

MAINLAND REGIONAL HIGH SCHOOL
LINWOOD, NEW JERSEY
BOARD OF EDUCATION MEETING
MARCH 14, 2016

1.0 **Call to Order:**

The Regular Meeting of the Board of Education of the Mainland Regional High School District of Atlantic County was called to order at 6:03 p.m.

2.0 **Flag Salute**

3.0 **Compliance with Sunshine Law:**

This is to advise those present that adequate notice of this meeting of the Board of Education was provided by the Board Secretary's office on May 9, 2015, to newspapers, municipal clerks specifying time, place, and date in compliance with the open Public Meetings Act – Chapter 231, P.L. 1975.

4.0 **Roll Call and Verification of Quorum:**

Quorum

Present : Messr.'s Harvey, Broomall, Milhous, Person
Ms. Cupo, Siegel, Fath
President Ojserkis

Absent: Ms. Gorski, Mr. Marrone

Superintendent Previti, Business Administrator/Board Secretary Jensen, and Supervisor Lichtenwalner were also present.

5.0 **Student Representative's Report:**

None

6.0 **Special Reports and Presentations:**

Ms. Amy Melson, Ms. Cline and Ms. Sannino and the cast(s) of Beauty and the Beast perform a song from the play for the audience and the Board of Education.

Mr. Nathen Lichtenwalner presented the students of the month for March:

<u>Grade</u>	<u>Student</u>
9 th	Josephine Sykora
10 th	Dominic Bongiovanni
10 th	Keegan Ford
11 th	Courtney Campbell
12 th	Rebekah Lovell

Dr. Robert Previti presented a Proclamation to Mr. Donald Applegate, MRHS bus driver, for his skillful driving to avoid a traffic accident that could have potentially injured himself or students and bystanders on Shore Road in Somers Point.

Ms. Becky Sannino introduced the members of the 2016 NJDFL club. The NJDFL is a five time State Champion team for Mainland Regional High School.

Education Committee:

Dr. Harvey discussed the following topics that were covered with Administration during the Education Committee meeting that was held prior to the Board meeting:

- Review of Textbooks for the 2016-2017 school year. Discussion followed regarding the District moving away from purchasing standard textbooks.
- Review of the five year Equity Plan.
- Review of the PARCC Corrective Action Plan for Districts below the 95% participation requirement.

Finance Committee:

Mr. Broomall introduced the 2016-2017 proposed budget with a 1.5% increase to the Local Tax Levy.

Dr. Previti presented the 2016-2017 budget highlights and tax implications to the three sending districts. Discussion following regarding Fund Balance, the Cap increase and effect on programs, athletics and co-curricular clubs and activities.

Discussion followed regarding the implementation of a two week black out for sports and activities between the end of school in June through August 10th, the start of the fall season. This will allow students, parents, coaches to have time off and enjoy some time with their families.

7.0 **Motion for Executive Session:** None

BE IT RESOLVED by the Mainland Regional High School Board of Education that pursuant to the Open Public Meetings Law (NJSA 10:4-1 et seq) that it shall:

- A. Immediately
- B. At the conclusion of the Regular Agenda
- C. At the call of the chair

Enter into an Executive Session to discuss Personnel, Litigation, Negotiations, Student, and/or Security matters: and the information discussed at this meeting can be disclosed to the public only upon formal written request to the Secretary of the Board of Education and it thereafter has been reviewed by the Board of Education at the next Work, Special or Regular Meeting to determine if the time and circumstances would then be appropriate to disclose the information discussed.

8.0 Motion to approve the Regular Meeting Minutes of February 16, 2016. Minutes

8.1 Motion to approve the Executive Meeting Minutes of February 16, 2016. Minutes

Dr. Harvey moved item 9.0

9.0 Motion acknowledging receipt of the Treasurer's Report and the Board Secretary's Report which are in agreement for the period of February 2016 as filed with the Board.

Ms. Fath seconded the motion.
Roll call vote was unanimous. Ayes (8)

10.0 **Communications:**
None

11.0 **President's Report:**
Ms. Ojserkis updated the Board that the District is communicating with the Atlantic County Executive Superintendent to review and approve a proposed contract for Mr. Mark Marrone, Mainland Regional High School Superintendent candidate.

