

**MAINLAND REGIONAL HIGH SCHOOL
LINWOOD, NEW JERSEY
BOARD OF EDUCATION MEETING
JULY 17, 2017**

1.0 **Call to Order:**

The Regular Meeting of the Board of Education of the Mainland Regional High School District of Atlantic County was called to order at 6:07p.m., on the above date in the Library in Linwood, New Jersey; President Ojserkis presiding.

2.0 **Flag Salute**

3.0 **Compliance with Sunshine Law:**

Ms. Ojserkis duly noted that adequate notice of this meeting of the Board of Education was provided by the Board Secretary's office on May 2, 2017, to newspapers, municipal clerks specifying time, place, and date in compliance with the open Public Meetings Act – Chapter 231, P.L. 1975.

4.0 **Roll Call and Verification of Quorum:**

Quorum

Present: Messr. Milhous
Mr. Sher – Arrived at 6:10 p.m.
Ms. Cupo, Fath, Gray
President Ojserkis

Superintendent Marrone, Business Administrator/Board Secretary Jensen and Principal Burns were also present.

5.0 **Student Representative's Report**

Lucero Chavez- None

6.0 **Special Reports and Presentations:**

Derek Rohaly – Field Trip Request for Music Classes

Judi Bessor, Facility Director – Summer Update

7.0 **Motion for Executive Session:**

Mr. Milhous made a motion to enter into Executive Session to discuss Personnel.

BE IT RESOLVED by the Mainland Regional High School Board of Education that pursuant to the Open Public Meetings Law (NJSA 10:4-1 et seq) that it shall:

- A. Immediately
- B. At the conclusion of the Regular Agenda
- C. At the call of the chair

Enter into an Executive Session to discuss Personnel, Litigation, Negotiations, Student, and/or Security matters: and the information discussed at this meeting can be disclosed to the public only upon formal written request to the Secretary of the Board of Education and it thereafter has been reviewed by the Board of Education at the next Work, Special or Regular Meeting to determine if the time and circumstances would then be appropriate to disclose the information discussed.

Ms. Gray seconded the motion.

Roll call vote was unanimous. Ayes (6)

Ms. Gray moved motions 8.0 – 9.0

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| 8.0 | Motion to approve the Regular Meeting Minutes of June 12, 2017. | Minutes |
| 8.1 | Motion to approve the Executive Meeting Minutes of June 12, 2017. | Minutes |
| 8.2 | Motion to approve the EVVRS/HIB Meeting Minutes of June 12, 2017. | Minutes |
| 9.0 | Motion acknowledging receipt of the Treasurer's Report and the Board Secretary's Report which are in agreement for the period of June 2017 as filed with the Board. | |

Mr. Milhous seconded the motion.

Roll call vote was unanimous. Ayes (6)

10.0 **Communications**

None

11.0 **MREF Liaison Report**

None

11.1 **Student Activity Committee Report**

None

11.2 **President's Report**

Ms. Ojserkis thanked Administration and staff for a great Graduation Ceremony and close of a school year.

12.0 **Superintendent's Report**

Mr. Marrone updated the Board on the Track and Tennis Court Project.

13.0 **Meeting Opened to the Public**

None

14.0 **EDUCATION:**

Mr. Milhous moved items 14.1 – 14.5

14.1 Motion to approve Home Instruction/Outside Placement for: HI/OP

Home Instruction
CASE HI#58
6 Hours at \$45.00 = 270.00

14.2 Motion to approve the Fall Marching Band Activities for the 2017-2018 school year. Band Activity

14.3 Motion to approve Mainland Regional High School’s Late Arrival Schedule for the 2017-2018 school year. Late Schedule

14.4 Motion to approve Mainland Regional High School’s Comprehensive Equity Plan Annual Statement of Assurance for the 2017-2018 school year. CEP

14.5 Motion to affirm the recommendation from the Superintendent for the following HIB Cases: HIB

16-17-030	CONFIRMED
16-17-031	Unconfirmed
16-17-032	Unconfirmed
16-17-033	Unconfirmed

Ms. Fath seconded the motion.

Roll call vote was unanimous. Ayes (6)

15.0 **PERSONNEL:**

Ms. Cupo moved items 15.1 – 15.16

Motions relative to staff appointments are presented by the Committee with the recommendation of the Superintendent and are subject to Chapter 116, P.L. 1986.

