Motion to approve the disposal of IT equipment that is no longer functional. See attached. Disposal
- 20.6 Motion to approve the contract agreement between the Mainland Regional High School Board of Education and Sport Safe Testing Service Inc. for promoting and developing drug testing programs for high school, conduct of drug testing, and providing medical review of drug test results for Mainland Regional High School students for the 2018-2019 school year. See attached. Sport Safe
- 20.7 Motion to approve the Use of Facility for Atlantic Cape SAT Prep for use of one classroom from 6:00 p.m. to 8:30 p.m. on September 11, 18, and 25, 2018 for an SAT Preparation Class. Fees Apply. Use of Facility
- 20.8 Motion to approve the following summer hours for the following Guidance Counselors for the 2018-2019 school year at their per diem rates: Summer-Guidance

Name	# of Days	Per Diem	Total
Lindsey Salerno	5	\$344.81	\$1,724.10
Joanna Zale	5	\$399.79	\$1,998.95
Sandy Manos	12	\$500.61	\$6,007.32
Bob Roesch	12	\$512.91	\$6,154.92

Maureen Wixson	12	\$500.61	\$6,007.32
Casey Laferriere	7	\$355.80	\$2,490.60
Michael Anthony	7	\$315.09	\$2,205.63
<b>TOTAL</b>			<b>\$26,588.84</b>

20.9 Motion to approve Invoices for the 2018-2019 school year totaling Invoices \$6,942.00.

Ms. Cupo seconded the motion.  
Roll call vote was unanimous. Ayes (7)

Mr. Becker moved motion 20.10

20.10 Motion to approve the recommendation of the Superintendent for HIB confirmation of HIB Case #17-18-024.

Ms. Cupo seconded the motion.  
Roll call vote was unanimous. Ayes (7)

**MEETING OPENED TO THE PUBLIC:**

No public response.

21.0

**ADJOURNMENT:**

Adjourn.

Ms. Cupo made a motion to adjourn the meeting, seconded by Mr. Milhous. The meeting was adjourned by voice vote at 7:23 p.m.

**Respectfully Submitted,**



**Kim Robinson**  
**Board Secretary/Business Administrator**