

**MAINLAND REGIONAL HIGH SCHOOL
LINWOOD, NEW JERSEY
BOARD OF EDUCATION MEETING**

JULY 20, 2015

1.0 **Call to Order:**

The Regular Meeting of the Board of Education of the Mainland Regional High School District of Atlantic County was called to order at 6:00 p.m. on the above date in the Library in Linwood, New Jersey; President Ojserkis presiding.

2.0 **Flag Salute**

3.0 **Compliance with Sunshine Law:**

Ms. Ojserkis duly noted that adequate notice of this meeting of the Board of Education was provided by the Board Secretary's office on May 9, 2015, to newspapers, municipal clerks and was posted on the bulletin board located in the main school entrance specifying time, place, and date in compliance with the open Public Meetings Act – Chapter 231, P.L. 1975.

4.0 **Roll Call and Verification of Quorum:**

Quorum

Present: Messr.'s Harvey, Milhous, Person
Ms. Gray, Siegel
President Ojserkis

Absent: Messr. Broomall
Ms. Cupo, Gorski

Superintendent Previti and Business Administrator/Board Secretary Jensen were also present.

5.0 **Special Reports:**

Mr. Lichtenwalner distributed the Class of 2015 Outcome Report to Board members. Discussion followed regarding colleges students are attending, Instant Decision Day and College support activities for students and parents.

Discussion followed regarding the possibility of creating an Essay Bank from alumni to assist current students in the application process.

Discussion followed regarding the availability of scholarship information related to athletics. Mr. Gatley is currently updating the website with criteria for athletic scholarships.

On Behalf of the Mainland Board of Education, Ms. Ojserkis requested Mr. Medica present and read the Resolution dedicating the Executive

Conference Room as the Thomas A. Baruffi Ed.D Conference Room. Ms. Ojserkis expressed the dedication resulted in the five years Dr. Baruffi served as a shared service Superintendent for Mainland Regional High School. The Board of Education wished to honor his dedication and leadership through the five years and moving Mainland Regional High School forward to changes that have enhanced the education of our students.

**Thomas A. Baruffi Ed.D.
Superintendent's Conference Room**

Whereas:

***Thomas A. Baruffi Ed. D.*
Directed under his leadership as Superintendent
Of Mainland Regional High School
Completion and Dedication of A
\$40 Million Capital Project Expansion**

And

Whereas:

**Through His Five Year leadership
Mainland Regional High School
Celebrated its' transition to becoming an exemplary
21st century secondary school district**

In grateful appreciation

The Mainland Regional Board of Education

Hereby dedicates

**The Thomas A. Baruffi Ed.D.
Superintendent's Conference Room**

July 20, 2015

This conference room was dedicated

To

**Thomas A. Baruffi Ed.D.
Superintendent of schools
July 2009 - June 2014**

on

July 20, 2015

Dr. Baruffi and Mrs. Baruffi were in attendance to accept the resolution.

Dr. Baruffi thanked the Board of Education for the honor. Mrs. Baruffi unveiled the dedication plaque located in the conference room.

6.0 Executive Session:

BE IT RESOLVED by the Mainland Regional High School Board of Education that pursuant to the Open Public Meetings Law (NJSA 10:4-1 et seq) that it shall:

- A. Immediately
- B. At the conclusion of the Regular Agenda
- C. At the call of the chair

Enter into an Executive Session to discuss Personnel, Litigation, Negotiations, Student, and/or Security matters: and the information discussed at this meeting can be disclosed to the public only upon formal written request to the Secretary of the Board of Education and it thereafter has been reviewed by the Board of Education at the next Work, Special or Regular Meeting to determine if the time and circumstances would then be appropriate to disclose the information discussed.

No Executive Session.

Ms. Siegel moved items 7.0 – 8.1

7.0 Motion to approve the Regular Meeting Minutes of June 16, 2015. Minutes

7.1 Motion to approve the Executive Meeting Minutes of June 16, 2015. Minutes

8.0 Motion acknowledging receipt of the Treasurer's Report and the Board Secretary's Report which are in agreement for the period of June 2015 as filed with the Board.

8.1 Motion acknowledging receipt of the Cafeteria Reports for the period of June 2015.

Ms. Gray seconded the motion.

Roll call vote was unanimous. Ayes (6)

9.0 **Communications:**

None

10.0 **President's Report:**

Ms. Ojserkis congratulated Dr. Previti for being named Person of the Year from the Atlantic County Chapter of UNICO.

Dr. Previti thanked the Board Members and Administration that attended the dinner.

Ms. Ojserkis requested to have a summary report on Teacher Evaluations and Class Rank in August.

11.0 **Superintendent's Report:**

Dr. Previti distributed a Facility update via email prior to the Board meeting.