- 15.1 Motion to approve the following Child Study Team employees to work up to six days at their per diem rate for summer work for the 2017-2018 school year: CST
Summer

Employee	Per Diem Rate	Max Of Six Days
Mary Duffy	\$510.11	\$3,060.69
Karen Leonard	\$479.51	\$2,877.08
Judith Letson	\$496.45	\$2,978.72
Allen Randall Smith	\$515.58	\$3,093.48
Kim Spagone	\$468.31	\$2,809.87

- 15.2 Motion to approve Mr. Antoine Lewis as a 10 Month Special Education Teacher for the 2017-2018 school year at a salary of \$43,601.00 (BA, Step 1) effective September 1, 2017 pending certification. Sp. Ed.
Teacher

- 15.3 Motion to approve a modified half-day schedule for Mr. Andrew Egnor, Special Education Aide, Step 5, for the 2017-2018 school year at a salary of \$16,825.00 (prorated). Modified
Schedule

- 15.4 Motion to approve Mr. Christopher Dennis, Special Education Teacher as a first year Alternative Route Mentor to Mr. Antoine Lewis, Special Education Teacher for the 2017-2018 school year at no cost to the District. Mr. Lewis will be responsible to pay the mentoring fee of \$1,000.00 through payroll deductions during the 2017-2018 school year. Mentor

- 15.5 Motion to approve Ms. Cynthia Anderson, Physical Education Teacher as a first year Alternative Route Mentor to Mr. Alexander Weidman, Physical Education Teacher for the 2017-2018 school year at no cost to the District. Mr. Weidman will be responsible to pay the mentoring fee of \$1,000.00 through payroll deductions during the 2017-2018 school year. Mentor

- 15.6 Motion to approve Mr. Christopher Dennis, Special Education Teacher as a first year Alternative Route Mentor to Ms. Deana Eckstrom, Special Education Teacher for the 2016-2017 school year at no cost to the District. Ms. Eckstrom will be responsible to pay the mentoring fee of \$1,000.00 through payroll deductions during the 2017-2018 school year. Mentor

- 15.7 Motion to approve Ms. Cynthia Anderson, Physical Education Teacher as a first year Alternative Route Mentor to Ms. Kelly Klever, Physical Education Mentor

Teacher for the 2016-2017 school year at no cost to the District. Ms. Klever will be responsible to pay the mentoring fee of \$550.00 through payroll deductions during the 2017-2018 school year.

- 15.8 Motion to approve Ms. Tracey Tozer as a Substitute Custodian for the 2017-2018 school year at an hourly rate of \$13.00 pending criminal history clearance. Sub. Cust.
- 15.9 Motion to approve Mr. Wyatt Singer as a part-time Summer Worker and part-time Tech Assistant for the 2017-2018 school year at an hourly rate of \$10.00. Tech Asst.
- 15.10 Motion to approve Mr. William Shaughnessy, Aquatic Director, for the 2017-2018 school year at a salary of \$31,492.00. Aquatic Director
- 15.11 Motion to approve Ms. Nichole Remy as Aquatic Center Lifeguard at an hourly rate of \$12.50 for the 2017-2018 school year. Lifeguard
- 15.12 Motion to approve the following Home Instructors/Tutors for the 2017-2018 school year: Home Instruct./Tutor

Department	2017-18 Teachers	Highly Qualified Subjects
Business	Jessica Colella	Business and Fresh Seminar
English	Judith Cline	English
English	Tina Colombo	English
English	Travis Farrell	English
English	Amy Walsh	English
English	Patricia McLaughlin	English
English	James O’Kane	English
English	Gretchen VanDuyne	English
English	Karen Williams	English
History	Carol Austin	History
History	Kaylee Dellinger	History
History	Thomas Dolan	History
Math	Kristen Bianco	Math
Math	Katie Foreman	All Levels of Math
Math	Brian Hatz	Algebra, Geometry, Algebra II
Math	Jill Hatz	Algebra, Geometry, Alg II, FST, Pre Calc
Math	Tom McKeever	Algebra, Geometry, Algebra II
Math	Mary Rose Poole	All Levels of Math
Math	Megan Sher	Math
Science	Erland Chau	Physical Science, Biology
Science	Robert Coffey	Physical Science
Science	John-Fred Crane	Physics
Science	Michael Crowell	Environmental Science
Science	Frank D’Amore	Physical Science, Biology
Science	Elizabeth Feld	Physical Science
Science	Jenna Lentini	Biology, Chemistry
Science	Maryann McAfee	Biology, Physical Earth Science
SE	Coleen Acord	English, Reading
SE	Josephine Carney	Reading
SE	Andre Clements	Math, English, Science

