

MAINLAND REGIONAL HIGH SCHOOL  
LINWOOD, NEW JERSEY  
BOARD OF EDUCATION MEETING

DECEMBER 15, 2014

1.0 **CALL TO ORDER:**

The Regular Meeting of the Board of Education of the Mainland Regional High School District of Atlantic County was called to order at 7:04 p.m. on the above date in the Library in Linwood, New Jersey; President Ojserkis presiding.

2.0 **SALUTE TO THE FLAG**

3.0 **COMPLIANCE WITH SUNSHINE ACT:**

Ms. Ojserkis duly noted that adequate notice of this meeting of the Board of Education was provided by the Board Secretary's office on October 3, 2014, to newspapers, municipal clerks and was posted on the bulletin board located in the main school entrance specifying time, place, and date in compliance with the open Public Meetings Act – Chapter 231, P.L. 1975.

4.0 **ROLL CALL AND VERIFICATION OF QUORUM:**

Quorum

Present: Messr.'s Broomall, Harvey, Jungels  
Ms. Cupo, Gorski, Siegel  
President Ojserkis

Absent: Ms. Gray  
Messr. Person (arrived 7:10 p.m.)

Superintendent Previti, Business Administrator/Board Secretary Jensen, Principal Marrone, and CST Director Jo-Anne Goldberg were also present.

5.0 **STUDENT REPRESENTATIVE'S REPORT:**

Grant Hinman reported:

- The Student Council's Drive for the Women's Shelter was a success.
- Student Council is sponsoring Spirit Week leading up to the Pep Rally for the Winter Sports on Tuesday, December 23, 2014. Days include a Formal Day, and Ugly Sweater Day.

- Mr. Hinman also spoke on behalf of Instant Decision Day. He relayed that the event was a great experience for students allowing them to be offered an acceptance before the end of the year.

6.0 **SPECIAL REPORTS:**

**Mark Marrone** presented the December Students of the Month:

<u>Grade</u>	<u>Student</u>
9 <sup>th</sup>	Steven Baker
10 <sup>th</sup>	Alainia Cain
11 <sup>th</sup>	Joshua Bryk
12 <sup>th</sup>	Joshua Melander

**Ms. Ojserkis:**

Ms. Ojserkis recognized Dr. Bradford Jungels for his fifteen years of service to the Mainland Regional High School District. During his tenure Dr. Jungels served as President, Vice President and Chair of the Finance and Facilities Committee. Dr. Jungels has been instrumental in building the financial strength of the school and the beauty of the facility.

Mr. Medica, former Mainland Regional High School Board Member and Past President also added that Dr. Jungels played a large role in the referendum and construction project.

Dr. Jungels told the Board that through the fifteen years he has worked with a lot of good people that have and still are committed to the District.

Ms. Ojserkis and Dr. Previti presented Dr. Jungels with a crystal book inscribed with Dr. Jungels' years of service and accomplishments.

Ms. Ojserkis also noted that the following Resolution be included in the minutes:

WHEREAS, Bradford S. Jungels, DMD has been a member in good standing of the Mainland Regional Board of Education for the past 15 years from 1999 to the present,

And;

WHEREAS, he has directed the Board in the Vision and Educational Mission as President from 2006 through 2008 and as Vice President for Five years,

And;

WHEREAS, Dr. Jungels has Chaired the Finance and Facility, Education and Policy Committees of the Board for Four, Eight and Five years, respectively,

And;

WHEREAS, Dr. Jungels has been an instrumental supportive and engaged Board Member in ensuring that all of Mainland's Capital Improvement Projects during his tenure were completed effectively and in a manner responsive to the taxpayers of this Community,

And;

WHEREAS, he is hereby honored with a Board of Education Appreciation Award for his dedication and service

In

Grateful Appreciation on this the 15<sup>th</sup> Day of December, 2014.

**Ford, Scott & Associates, L.L.C.:**

Mr. Mike Garcia presented the Comprehensive Annual Financial Report for the Year Ended June 30, 2014.

Mr. Garcia also presented the Auditor's Management Report on Administrative Findings, Financial Compliance, and Performance for the Year Ended June 30, 2014. Mr. Garcia was glad to inform the Board that the District only had one finding and recommendation versus seven from the previous year. He stated that the findings and recommendations from last year have all been addressed by the Business Administrator and Business Office staff.

Mr. Garcia reported the following finding and recommendation:

Finding 14-01:

The Food Service Fund and the Aquatic Center (Proprietary Funds) have deficit Net Position at year end.

