

**MAINLAND REGIONAL HIGH SCHOOL
LINWOOD, NEW JERSEY
BOARD OF EDUCATION MEETING
JULY 16, 2018**

1.0 **Call to Order:**

The Regular Meeting of the Board of Education of the Mainland Regional High School District of Atlantic County was called to order at 6:04 p.m., on the above date in the Library in Linwood, New Jersey; President Ojserkis presiding.

2.0 **Flag Salute**

3.0 **Compliance with Sunshine Law:**

Ms. Ojserkis duly noted that adequate notice of this meeting of the Board of Education was provided by the Board Secretary's office on May 14, 2018, to newspapers and municipal clerks specifying time, place, and date in compliance with the open Public Meetings Act – Chapter 231, P.L. 1975.

4.0 **Roll Call and Verification of Quorum:**

Quorum

Present: Messrs. Becker, Broomall, Milhous, Sher
Ms. Cupo, Fath
President Ojserkis
Absent: Ms. Goltra, Gray

Superintendent Marrone, Business Administrator/Board Secretary Jensen and Supervisor Lichtenwalner were also present.

5.0 **Student Representative's Report:**

None

6.0 **Special Reports and Presentations:**

Mr. Lichtenwalner updated the Board on the Guidance Department restructuring for the 2018-2019 school year.

7.0 **Motion for Executive Session:**

Mr. Milhous made a motion to enter into Executive Session to discuss Student Matters and Personnel.

BE IT RESOLVED by the Mainland Regional High School Board of Education that pursuant to the Open Public Meetings Law (NJSA 10:4-1 et seq) that it shall:

- A. Immediately
- B. At the conclusion of the Regular Agenda
- C. At the call of the chair

Enter into an Executive Session to discuss Personnel, Litigation, Negotiations, Student, and/or Security matters: and the information discussed at this meeting can be disclosed to the public only upon formal written request to the Secretary of the Board of Education and it thereafter has been reviewed by the Board of Education at the next Work, Special or Regular Meeting to determine if the time and circumstances would then be appropriate to disclose the information discussed.

Mr. Sher seconded the motion.

Roll call vote was unanimous. Ayes (7)

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| 8.0 | Motion to approve the Regular Meeting Minutes of June 11, 2018. | Minutes |
| 8.2 | Motion to approve the Executive Meeting Minutes of June 11, 2018. | Minutes |
| 8.3 | Motion to approve the SSDS/HIB-ITP Public Hearing Minutes of June 11, 2018. | Minutes |
| 9.0 | Motion acknowledging receipt of the Treasurer's Report and the Board Secretary's Report which are in agreement for the period of June 2018 as filed with the Board. | |
| 10.0 | <u>Communications:</u>
None | |
| 11.0 | <u>MREF Liaison Report:</u>
None | |
| 11.1 | <u>Student Activity Committee Report:</u>
None | |
| 11.2 | <u>President's Report:</u>
Ms. Ojserkis congratulated Ms. Gray and her family for their new baby. Everyone is healthy and happy.

Ms. Ojserkis congratulated the Administration and Staff for a wonderful Graduation Ceremony.

Discussion followed on the budget status over the past few weeks. | |
| 12.0 | <u>Superintendent's Report:</u>
Mr. Marrone discussed the position of Chief School Administrator and how that position will affect the District and staff. | |
| 13.0 | <u>Meeting Opened to the Public:</u>
No public response. | |

14.0 **EDUCATION:**
Mr. Milhous moved items 14.1 – 14.6

14.1 Motion to approve Home Instruction/Outside Placement for: HI/OP

Home Instruction from June 20, 2018 to August 1, 2018
CASE HI#9
8 Hours at \$45.00 X 6 Weeks = \$540.00

14.2 Motion to approve the attached Field Trips for the 2018-2019 school year. F. Trips

14.3 Motion to accept the recommendation from the Superintendent for the following HIB Cases: HIB

17-18-023	Unconfirmed
17-18-024	(1) CONFIRMED (1) Unconfirmed

14.4 Motion to approve Senior Privilege in accordance with Policy #5118 for Student #191620, a Senior at Mainland Regional High School. Sr.
Priv.