12.0 **Superintendent's Report:**
Discussion followed regarding scheduling a date for the Public Budget Hearing. The Board decided to meet on April 28, 2016 at 5:30 PM.

13.0 **Meeting Opened to the Public:**
No Public Response

14.0 **EDUCATION:**

Dr. Harvey moved items 14.1 – 14.9

14.1 Motion to approve Home Instruction/Outside Placement for:

HI/OP

Home Instruction from March 4, 2016 to May 4, 2016

CASE HI#3

6 Hours at \$45.00 X 8 Weeks = \$2,160.00

Home Instruction from February 23, 2016 to June 17, 2016

CASE HI#14

2 Hours at \$45.00 X 18 Weeks = \$1,350.00

Home Instruction from February 22, 2016 to March 7, 2016 and
Home Instruction from March 7, 2016 to March 21, 2016, respectively;

CASE HI#23

10 Hours at \$45.00 X 2 Weeks = \$900.00 and

4 Hours at \$45.00 X 2 Weeks = \$360.00

Home Instruction from February 28, 2016 to March 31, 2016

CASE HI#25

12 Hours at \$45.00 X 4 Weeks = \$2,160.00

Home Instruction from February 18, 2016 to March 7, 2016

CASE HI#31

4 Hours at \$45.00 X 2 Weeks = \$360.00

Home Instruction from February 18, 2016 to April 18, 2016

CASE HI#32

10 Hours at \$45.00 X 8 Weeks = \$3,600.00

Home Instruction

CASE HI#33

8 Hours at \$45.00 = \$360.00

Home Instruction from February 26, 2016 to March 7, 2016

CASE HI#34

10 Hours at \$45.00 X 1 Week = \$450.00

Home Instruction from March 1, 2016 to May 1, 2016

CASE HI#35

12 Hours at \$45.00 X 8 Weeks = \$4,320.00

Home Instruction from March 14, 2016 to March 21, 2016
CASE HI#36
10 Hours at \$45.00 X 1 Week = \$450.00

Home Instruction from March 14, 2016 to March 21, 2016
CASE HI#37
10 Hours at \$45.00 X 1 Week = \$450.00

Home Instruction
CASE HI#38
4 Hours at \$45.00 = \$180.00

- 14.2 Motion to approve the attached Field Trips for the 2015-2016 school year. Field Trip
- 14.3 Motion to affirm the recommendation from the Superintendent for the following HIB Cases: HIB
- | | |
|-----------|-------------|
| 15-16-012 | Unconfirmed |
| 15-16-013 | Unconfirmed |
- 14.4 Motion to accept the recommendation from the Superintendent for the following HIB Case: HIB
- | | |
|-----------|-------------|
| 15-16-014 | Unconfirmed |
|-----------|-------------|
- 14.5 Motion to approve the 2016-2017 textbook list for Mainland Regional High School. Textbooks
- 14.6 Motion to approve the Comprehensive Equity Plan and Statement of Assurance for School Years 2016-2017 through 2018-2019. Equity Plan
- 14.7 Motion to approve the Elementary and Secondary Accountability Action Plan to meet the State's requirement of 95% for any tested subgroup. Acct. Action
- 14.8 Motion to approve the Comprehensive Guidance Counseling Program and Curriculum (on file in the Guidance Office) which is approved annually. Guidance Curric.
- 14.9 Motion to approve Mr. Levar Curry, "Big Sarge" as a guest speaker regarding healthy lifestyles, cardio exercise and dance on Tuesday, March 8, 2016. Guest Speaker

Ms. Siegel seconded the motion.
Roll call vote was unanimous. Ayes (8)

15.0 **PERSONNEL:**
 Ms. Cupo moved items 15.1 – 15.16

Motions relative to staff appointments are presented by the Committee with the recommendation of the Superintendent and are subject to Chapter 116, P.L. 1986.