Recommendation:

That the Board of Education budget sufficient funds in the subsequent year's budget to fund the deficit in Net Position in the Food Service Fund and the Aquatic Center Fund.

Dr. Previti thanked the Business Office for their hard work and informed Mr. Garcia that the District was aware and anticipated the finding of the deficit in the Food Service Fund and the Aquatic Fund. Administration has already begun to implement a corrective action plan for the upcoming school year.

**Jo-Anne Goldberg** presented an overview on Special Education and the requirements and laws regarding placements in the District and Outside the District.

**MRCP Report** – Ms. Siegel reported that the After Prom and the MRCP had their first combined meeting in conjunction with the Principal’s parents meeting. The meeting was a success with the large turnout of parents.

The MRCP is currently working on ensuring the Organization is in compliance with the IRS and are moving forward with the raffle application.

**Aquatic Report** - Ms. Jensen reported that the committee met and there were no issues to report.

7.0 **EXECUTIVE SESSION:**

Dr. Harvey made the motion to move into Executive Session.

BE IT RESOLVED by the Mainland Regional High School Board of Education that pursuant to the Open Public Meetings Law (NJSA 10:4-1 et seq) that it shall:

- A. Immediately
- B. At the conclusion of the Regular Agenda
- C. At the call of the chair

Enter into an Executive Session to discuss Personnel, Litigation, Negotiations, Student, and/or Security matters: and the information discussed at this meeting can be disclosed to the public only upon formal written request to the Secretary of the Board of Education and it thereafter has been reviewed by the Board of Education at the next Work, Special or Regular Meeting to determine if the time and circumstances would then be appropriate to disclose the information discussed.

Ms. Gorski seconded the motion.  
Roll call vote was unanimous. Ayes (8)

Dr. Harvey moved items 8.0 – 8.1

8.0 Motion to approve the Regular Meeting Minutes of November 17, 2014. Minutes

8.1 Motion to approve the Executive Meeting Minutes of November 17, 2014. Minutes

Ms. Cupo seconded the motion.  
Roll call vote was unanimous. Ayes (8)

9.0 Motion acknowledging receipt of the Treasurer's Report and the Secretary's Report which are in agreement for the period of 2014 as filed with the Board.

9.1 Motion acknowledging receipt of the Cafeteria Reports for the period of October 2014.

9.2 Motion acknowledging receipt of the M.R.H.S. Aquatic Center Report for the period of November 2014.

10.0 **COMMUNICATIONS:**  
None

11.0 **PRESIDENT'S REPORT:**  
None

12.0 **SUPERINTENDENT'S REPORT:**  
Dr. Previti reported on the two cases of Pertussis. The most recent case was identified late in the day today. The student that was involved with the first diagnosis has returned back to school. The Atlantic County Department of Health notified the District of the cases and are in direct communication with the families.

Administration met late today and developed a chain of notification to the parents. A letter has been distributed to the parents and posted on the District's website. Mr. Marrone also scheduled a blast phone message to the parents.

13.0 **MEETING OPENED TO THE PUBLIC:**  
No public response.

14.0 **EDUCATION:**

Dr. Harvey moved items 14.1 – 14.2 and 14.4 – 14.7

14.1 Motion to approve Home Instruction/Outside Placement for: HI/OP

Home Instruction from November 17, 2014 to December 23, 2014 and  
Home Instruction from December 23, 2014 to June 16, 2015

CASE HI#5

12 Hours at \$45.00 X 5 Weeks = \$2,700.00, respectively; and

12 Hours at \$45.00 X 22 Weeks = \$11,880.00

Home Instruction from December 8, 2014 to January 5, 2015

CASE HI#9

10 Hours at \$45.00 X 2 Weeks = \$900.00

Home Instruction from November 24, 2014 to December 24, 2014

CASE HI#10

10 Hours at \$45.00 X 4 Weeks = \$1,800.00

Home Instruction from October 16, 2014 to December 16, 2014

CASE HI#15

6 Hours at \$45.00 X 9 Weeks = \$2,430.00

Home Instruction

CASE HI#19

4 Hours at \$45.00 = \$180.00

Home Instruction

CASE HI#20

4 Hours at \$45.00 = \$180.00

Home Instruction from November 13, 2014 to November 27, 2014

CASE HI#21

4 Hours at \$45 X 2 Weeks = \$360.00

Home Instruction from November 5, 2014 to December 5, 2014

CASE HI#22

4 Hours at \$45.00 X 4 Weeks = \$720.00

Home Instruction from December 2, 2014 to December 9, 2014

CASE HI#23

10 Hours at \$45.00 X 1 Week = \$450.00

Home Instruction from December 1, 2014 to December 5, 2014

CASE HI#24

10 Hours at \$45.00 X 1 Week = \$450.00

Home Instruction  
CASE #25  
26 Hours at \$45.00 = \$1,170.00

- 14.2 Motion to approve the following request for outside placement for the 2014-2015 school year: OP