SE	Thomas Jamison	SE English, Health, PE
SE	Stephanie Pappano	Math
SE	Randall Smith	History/Psychology
SE	Heather Savio	SE Math
SE	Courtney Watson	English, Math, SE Electives
World Lang.	Danielle Berndt	French
World Lang	Robert Campana	Italian/Spanish Case by Case
World Lang	Carmel Kelly	Spanish
World Lang	Lynnette Schroeder	French
Math	Rachel DiCicco	SE Math
World Lang.	Jennifer Makowski	Spanish
World Lang.	Kathy Yohe	Spanish
Non-teacher	Anne Cancelmo	SE and Regular Ed Science
Non-teacher	Gaye Pessalano	SE Math
Non-teacher	Kathy Miraglia	SE
Non-teacher	Amanda Casazza	All Sciences
Non-teacher	John Capasso	SE History
Teacher/Millville	Victor Nappen	Science
Non-teacher	James Winkler	SE History

15.13 Motion to approve the following Substitute Teachers for the 2017-2018 Subs school year:

Bruce Engle	All Areas
Anna Gordon	Pending Receipt of Substitute Certificate
Nicholas Maggio	All Areas
Kathleen Miller	All Areas
Robert Myers	Pending Receipt of Substitute Certificate
Sarah Sharp	Pending Receipt of Substitute Certificate

15.14 Motion to rescind the following Co-Curricular Marching Band stipends for the 2017-2018 school year: Rescind Co-Curr.

NAME	POSITION	STIPEND
Sean Ferguson	Assistant Marching Band Director	\$3,584.00
Carlye Waniak	Marching Band Aide	\$177.00
Charlie Dreher	Marching Band Volunteer	Unpaid

15.15 Motion to approve the following Co-Curricular Marching Band stipends for the 2017-2018 school year pending criminal history clearance: Approve Co-Curr.

NAME	POSITION	STIPEND
Carlye Waniak	Assistant Marching Band Director	\$3,584.00
Charlie Dreher	Marching Band Aide	\$177.00
Sean Ferguson	Marching Band Volunteer	Unpaid

- 15.16 Motion to approve the following Weight Training Coaches for the 2017-2018 school year at an hourly rate of \$50.14 not to exceed a maximum of 200 hours between all six Coaches: Weight Training Coaches

Robert Coffey
Michael Colombo
Antoine Lewis
Michael Shaughnessy
Charles Smith
Alexander Weidman

Ms. Gray seconded the motion.
Roll call vote was unanimous. Ayes (6)

16.0 **FINANCE AND FACILITIES:**
Mr. Sher moved items 16.1 – 16.22

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| 16.1 | Motion to approve Invoices in the amount of \$259,662.35 for the 2016-2017 School Year. | Invoices |
| 16.2 | Motion to approve Invoices in the amount of \$148,398.18 for the 2017-2018 School Year. | Invoices |
| 16.3 | Motion to approve Purchase Orders in the amount of \$37,508.69 for the 2016-2017 School Year. | Purchase Orders |
| 16.4 | Motion to approve Purchase Orders in the amount of \$2,814,122.71 for the 2017-2018 School Year. | Purchase Orders |
| 16.5 | Motion to approve Athletic Invoices in the amount of \$7,468.61 for the 2016-2017 School Year. | Athletic Invoices |
| 16.6 | Motion to approve Athletic Invoices in the amount of \$368.00 for the 2017-2018 School Year. | Athletic Invoices |
| 16.7 | Motion to approve Student Activity Invoices in the amount of \$97,828.01 for the 2016-2017 School Year. | Student Activity |
| 16.8 | Motion to approve Student Activity Invoices in the amount of \$1,951.00 for the 2017-2018 School Year. | Student Activity |
| 16.9 | Motion to approve the Board Secretary's Monthly Certification. | Board Certif. |

Board Secretary's Monthly Certification:

Pursuant to N.J.A.C. 6:20-2A.10(d)*, I certify that as of June 30, 2017, no budgetary line item account has obligations and payments (contractual orders which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1.

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| 16.10 | Motion to approve the Board Secretary's Monthly Certification. | Board Certif. |
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Board Secretary's Monthly Certification:

Pursuant to N.J.A.C. 6:23-2.11(c)2*, I certify that as of June 30, 2017, no anticipated changes in revenue amounts and sources which would enable the district from meeting the financial obligations for the remainder of the school year.