14.5 Motion to approve Senior Privilege in accordance with Policy #5118 for Student #196260, a Senior at Mainland Regional High School. Sr.
Priv.

14.6 Motion to approve Senior Privilege in accordance with Policy #5118 for Student #190960 a Senior at Mainland Regional High School. Sr.
Priv.

Ms. Cupo seconded the motion.
Roll call vote was unanimous. Ayes (7)

15.0 **PERSONNEL:**

Ms. Cupo moved items 15.1 – 15.18

Motions relative to staff appointments are presented by the Committee with the recommendation of the Superintendent and are subject to Chapter 116, P.L. 1986.

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| 15.1 | Motion to accept with regret, the resignation of Ms. Joanna Zale, Guidance Counselor effective July 31, 2018. | Resign. |
| 15.2 | Motion to rescind Ms. Christina Wrigley as an independent contractor in Speech Therapy for the 2018-2019 school year. | Speech |
| 15.3 | Motion to approve a Family Leave request for Ms. Stephanie Pappano, Special Education Teacher, from approximately October 3, 2018 through December 3, 2018 utilizing accumulated personal and sick days. | LOA |
| 15.4 | Motion to approve a Family Leave request for Ms. Daniela Ballard, Teacher of Spanish, from approximately November 1, 2018 through June 30, 2019 utilizing sick and personal days followed by paid family leave. | LOA |
| 15.5 | Motion to approve a short-term medical leave for Ms. Carme Pitre, Custodian, from June 19, 2018 to July 2, 2018. | LOA |
| 15.6 | Motion to approve the Chief School Administrator employment contract between Mr. Mark C. Marrone and the Mainland Regional High School Board of Education as approved by the Atlantic County Executive Superintendent for the school years of 2018-2019 through 2022-2023. | CSA
Contract |
| 15.7 | Motion to approve Mr. David Kallen as a Special Education Teacher for the 2018-2019 school year at a salary of \$48,362.00 (MA, Step 1) effective September 1, 2018. | Sp. Ed.
Teacher |
| 15.8 | Motion to approve Mr. Nicholas P. Maggio as a Special Education Aide for the 2018-2019 school year at a salary of \$29,700.00 (Aide, Step 1) effective September 1, 2018. Benefits offered. | Aide |
| 15.9 | Motion to approve Ms. Erika Melhorn as a Special Education Aide for the 2018-2019 school year at a salary of \$29,700.00 (Aide, Step 1) effective September 1, 2018. Benefits offered. | Aide |
| 15.10 | Motion to approve Mr. Andrew Monroe as a Special Education Aide for the 2018-2019 school year at a salary of \$29,700.00 (Aide, Step 1) effective September 1, 2018. Benefits offered. | Aide |

- 15.11 Motion to approve Mr. Christopher Mozitis as a Special Education Aide for the 2018-2019 school year at a salary of \$29,700.00 (Aide, Step 1) effective September 1, 2018. Benefits offered. Aide
- 15.12 Motion to approve Mr. Edward Rubbert as a Physical Education replacement teacher covering for Ms. Kelly Klever for the 2018-2019 school year at a salary of \$44,352.00 (BA, Step 1) from September 1, 2018 through November 30, 2018 pending completion of paperwork. Benefits offered. Replace. Teach.
- 15.13 Motion to approve Ms. Patricia Maletto as an independent contractor in Speech Therapy at the rate of \$75.00 per hour for the 2018-2019 school year. Speech
- 15.14 Motion to approve Mr. Francesco Messina as a Summer Media Production worker at a salary of \$10.00 per hour for the 2018-2019 school year. Media
- 15.15 Motion to approve Ms. Bonnie Slota as a substitute Aquatic Center Water Aerobics Instructor at an hourly rate of \$30.00 for the 2018-2019 school year pending completion of paperwork. Aquatic
- 15.16 Motion to approve Mr. Drew Garvey as a part-time Usher (stage) for the 2018-2019 school year at an hourly rate of \$8.60. Usher
- 15.17 Motion to approve the following part-time bus drivers for summer routes for the 2018-2019 school year: Drivers