Y.A.L.E. School East, Inc.  
1000 Burton Avenue  
Northfield, NJ 08225

Case #	Dates	Tuition
177100	From: 11/11/2014 To: 6/30/2015	\$37,086.00

- 14.3 Motion to approve the Field Trips for the 2014-2015 school year. Pulled

- 14.4 Motion to affirm the recommendation from the Superintendent for the following HIB Cases: HIB

14-15-002 Unconfirmed  
14-15-003 Unconfirmed

- 14.5 Motion to accept the recommendation from the Superintendent for the following HIB Case: Pulled

14-15-004 Unconfirmed

- 14.6 Motion to approve the No Child Left Behind (NCLB) Mainland Regional High School Parent Compact document for the 2014-2015 school year. NCLB

- 14.7 Motion to approve the Resolution for Superintendent, District Board of Education and Administrative Goals for the 2014-2015 school year. Goals

Dr. Jungels seconded the motion.  
Roll call vote was unanimous. Ayes (8)

15.0 **PERSONNEL:**  
 Ms. Cupo moved items 15.1 – 15.15

Motions relative to staff appointments are presented by the Committee with the recommendation of the Superintendent and are subject to Chapter 116, P.L. 1986.

- 15.1 Motion to approve the following allocated salaries for the 2013-2014 school year to be funded through the NCLB, Title I Grant totaling \$125,000.00: Salaries

<b>Teacher</b>	<b>2013-2014 Salary</b>	<b>Allocation %</b>	<b>Allocation</b>
Travis Farrell	\$85,765.00	20%	\$ 17,153.00
Dan Feld	\$67,165.00	20%	\$ 13,433.00
Chris Fernandez	\$89,715.00	20%	\$ 17,943.00
Tim Hanna	\$88,715.00	20%	\$ 17,743.00
Matt McDevitt	\$76,815.00	20%	\$ 15,363.00
Becky McDevitt	\$76,465.00	20%	\$ 15,296.00
Tina Colombo	\$88,265.00	20%	\$ 17,650.00
Sue Repetti	\$88,265.00	20%	\$ 10,419.00
Total			\$125,000.00

- 15.2 Motion to approve the following allocated salaries for the 2014-2015 school year to be funded through the NCLB, Title I Grant totaling \$130,000.00: Salaries

<b>Teacher</b>	<b>2014-2015 Salary</b>	<b>Allocation %</b>	<b>Allocation</b>
Brian Hatz	\$61,444.00	20%	\$ 12,288.80
Marta Padula	\$71,994.00	20%	\$ 14,398.80
Tom McKeever	\$89,194.00	20%	\$ 17,838.80
Dana Phillips	\$76,044.00	20%	\$ 15,208.80
Kathy Reardon	\$82,244.00	20%	\$ 16,448.80
Michelle Miller	\$82,544.00	20%	\$ 16,508.80
Sue Repetti	\$91,694.00	20%	\$ 18,338.80
Jenny Waller	\$52,144.00	20%	\$ 10,428.80
Chuck Penza	\$89,694.00	20%	\$ 8,539.60
Total			\$130,000.00