Discussion followed regarding HVAC issues in the MDF room, Library and throughout the Facility. Discussion followed on personnel issues, administrative summer initiatives, and the possibility of having an enrichment program next summer.

12.0 **Meeting Opened to the Public:**

No public response.

14.0 **EDUCATION:**

Dr. Harvey moved items 14.1 – 14.3

- 14.1 Motion to approve Home Instruction/Outside Placement for: HI/OP

Home Instruction from June 22, 2015 to July 20, 2015

CASE HI#30

2 Hours at \$45.00 X 5 Weeks = \$450.00

- 14.2 Motion to accept the recommendation from the Superintendent for the following HIB Case: HIB

14-15-026 Unconfirmed

- 14.3 Motion to approve the donation of six storage lockers not used for instructional support to the Bacharach Institution for Rehabilitation. Donation

Mr. Milhous seconded the motion.

Roll call vote was unanimous. Ayes (6)

15.0 **PERSONNEL:**

Ms. Gray moved items 15.1 – 15.17

Motions relative to staff appointments are presented by the Committee with the recommendation of the Superintendent and are subject to Chapter 116, P.L. 1986.

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| 15.1 | Motion to approve Ms. Amy Melson as a 10-Month Music Teacher at a salary of \$42,530.00, (BA, Step1) for the 2015-2016 school year. Effective September 1, 2015. Benefits Offered. | Music Teacher |
| 15.2 | Motion to approve the 2015-2016 Employment Contract for Ms. Kim Jensen, Business Administrator/Board Secretary as approved by the Atlantic County Executive Superintendent at a salary of \$124,872.00 | BA/
Board
Sec. |
| 15.3 | Motion to approve a position transfer for Kim Andrien from 10-Month Secretary at a salary of \$37,211.00 (Step 9) to a 12-Month Secretary, replacing Pat Coll, Principal's Secretary, at a salary of \$51,545.00, (Step 9) for the 2015-2016 school year effective August 1, 2015. | Principal
Sec. |
| 15.4 | Motion to approve John Mason as a Social Studies Teacher, replacing Karl Geisinger, at a salary of \$51,830.00, (BA, Step 4) for the 2015-2016 school year effective September 1, 2015. Benefits Offered. | Social
Studies |
| 15.5 | Motion to approve Kaylee Dellinger as a Special Education/Social Studies Teacher, replacing Dominic Giovanetti, at a salary of \$42,530.00, (BA, Step I) for the 2015-2016 school year effective September 1, 2015. Benefits Offered. | Social
Studies |
| 15.6 | Motion to approve Antoine Lewis as a Special Education Aide, replacing Ken Buck, at a salary of \$28,411.00, (Aide, Step 1) for the 2015-2016 school year effective September 1, 2015. Benefits Offered. | Spec. Ed.
Aide |
| 15.7 | Motion to approve Richard Boyle as Maintenance/HVAC, at a salary of \$44,136.00 (Maintenance, Step 1) for the 2015-2016 school year effective August 1, 2015. Benefits Offered. | Maint./
HVAC |
| 15.8 | Motion to approve Robert Minichino as Maintenance/HVAC, at a salary of \$44,136.00 (Maintenance, Step 1) for the 2015-2016 school year effective August 1, 2015. Benefits Offered. | Maint./
HVAC |
| 15.9 | Motion to approve Judi Bessor as Interim Certified Educational Facilities Manager at a stipend of \$1,000.00 per month effective August 1, 2015. | Facil.
Mgr. |
| 15.10 | Motion to approve the following employees to receive Attendance Recognition Awards per MREA Contract Article XXIV, Page 59 for the 2014-2015 school year as follows: | Attend.
Awards |

Gary Brick	Maintenance	3 Absences	\$100.00
Jesse Johnson	Maintenance	2 Absences	\$125.00
Charles Cole	Auditorium Tech	3 Absences	\$75.00
Kurt Faragher	Technology Assistant	3 Absences	\$100.00
Kim Andrien	Secretary	3 Absences	\$75.00

15.11 Motion to approve the following as Home Instructors for the 2015-2016 HI school year at a rate of \$45.00 per hour:

Anne Cancelmo
Amanda Casazza
Kathy Miraglia
Shari Thompson
Carolynne Williams

15.12 Motion to approve the following as Substitute Teachers for the 2015-2016 Subs school year:

Daniel Abel	All Areas; Pending receipt of substitute certificate
Donald Applegate	All Areas
Amanda Casazza	All Areas
Kyle Clayton	All Areas
Michael DeCicco	All Areas
Charles Dupras	All Areas
Liam Edwards	All Areas
Kathy Englert	All Areas
Joseph Fiore	All Areas
Meagan Gatley	All Areas
Beth Hartlage	All Areas
Christina Kennedy	All Areas; Pending receipt of substitute certificate
Megan Lavery	All Areas
Felicia Leauv	All Areas
Nicholas Maggio	All Areas
Kathleen Miller	All Areas; Pending criminal history clearance
Annmarie Monroe	All Areas
Natalie Monroe	All Areas
Cheryl Murphy	All Areas
Marcus Perry	All Areas; Pending receipt of substitute certificate
Shari Thompson	All Areas
Alex Weidman	All Areas