Employee	Route	Duration	Hourly Rate
Christine Jensen	MRHS ESY	7/2/18-7/30/18 4 days a week 5 hours per day	\$16.12/hr. \$80.60/day
Christine Jensen	Coastal	7/2/18-8/13/18 2 hours per day – Monday through Thursday 4 hours per day on Fridays	\$16.12/hr. \$32.24/day \$64.48
Robert Morton	MRHS ESY	7/2/18-7/30/18 4 days a week 5 hours per day	\$15.45/hr. \$77.25/day
Robert Morton	Coastal	7/2/18-8/13/18 2 hours per day – Monday through Thursday 4 hours per day on Fridays	\$15.45/hr. \$30.90/day \$61.80
Maureen Ruf	ACSSSD	7/9/18-8/3/18 5 days a week @ 6 hours per day	\$19.38/hr. \$116.28/day
Priscilla Pitre	ACSSSD	7/9/18-8/3/18 5 days a week @ 6 hours per day	\$14.50/hr. \$87.00/day
Nancy Gaskill	LWDSP	6/25/18-7/26/18 4 days a week @ 6 hours per day	\$18.40/hr. \$110.40/day
Nancy DeClerk	YALE – Cherry Hill	7/5/18-8/14/18 4 days a week @ 7 hours per day	\$19.38/hr. \$135.66/day

- 15.18 Motion to approve the following Co-Curricular Marching Band stipends for the 2018-2019 school year pending criminal history clearance: Co-Curr.

NAME	POSITION	STIPEND
Mark Johnson	Marching Band Aide	\$177.00

Mr. Milhous seconded the motion.
Roll call vote was unanimous. Ayes (7)

16.0 **FINANCE AND FACILITIES:**

Mr. Broomall moved items 16.1 – 16.14

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| 16.1 | Motion to approve Invoices in the amount of \$235,094.44 for the 2017-2018 School Year. | Invoices |
| 16.2 | Motion to approve Invoices in the amount of \$24,569.39 for the 2018-2019 School Year. | Invoices |
| 16.3 | Motion to approve Purchase Orders in the amount of \$31,280.46 for the 2017-2018 School Year. | Purch. Orders |
| 16.4 | Motion to approve Purchase Orders in the amount of \$1,137,232.81 for the 2018-2019 School Year. | Purch. Orders |
| 16.5 | Motion to approve Athletic Invoices in the amount of \$5,718.88 for the 2017-2018 School Year. | Athletic Invoices |
| 16.6 | Motion to approve Student Activity Invoices in the amount of \$91,116.57 for the 2017-2018 School Year. | St. Act. Invoices |
| 16.7 | Motion to approve the Board Secretary's Monthly Certification. | Certif. |

Board Secretary's Monthly Certification:

Pursuant to N.J.A.C. 6:20-2A.10(d)*, I certify that as of June 30, 2018, no budgetary line item account has obligations and payments (contractual orders which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1.

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| 16.8 | Motion to approve the Board Secretary's Monthly Certification. | Certif. |
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Board Secretary's Monthly Certification:

Pursuant to N.J.A.C. 6:23-2.11(c)2*, I certify that as of June 30, 2018, no anticipated changes in revenue amounts and sources which would enable the district from meeting the financial obligations for the remainder of the school year.

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| 16.9 | Motion to approve the Board Secretary's Monthly Certification. | Certif. |
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Board of Education's Monthly Certification Budgetary Major Account Fund Status.

Pursuant to N.J.A.C. 6:20-2A.10(e)*, we certify that as of June 30, 2018, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the

best of our knowledge no major account or fund has been over expended in violation of N.J.A.C.6:20-2.A-10(a.1)* and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

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| 16.10 | Motion to approve line item transfers as of June 30, 2018 for the 2017-2018 School Year. | Transfers |
| 16.11 | Motion to approve line item transfers as of July 16, 2018 for the 2018-2019 School Year. | Transfers |
| 16.12 | Motion to approve Travel Reimbursements for the 2018-2019 School Year totaling \$3,179.52. | Travel Reimb. |
| 16.13 | Motion to approve the Use of Facility for:

Fusion Church for use of the Softball Field from 5:30 p.m. to 8:30 p.m. for four days total between August 1 - 31, 2018 (dates to be determined) for a Church Softball League. (Fees Apply) | Use of Facility |
| 16.14 | Motion to approve the disposal of IT Equipment that is no longer functional. See attached. | Disposal |

Mr. Sher seconded the motion.
Roll call vote was unanimous. Ayes (7)

17.0 **POLICY:**

Mr. Sher moved items 17.1 – 17.2

- 17.1 Motion to approve Mainland Regional High School’s revised Harassment, Intimidation and Bullying Policy #5131.1. HIB
- 17.2 Motion to approve Mainland Regional High School’s revised Graduation Requirements Policy #6146. Graduat. Require.

Mr. Broomall seconded the motion.

Roll call vote was unanimous. Ayes (7)

18.0 **UNFINISHED BUSINESS:**
The Board entered into Executive Session at 6:28 p.m.
The Board entered back into Regular Session at 7:24 p.m.

19.0 **ANNOUNCEMENTS:**
 Regular Meeting Agenda – August 20, 2018

20.0 **NEW BUSINESS:**
 Mr. Broomall moved items 20.1 – 20.10

20.1 Motion to approve the following salaries for Confidential Employees for the 2018-2019 school year: Confid.
Salaries

Employee	Title	Salary
Patti Angelini	Staff Accountant	\$59,928.00
Kris Schneider	Staff Accountant	\$59,928.00
Michele D’Ambrosio	Secretary to the BA	\$43,520.00
Michele Stamatopoulos	Secretary to the Sup.	\$45,193.00
Bill Kelly	Data Manager	\$65,036.00
Judi Bessor	Facilities Director	\$74,606.00
Charles Cole	Security & Event Mgr.	\$59,276.00
Richard Calimer	SRO	\$54,313.00
Michael Rivera	Network Coordinator	\$83,804.00
Bill Shaughnessy	Aquatic Director	\$31,185.00
Carol Klevinsky	Lifeguard	\$30,122.00

20.2 Motion to approve the appointment of Ms. Michele Fama as a Guidance Counselor for the 2018-2019 school year at a salary of MA (Step 1) totaling \$56,276.10, which includes \$3,950.00 Longevity. Guidance
Counsel.

20.3 Motion to approve the appointment of Ms. Casey Laferriere as a Guidance Counselor for the 2018-2019 school year at a salary of MA+15 (Step 6) totaling \$65,112.00 Guidance
Counsel.

20.4 Motion to approve the appointment of Mr. Michael Anthony as a Guidance Counselor for the 2018-2019 school year at a salary of MA (Step 4) totaling \$57,662.00. Guidance
Counsel.

20.5 Motion to approve the Bills List for the 2018-2019 school year totaling \$57,662.00 Bills List

20.6 Motion to approve the Bills List for the 2017-2018 school year totaling \$178,270.81. Bills List

20.7 Motion to approve a stipend for Michele D’Ambrosio, Secretary to the Business Administrator for assuming additional work in the Stipend

Transportation Department for the 2017-2018 school year totaling \$2,500.00.

- 20.8 Motion to approve the following to work as Aides for the 2018-2019 school year at a rate of \$22.50 per hour: Aides

Robert Coffey
Andrew Monroe

- 20.9 Motion to approve the CST members to work during the summer on an as needed basis not to exceed six (6) days per member for the 2018-2019 school year at their per diem rate. CST Summer

- 20.10 Motion to approve the Guidance Counselors to work during the summer on an as needed basis not to exceed ten (10) days per counselor for the 2018-2019 school year at their per diem rate. Guidance Summer

Ms. Cupo seconded the motion.
Roll call vote was unanimous. Ayes (7)

MEETING OPENED TO THE PUBLIC:

No public response.

- 21.0 **ADJOURNMENT:** Adjourn.
Ms. Cupo made a motion to adjourn the meeting, seconded by Mr. Milhous. The meeting was adjourned by voice vote at 7:25 p.m.

Respectfully Submitted,



Kim Jensen
Board Secretary/Business Administrator