- 15.3 Motion to approve Ms. Megan Bellucci as a Long- Term Substitute teaching Art for Jessica Burke for the 2014-2015 school year at a salary of \$41,944.00 (BA, Step1). Pro-rated, effective November 26, 2014. LT Sub
- 15.4 Motion to approve the extended Medical Leave request for Ms. Joyce Barrie, Attendance Officer, from November 29, 2014 until further notice. Ms. Barrie will be using her accumulated sick days. A medical note has been provided. LOA
- 15.5 Motion to approve a Family Medical Leave request for Maternity for Jill Hatz, Teacher of Mathematics, beginning approximately April 20, 2015 through June 30, 2015. Mrs. Hatz will be using all of her remaining sick and personal days along with accumulated sick and personal days. LOA
- 15.6 Motion to approve a Medical Leave request for Ms. Donna Jacobs, Night Custodian, beginning December 5, 2014 through approximately January 16, 2015. Ms. Jacobs will be utilizing sick and vacation days. A Medical note has been provided. LOA
- 15.7 Motion to approve a Medical Leave request for Mr. Gregory McLaughlin, Special Education Aide, beginning approximately December 11, 2014 through January 5, 2015. Mr. McLaughlin will be utilizing sick days. A medical note has been provided. LOA
- 15.8 Motion to accept with regret the retirement of Mr. Thomas Cann, effective January 30, 2015. Retire
- 15.9 Motion to approve the following substitutes for the 2014-2015 school year. Subs
- |                 |   |
|-----------------|---|
| Liam M. Edwards | All Areas; Pending Substitute Certificate |
| Danielle Kelly  | All Areas                                 |
- 15.10 Motion to approve Rubayet H. Chowdhury as a Part-time Bus Driver for the 2014-2015 school year at an hourly rate of \$14.50. Driver
- 15.11 Motion to approve the Co-Curricular contract for Ms. Colleen Tighe as Assistant Boys Swimming Coach at a stipend totaling \$6,800.00 for the 2014-2015 school year. Co-Curr.
- 15.12 Motion to approve the Co-Curricular contract for Mr. John Evans as an unpaid Volunteer Assistant Boys Basketball Coach for the 2014-2015 school year. Co-Curr.
- 15.13 Motion to approve the Co-Curricular contract for Mr. Andrew Egnor as an unpaid Volunteer Assistant Boys Basketball Coach for the 2014-2015 school year. Co-Curr.

15.14 Motion to rescind the Co-curricular contract for Debra Roland as Drama Assistant at a stipend of \$3,506.00 for the 2014-2015 school year. Co-Curr.

15.15 Motion to approve the revised stipend amounts for the following Co-Curricular contracts: Co-Curr.

<b>Name</b>	<b>Title</b>	<b>Amount</b>
Danielle Berndt	Cheerleading Coach-Fall	\$5,909.00
Antoine Lewis*	Assistant Football Coach	\$5,076.00
Amy Melson	Choir Club Advisor	\$1,239.00
Brian Tetley*	Assistant Football Coach	\$2,648.00
Dan Williams	Boys Basketball Coach	\$9,703.00

\*Prorated.

Dr. Jungels seconded the motion.

Roll call vote was unanimous. Ayes (8)

16.0 **FINANCE AND FACILITIES:**

Dr. Jungels moved items 16.1 - 16.17

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|------|---|---------------------|
| 16.1 | Motion to approve Invoices in the amount of \$836,616.75 for the 2014-2015 School Year.                 | Invoices            |
| 16.2 | Motion to approve Purchase Orders in the amount of \$268,223.51 for the 2014-2015 School Year.          | Purchase Orders     |
| 16.3 | Motion to approve Athletic Invoices in the amount of \$11,347.50 for the 2014-2015 School Year.         | Athletic Invoices   |
| 16.4 | Motion to approve Food Service Invoices in the amount of \$33,252.63 for the 2014-2015 School Year.     | Food Serv. Invoices |
| 16.5 | Motion to approve Student Activity Invoices in the amount of \$18,034.05 for the 2014-2015 school year. | Student Activities  |
| 16.6 | Motion to approve the Board Secretary's Monthly Certification.  | Certif.             |

Board Secretary's Monthly Certification:

Pursuant to N.J.A.C. 6:20-2A.10(d)\*, I certify that as of November 30, 2014, no budgetary line item account has obligations and payments (contractual orders which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1.

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|------|--|---------|
| 16.7 | Motion to approve the Board Secretary's Monthly Certification. | Certif. |
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Board Secretary's Monthly Certification:

Pursuant to N.J.A.C. 6:23-2.11(c)2\*, I certify that as of November 30, 2014, no anticipated changes in revenue amounts and sources which would enable the district from meeting the financial obligations for the remainder of the school year.