- 15.13 Motion to approve Mr. Thomas Cann as a Substitute Custodian for the 2015-2016 school year at a rate of \$13.00 per hour pending criminal history fingerprint clearance. Sub. Cust.
- 15.14 Motion to accept with regret the retirement of Mr. Dominic Giovanetti, Special Education Teacher, effective June 30, 2015. Retire.
- 15.15 Motion to accept with regret the retirement of Ms. Sarah Watson, Food Service Worker, effective July 1, 2015. Retire.
- 15.16 Motion to accept with regret the retirement of Ms. Gail Cahill, Food Service Worker, effective July 1, 2015. Retire.
- 15.17 Motion to approve the Athletic Coaches and Co-Curricular appointments for the 2015-2016 school year. Pending receipt of criminal history clearance. Co-Curr.

Dr. Harvey and Mr. Person seconded the motion.
Roll call vote was unanimous. Ayes (6)

16.0 **FINANCE AND FACILITIES:**

Mr. Person moved items 16.1 – 16.20

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| 16.1 | Motion to approve Invoices in the amount of \$1,034,490.62 for the 2014-2015 School Year. | Invoices |
| 16.2 | Motion to approve Invoices in the amount of \$412,931.71 for the 2015-2016 School Year. | Invoices |
| 16.3 | Motion to approve Purchase Orders in the amount of \$161,007.83 for the 2014-2015 School Year. | Purchase Orders |
| 16.4 | Motion to approve Purchase Orders in the amount of \$1,846,514.64 for the 2015-2016 School Year. | Purchase Orders |
| 16.5 | Motion to approve Athletic Invoices in the amount of \$10,110.00 for the 2014-2015 School Year. | Athletic Invoices |
| 16.6 | Motion to approve Food Service Invoices in the amount of \$15,936.06 for the 2014-2015 School Year. | Food Srv. Invoices |
| 16.7 | Motion to approve Student Activity Invoices in the amount of \$101,724.09 for the 2014-2015 School Year. | Student Activity |
| 16.8 | Motion to approve the Board Secretary's Monthly Certification. | Certif. |

Board Secretary's Monthly Certification:

Pursuant to N.J.A.C. 6:20-2A.10(d)*, I certify that as of June 30, 2015, no budgetary line item account has obligations and payments (contractual orders which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1.

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| 16.9 | Motion to approve the Board Secretary's Monthly Certification. | Certif. |
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Board Secretary's Monthly Certification:

Pursuant to N.J.A.C. 6:23-2.11(c)2*, I certify that as of June 30, 2015, no anticipated changes in revenue amounts and sources which would enable the district from meeting the financial obligations for the remainder of the school year.

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| 16.10 | Motion to approve the Board Secretary's Monthly Certification. | Certif. |
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Board of Education's Monthly Certification Budgetary Major Account Fund Status.

Pursuant to N.J.A.C. 6:20-2A.10(e)*, we certify that as of June 30, 2015, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C.6:20-2.A-10(a.1)* and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

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| 16.11 | Motion to approve line item transfers as of June 30, 2015 for the 2014-2015 School Year. | Transfers |
| 16.12 | Motion to approve line item transfers as of July 20, 2015 for the 2015-2016 School Year. | Transfers |
| 16.13 | Motion to approve Travel Reimbursements for the 2015-2016 School Year totaling \$2,383.42. | Travel Reimburs. |
| 16.14 | Motion to approve the Use of Facility for: | Use Of Facility |
| | Mainland Soccer Camp (John Napoli) for use of the Soccer Fields on July 20-24, July 27-31 and August 3-7, 2015 from 7:30 a.m. to 12:00 p.m. for soccer camp. Fees Apply) | |
| | EPC Youth/Adult Mission Team (United Methodist Church) for the use of the West Gymnasium and shower facility on Monday through Saturday, July 20-25, 2015 from 6:00 p.m. to 8:00 p.m. for mission team members. | |
| | Live in AC Basketball Tournament for the use of the East Gymnasium on Wednesday and Thursday, July 22-23, 2015 from 4:30 p.m. to 10:30 p.m. for basketball. (Fees Apply) | |
| | Northfield Little League for the use of the Softball Field on Wednesday, July 29 through Monday, August 3, 2015 from 8:00 a.m. to 10:00 p.m. for softball practice. (Fees Apply) | |
| | Mary Rose Poole for use of Classroom # W15 on August 11,13,15,18,20 and 22, 2015 from 9:00 a.m. to 1:00 p.m. for Algebra II Prep. (Fees Apply) | |
| | South Jersey Area Wind Ensemble (SJAWE) for use of Band Room E-1 on Monday evenings when school is in session, September 21, 2015 through June 13, 2016 from 6:30 p.m. to 9:30 p.m. for Band Rehearsals. | |
| | Atlantic Cape Honor Band (ACHB) for use of the Band Room on Wednesday, November 25, 2015 from 5:00 p.m. to 8:00 p.m. for Honor Band rehearsal. | |