- 15.1 Motion to approve Ms. Susanne Repetti to teach the Impact Program for math at an hourly rate of \$60.00 for the 2015-2016 school year. Impact Teacher
- 15.2 Motion to accept with regret, the retirement of Ms. Susanne DiVincenzo, Science Teacher, effective June 30, 2016. Retire.
- 15.3 Motion to approve Mr. Ruben D. Guerrero Batista as a Bus Driver for Route Number P1 for the 2015-2016 school year at a salary of \$11,190.00 prorated. Driver
- 15.4 Motion to approve Mr. Thomas Dolan as a Long-Term Substitute replacing Mr. John Mason, Social Studies Teacher, beginning March 22, 2016 for two and one-half days transition through June 30, 2016 at a salary of \$42,530.00 (BA, Step1) for the 2015-2016 school year, prorated. LTS
- 15.5 Motion to approve the following as Substitute Teachers for the 2015-2016 school year: Subs

Casey Nora Driscoll	All Areas; Pending Receipt of Substitute Certificate
Bruce Engle	All Areas; Pending Receipt of Substitute Certificate

- 15.6 Motion to appoint Ms. Jo-Anne Goldberg, Child Study Team Supervisor to serve as the Affirmative Action Officer (N.J.A.C. 6:4-1.3(c)) for the 2016-2017 school year. AAO
- 15.7 Motion to approve the following certified staff to teach a 6th period class covering for Ms. Daniella Ballard (Maternity Leave) from approximately April 4, 2016 through June 30, 2016 at a rate of \$44.44 per diem. 6th MOD

Mod	Class Type	Teacher
2	Per H SP II	Lynnette Schroeder
3	Pre H SP II	Carmel Campos
4	SP V H	Robert Campana
8	Pre H SP II	Jennifer Makowski
9	Pre H SP II	Leslie Kronemeyer

- 15.8 Motion to appoint the following staff members to work during the Special Education Extended School Year Program based on enrollment: ESY

TEACHERS:	HOURLY RATE:
Coleen Accord	\$45.00
John Capasso	\$45.00
Linda Consolo	\$45.00
Chris Dennis	\$45.00
Claire Eger	\$45.00
Tom Jamison	\$45.00
Courtney Watson	\$45.00

INSTRUCTIONAL ASSISTANTS:	HOURLY RATE:
Deana Eckstrom	\$22.50
Andrew Egnor	\$22.50
Meagan Gatley	\$22.50
Dave Kallen	\$22.50
Antoine Lewis	\$22.50
Natalie Monroe	\$22.50
Debbie Off	\$22.50
Christine Rivera	\$22.50

- 15.9 Motion to approve a Fieldwork Placement for Ms. Lara Subbotin, Rutgers University, in biology from May 16, 2016 through May 27, 2016 pending receipt of criminal history clearance. Ms. Jenna Lentini will be the Mentoring Teacher. Field-work
- 15.10 Motion to rescind the Fieldwork Placement request for the Spring 2016 Semester for Ms. Micaela Andrews, Caldwell University, in Special Education. Field-work
- 15.11 Motion to approve Mr. Brian Booth as Swim Club Coach at an hourly rate of \$25.00 for the 2015-2016 school year. Swim Club
- 15.12 Motion to approve Ms. Carol Klevinsky as Swim Club helper at an hourly rate of \$12.50 for the 2015-2016 school year. Swim Club

- 15.13 Motion to approve the following Co-Curricular Contracts for the 2015-2016 school year: Co-Curr.

Name	Title	Amount
Tina Colombo	Assistant Girls Track Coach	Volunteer
Brian Hatz	Assistant Baseball Coach - split stipend	\$3,021.00
Greg McLaughlin	Assistant Baseball Coach -split stipend	\$3,021.00
Kevin Jacobs	Assistant Boy's Crew Coach *Pending criminal history clearance	Volunteer
John Ridgway	Assistant Boy's Crew Coach *Pending criminal history clearance	Volunteer
Chuck Smith	Weight Room Advisor	\$ 50.14/hour
Christine Gonzalez-Rivera	Peers in Transition Advisor for the remainder of 2015-2016 school year (1/2 stipend to full stipend)	\$ 814.50

- 15.14 Motion to rescind the following Co-Curricular Contracts for the 2015-2016 school year: Co-Curr.