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| 16.11 | <p>Motion to approve the Board Secretary’s Monthly Certification.</p> <p>Board of Education’s Monthly Certification Budgetary Major Account Fund Status.</p> <p>Pursuant to N.J.A.C. 6:20-2A.10(e)*, we certify that as of June 30, 2017, after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C.6:20-2.A-10(a.1)* and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.</p> | Board
Certif. |
| 16.12 | <p>Motion to approve line item transfers as of June 30, 2017 for the 2016-2017 School Year.</p> | Transfers |
| 16.13 | <p>Motion to approve line item transfers as of July 17, 2017 for the 2017-2018 School Year.</p> | Transfers |
| 16.14 | <p>Motion to approve Travel Reimbursements for the 2017-2018 School Year totaling \$150.00.</p> | Transfers |
| 16.15 | <p>Motion to approve the Use of Facility for:</p> <p>South Jersey Area Wind Ensemble for the use of the Band Room on July 24 & 31, August 7, 2017 and Monday evenings (when school is open) September 11, 2017 through June 25, 2018 from 6:00 p.m. to 9:30 p.m. for Band Rehearsals. (Fees Apply)</p> | Use of
Facility |
| 16.16 | <p>Motion to accept a donation from the MRHS Cheerleaders Booster Organization for the purchase of uniforms totaling \$4,000.00.</p> | Donation |
| 16.17 | <p>Motion to approve and accept the Individuals with Disabilities Education Improvement Act, Part B (I.D.E.A) Grant for FY18 totaling \$268,879.00.</p> | IDEA |
| 16.18 | <p>Motion to approve the Tuition Contract Agreement between the Mainland Regional High School Board of Education and the Atlantic County Vocational School Board of Education for forty-one students to attend the Academy Program totaling \$285,000.00 for the 2017-2018 school year.</p> | Tuition
Contract |
| 16.19 | <p>Motion to approve and accept the Renewal Contract Agreement between the Mainland Regional High School Board of Education and the County of Atlantic for the Workforce Innovation and Opportunity Act In School Youth Program Grant for the 2017-2018 school year for an amount not to exceed \$79,300.00.</p> | WIG
Grant |

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| 16.20 | Motion to approve the disposal of the following fixed assets from the Music Department for the 2017-2018 school year. See attached list. | Disposal |
| 16.21 | Motion to approve the Joint Transportation Agreement between the Mainland Regional High School Board of Education and the Delsea Regional High School Board of Education to transport one (1) student to Archway Upper, Route SP06, from July 1, 2017 through August 30, 2017 at a cost of \$2,121.00. | Joint
Transpor. |
| 16.22 | Motion to approve the disposal of IT Department equipment that is no longer functional. See attached list. | Disposal |

Ms. Cupo seconded the motion.
Roll call vote was unanimous. Ayes (6)

17.0 **POLICY:**

Mr. Milhous moved items 17.1 through 17.3

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| 17.1 | Motion to approve the Mainland Regional High School revised Security At Athletic/Co-Curricular/School Sponsored Events Policy#3517.2. | Event Security |
| 17.2 | Motion to approve the Mainland Regional High School revised Attendance, Absences, and Excuses Policy #5113. | Attend./ Absences |
| 17.3 | Motion to approve the Mainland Regional High School revised Substance Abuses Policy #5131.6. | Substance Abuse |

Ms. Gray seconded the motion.

Roll call vote was unanimous. Ayes (6)

- 18.0 **UNFINISHED BUSINESS:**
 The Board moved into Executive Session at 7:00 p.m.
 The Board back into Regular Session at 7:40 p.m.
- 19.0 **ANNOUNCEMENTS:**
 Regular Meeting Agenda – August 21, 2017
- 20.0 **NEW BUSINESS:**
 Ms. Ojserkis moved items 20.1 – 20.4
- 20.1 Motion to approve Mr. Al Becker to fill the vacant Somers Point seat on the Mainland Regional High School Board of Education through January 4, 2018.
- 20.2 Motion to rescind a Fieldwork Placement request for the 2017 Fall Semester for Ms. Ciara Boyle, Rowan University, in English from September 5, 2017 through December 21, 2017.
- 20.3 Motion to approve a Fundraising Request for a golf outing and dinner at Greate Bay Country Club for Mainland Boys/Girls Soccer on August 24, 2017.
- 20.4 Motion to approve the Field Trip Request for Derek Rohaly and Marc Spatz to travel with the Mainland Regional High School eligible music students to Disney World, Florida for additional education in media and communication with music in January 2018 at a cost not to exceed \$1,000.00 for transportation.
- Mr. Sher seconded the motion.
 Roll call vote was unanimous. Ayes (6)
- MEETING OPENED TO THE PUBLIC:**
 No public response.
- 21.0 **ADJOURNMENT:**
 Mr. Milhous made a motion to adjourn the meeting, seconded by Ms. Gray. The meeting was adjourned by voice vote at 7:45 p.m.

Respectfully Submitted,

Kim Jensen

Kim Jensen
Board Secretary/Business Administrator