South Jersey Band and Orchestra Directors Association (SJBODA) for use of Band Rooms E-1,E-2,E-3, Cafeteria, Kitchen, Vocal Music Room and Faculty Dining Room on February 5,10,17, 24 (snow date), 2016 from 3:30 p.m. to 7:30 p.m. for South Jersey Junior High Band Rehearsals.

South Jersey Area Wind Ensemble (SJAWE) for the use of Band Room and Auditorium (rain location) on Sunday, June 19, 2016 from 1:00 p.m. to 5:00 p.m. for the Free Community Concert in Linwood Park.

- 16.15 Motion to approve the No Child Left Behind Grant (NCLB) FY16 totaling \$203,440.00 as follows: NCLB Grant

Title I Part A	\$ 181,596.00
Title II Part A	\$ 21,844.00
Total	\$ 203,440.00

- 16.16 Motion to approve the following salaries to be funded by the No Child Left Behind Grant (NCLB) FY16 totaling \$ 126,119.00 as follows: NCLB

Employee	Percentage Allocation	Dollar Allocation
Jill Hatz	20 %	\$ 14,886.00
Marta Padula	20 %	\$ 15,136.00
Tom McKeever	20 %	\$ 17,956.00
Danna Phillips	20 %	\$ 16,536.00
Mary Rose Poole	40 %	\$ 34,492.00
Sue Repetti	20 %	\$ 18,456.00
Chuck Penza	20 %	\$ 8,656.80

- 16.17 Motion to approve the appropriation of ARRA/SEMI Revenue totaling \$23,103.72 as unbudgeted fund revenue for the 2014-2015 school year. The unexpended revenue as of June 30, 2015 will roll into unreserved surplus at June 30, 2015, and that portion of revenue will be exempt from the calculation of Unreserved-Designated Revenue for Subsequent Years Expenditures and included in Assigned-Designated Revenue for Subsequent Year Expenditures for the 2016-2017 school year. Revenue

- 16.18 Motion to approve the resolution of support by the Mainland Regional High School Board of Education authorizing the Sustainable Jersey Grant Application for FY16. (See Attached) Grant

- 16.19 Motion to approve the Resolution Increasing the Bid Threshold – Qualified Purchasing Agent. Bid Threshold

Whereas, Kim Jensen, School Business Administrator/Board Secretary possesses a qualified purchasing agent (QPA) certificate;

Whereas, the Governor, in consultation with the State Treasurer and pursuant to N.J.S.A. 18A:18A-3 (b), on July 1, 2015 has increased the bid threshold amount for school districts with purchasing agents who possess qualified purchasing agent certificates, from \$36,000.00 to \$40,000.00.

Now, therefore be it resolved that the Mainland Regional High School Board of Education, pursuant to N.J.S.A. 18A:18A-3 (a) and N.J.A.C. 5:34-5.4, establishes and sets the bid threshold amount of \$40,000.00 for the Board of Education, and further authorizes Kim Jensen to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate of the newly established bid threshold amount.

- 16.20 Motion to approve the Tuition Contract Agreement between the Atlantic County Vocational School Board of Education and the Mainland Regional High School Board of Education for the placement of students at the Atlantic County Vocations School Academy programs for the 2015-2016 school year totaling \$250,000.00 as follows: Tuition Contract

Academy Tuition	35 students @ \$6,000.00	\$ 210,000.00
Special Education Tuition	5 students @ \$8,000.00	\$ 40,000.00
Total		\$ 250,000.00

Mr. Milhous seconded the motion.
Roll call vote was unanimous. Ayes (6)

17.0 **POLICY:**

None

18.0 **UNFINISHED BUSINESS:**

Revision to Bike Path not received from the City of Linwood.

19.0 **ANNOUNCEMENTS:**

Regular Meeting Agenda – August 17, 2015

20.0 **NEW BUSINESS:**

None

MEETING OPENED TO THE PUBLIC:

No public response.

21.0 **ADJOURNMENT:**

Dr. Harvey made a motion to adjourn the meeting, seconded by Mr. Milhous. The meeting was adjourned by voice vote at 7:05 p.m.

Adjourn.

Respectfully Submitted,



Kim Jensen
Board Secretary/Business Administrator