Name	Title	Amount
Michael DeCicco	Assistant Baseball Coach	\$6,042.00
Kristen Bianco	Peers in Transition Advisor for remainder of 2015-2016 school year (Maternity leave)	\$ 407.25

- 15.15 Motion to accept with regret, the resignation of Ms. Colleen Tighe, Substitute Coordinator, effective June 30, 2016. Resign
- 15.16 Motion to approve the Resolution to provide a release of contract resolution for Mr. John Mason, Teacher of Social Studies, with a last date of record of March 24, 2016 based on his resignation letter dated February 10, 2016. Release Of Contract

Mr. Milhous seconded the motion.
Roll call vote was unanimous. Ayes (8)

16.0 **FINANCE AND FACILITIES:**

Mr. Broomall moved items 16.1 – 16.12

- 16.1 Motion to approve Invoices in the amount of \$1,329,085.07 for the 2015-2016 School Year. Invoices
- 16.2 Motion to approve Purchase Orders in the amount of \$114,363.16 for the 2015-2016 School Year. Purchase Orders
- 16.3 Motion to approve Athletic Invoices in the amount of \$7,524.00 for the 2015-2016 School Year. Athletic Invoices
- 16.4 Motion to approve Student Activity Invoices in the amount of \$8,685.03 for the 2015-2016 School Year. Student Activ.
- 16.5 Motion to approve the Board Secretary's Monthly Certification. Cert.

Board Secretary's Monthly Certification:

Pursuant to N.J.A.C. 6:20-2A.10(d)*, I certify that as of February 29, 2016, no budgetary line item account has obligations and payments (contractual orders which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1.

- 16.6 Motion to approve the Board Secretary's Monthly Certification. Cert.

Board Secretary's Monthly Certification:

Pursuant to N.J.A.C. 6:23-2.11(c)2*, I certify that as of February 29, 2016, no anticipated changes in revenue amounts and sources which would enable the district from meeting the financial obligations for the remainder of the school year.

- 16.7 Motion to approve the Board Secretary's Monthly Certification. Cert.

Board of Education's Monthly Certification Budgetary Major Account Fund Status.

Pursuant to N.J.A.C. 6:20-2A.10(e)*, we certify that as of February 29, 2016, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C.6:20-2.A-10(a.1)* and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

- | | | |
|-------|--|-------------------|
| 16.8 | Motion to approve line item transfers as of March 14, 2016 for the 2015-2016 School Year. | Transfers |
| 16.9 | Motion to approve Travel Reimbursements for the 2015-2016 School Year totaling \$507.52. | Travel Reimb. |
| 16.10 | Motion to approve the Use of Facility for: | Use of Facilities |
| | Mega Sports for the use of the Gymnasiums (East and West) on Saturday, April 9, 2016 from 8:00 a.m. to 9:00 p.m. for an AAU Basketball Tournament. (Fees Apply) | |
| | St. Joseph Regional School for the use of the Track and Football Field (Shot Put and High Jump) on Sunday, April 10, 17, 24, May 15, 2016 (5/22/16 as Raindate) from 12:00 p.m. to 4:00 p.m. and Saturday, May 7, 2016 from 3:00 p.m. to 5:00 p.m. and Friday, May 13, 2016 from 6:00 p.m. to 8:00 p.m. for Track Meets and Practice. (Fees Apply) | |
| | Star Career Academy for the use of the Auditorium on Monday, April 18, 2016 from 4:00 p.m. to 8:00 p.m. for a graduation ceremony. (Fees Apply) | |
| | The American Cancer Society, Inc. for the use of the Track and Football Field from 2:00 p.m. on Friday, June 10 through 9:00 a.m. on Saturday, June 11, 2016 for Relay For Life of Linwood. (Fees Waived) | |
| | The Northfield Summer Program for the use of the Aquatic Center on Tuesday, June 26, July 5, 12, 19, 26, and August 2, 2016 from 10:00 a.m. to 11:00 a.m. for summer campers. (Fees Apply) | |
| | Mainland Football for the use of the Football Field and Practice Field on Saturday, July 16, 2016 from 7:00 a.m. to 1:00 p.m. for a Youth Football Clinic. (Fees Waived) | |
| | Mainland Field Hockey Camp for the use of the Varsity Field Hockey Field on Monday, July 18 through Thursday, July 21, 2016 (7/22/16 as Raindate) from 8:00 a.m. to 12:30 p.m. for a Field Hockey Camp. (Fees Apply) | |

16.11 BE IT RESOLVED to approve the FY 2016-2017 tentative school district budget for submission to the Atlantic County Education Executive Superintendent as follows:

2016-17
Budget

BE IT RESOLVED to approve a school district budget for the FY 2016-2017 School Year for submission to the Atlantic County Superintendent as follows:

	Budget
Total General Fund	\$ 27,304,909
Total Special Revenue Fund	\$ 367,207
Total Debt Service Fund	\$ 3,379,100
Totals	\$ 31,051,216

BE IT FURTHER RESOLVED that the Mainland Regional High School Board of Education establishes a maximum of \$50,000.00 in the general fund FY 2016-2017 budget, allotted for travel and travel related expenditures.