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|-------|--|------------------|
| 16.8  | <p>Motion to approve the Board Secretary's Monthly Certification.</p> <p>Board of Education's Monthly Certification Budgetary Major Account Fund Status.</p> <p>Pursuant to N.J.A.C. 6:20-2A.10(e)*, we certify that as of November 30, 2014, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C.6:20-2.A-10(a.1)* and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.</p> | Certif.          |
| 16.9  | <p>Motion to approve line item transfers as of December 15, 2014 for the 2014-2015 School Year.</p>  | Transfers        |
| 16.10 | <p>Motion to approve the Use of Facility for:</p> <p>Linwood LASAR Basketball for the use of the West Gym, November 25, 2014 through March 31, 2015 from 7:00 pm – 8:45 pm for basketball practice. (Fees Apply)</p> <p>Harris School of Business for the use of the Auditorium, January 26, 2015 from 6:00 pm – 10:00 pm for a Graduation Ceremony. (Fees Apply)</p>  | Use of Facility  |
| 16.11 | <p>Motion to accept a donation from the Mainland Regional Community Partnership totaling \$5,000.00 for the 2014-2015 school year. The donation will be used for curriculum purposes.</p>  | Donation         |
| 16.12 | <p>Motion to approve the Resolution and Indemnity &amp; Trust Agreement to renew membership in the Atlantic &amp; Cape May Counties Association of School Business Officials Joint Insurance Fund (ACCASBO JIF) for the three year membership term commencing on July 1, 2015 through June 30, 2018.</p>   | JIF              |
| 16.13 | <p>Motion to approve the Resolution for the renewal of the Atlantic and Cape May Counties Association of School Business Officials Joint Insurance Fund (ACCASBO JIF) for the term beginning July 1, 2015 through June 30, 2018.</p>   | JIF              |
| 16.14 | <p>Motion to accept the Comprehensive Annual Financial Report for the Year Ended June 30, 2014 as presented and prepared by Ford, Scott and Associates, L.L.C.</p>   | Financial Report |

- |       |   |                   |
|-------|---|-------------------|
| 16.15 | Motion to approve the Corrective Action Plan as required for the 2013-2014 Comprehensive Annual Financial Report. | CAP               |
| 16.16 | Motion to approve Travel Reimbursements for the 2014-2015 school year totaling \$1,764.04.                        | Travel Reimburse. |
| 16.17 | Motion to accept the In-School Youth (WIG) Grant for the 2014-2015 school year totaling \$74,131.00.              | WIG               |

Dr. Harvey seconded the motion.  
Roll call vote was unanimous. Ayes (8)

17.0 **POLICY:**

None

18.0 **UNFINISHED BUSINESS:**

Dr. Previti reported that the District will be launching a new website by the end of the month. The website has been reviewed by a few Board members who are returning comments and suggestions to the District. Dr. Previti and Ms. Ojserkis thanked the In-House Team that have been working on this project.

Ms. Ojserkis noted that by February there will be a presentation on the District's Security Plan. Meetings will be scheduled with Administration, Community Members, local Police and Ms. Cupo to review the plan before it is presented to the Board of Education.

Ms. Ojserkis reported that the District is implementing a Technology Committee. Dr. Previti reported that the District already has a draft charter of the Committee.

19.0 **ANNOUNCEMENTS:**

Regular Meeting Agenda – January 8, 2015

20.0 **NEW BUSINESS:**

Dr. Jungels moved items 20.1 – 20.4

- 20.1 Motion to accept the recommendation from the Superintendent for the following HIB Cases revised from Motion 14.5: HIB

14-15-004	Unconfirmed
14-15-005	CONFIRMED
14-15-006	Unconfirmed
14-15-007	Unconfirmed
14-15-008	Unconfirmed
14-15-009	Unconfirmed
14-15-010	Unconfirmed
14-15-011	CONFIRMED

- 20.2 Motion to approve the Field Trips for the 2014-2015 school year revised from Motion 14.3. Field Trips

- 20.3 Motion to approve Ms. Chelsea Schulman as a student intern to fulfill college course requirements for the 2014-2015 school year. Ms. Schulman is a student at West Chester University of Pennsylvania with the intent to enter Special Education. Intern

- 20.4 Motion to approve Ms. Anne Cancelmo as a Long Term Substitute for Jayne Feeney from January 5, 2015 through approximately April 2, 2015 as a BA, Step I, salary of \$41,944.00. Per diem rate of \$229.20. LT Sub

Ms. Gorski seconded the motion.  
Roll call vote was unanimous. Ayes (8)

**MEETING OPENED TO THE PUBLIC:**

Ray Romito, MREA President, thanked Dr. Jungels for his service to the District on behalf of the MREA.

Ms. Ojserkis wished everyone a Wonderful, Happy and Safe Holiday.

**The Board entered into Executive Session at 8:20 p.m.**  
**The Board entered back into Regular Session at 8:26 p.m.**

21.0 **ADJOURNMENT:**

Dr. Jungels made a motion to adjourn the meeting, seconded by Ms. Gorski. The meeting was adjourned by voice vote at 8:26 p.m.

Respectfully Submitted,

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Kim Jensen

Board Secretary/Business Administrator