BE IT FURTHER RESOLVED, That there should be raised for General Funds \$ 17,652,029 for the ensuing FY 2016-2017 School Year as follows:

Linwood- 32.69%	\$ 5,770,125
Northfield- 30.99%	\$ 5,470,098
Somers Point- 36.32%	\$ <u>6,411,806</u>
Total	\$ <u>17,652,029</u>

16.12 Motion to approve the disposal of the following IT equipment:

Disposal

Model	Serial Number	MRHS Tag Number	CDI
COMPUTERS:			
E-2600S	0036875098	002883	
E-2600S	0036875104		
E-2600S	0036875075	003150	
E-2600S	0036875059	002884	
Precision T1500	F7FXKN1		
Precision T1500	F7JXKN1	003002	
Precision T1500	BP712D1		2163010
E4000	0028057913	003164	
E4000	0028057923	003161	
E4000	0028057946	003165	
E4000	0028057896	003166	
Portege m780	8A159752H		
Portege m780	8A158892H		
Portege m780	8A158889H		
Portege m700	68087122H		
Portege m400	77046220H		
Portege m400	77046213H		
Portege m400	77046222H		
Portege m400	77046219H		
PROJECTORS:			
BrightLink 450WI	MRKF071799L		
BrightLink 450WI	MRKF072008L		
UPS:			
Smart1500rm2u	9517ALCSM460400063		
Smart1500rm2u	9521ALCSM460400045		
TELEVISION:			
LG32LY340C	404MXNU1J943		

Mr. Milhous seconded the motion.
 Roll call vote was unanimous. Ayes (8)

17.0 **POLICY:**

Dr. Harvey moved item 17.1

- 17.1 Motion to approve the second reading of the Mainland Regional High School's Medical Marijuana Policy #5141.22 as mandated by law. Med. Marijuana

Ms. Cupo seconded the motion.

Roll call vote was unanimous. Ayes (8)

18.0 **UNFINISHED BUSINESS:**

None

19.0 **ANNOUNCEMENTS:**

Regular Meeting Agenda – April 18, 2016

20.0 **NEW BUSINESS:**

None

MEETING OPENED TO THE PUBLIC:

Mr. Ray Romito- MREA President:

Mr. Romito commented that he thought the two week black out during the summer was a great idea and hopefully it will be a model for Atlantic County.

Mr. Romito informed the Board he is looking forward to participating in the Principal search committee.

Mr. Romito discussed the current Negotiations with the MREA and stated that it would not be easy but realized the District and the MREA staff members need to focus beyond 2016. Discussion followed regarding attrition due to upcoming retirements to help ease the financial burden.

Mr. Broomall moved item 20.1

- 20.1 Fusion Church for the use of the Softball Field on Mondays, April 4 through July 25, 2016 (except 5/30/16 and 7/4/16) from 5:30 p.m. to 8:30 p.m. for the Church Softball League. (Fees Apply) Use of Facility

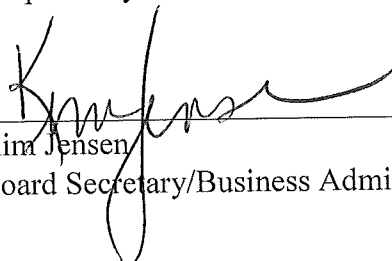
Ms. Fath seconded the vote.
Ayes (7). Mr. Person abstained.

21.0 **Adjournment:**

Mr. Broomall made a motion to adjourn the meeting, seconded by Ms. Cupo. The meeting was adjourned by voice vote at 7:35 p.m.

Adjourn.

Respectfully Submitted,



Kim Jensen
Board Secretary/Business Administrator