

MAINLAND REGIONAL HIGH SCHOOL  
LINWOOD, NEW JERSEY  
BOARD OF EDUCATION MEETING

JANUARY 20, 2015

1.0 **CALL TO ORDER:**

The Special Meeting of the Board of Education of the Mainland Regional High School District of Atlantic County was called to order at 7:05 p.m. on the above date in the Library in Linwood, New Jersey; President Ojserkis presiding.

2.0 **FLAG SALUTE**

3.0 **COMPLIANCE WITH SUNSHINE LAW:**

This is to advise those present that adequate notice of this meeting of the Board of Education was provided by the Board Secretary's office on January 14, 2015, to newspapers, municipal clerks and was posted on the bulletin board located in the main school entrance specifying time, place, and date in compliance with the open Public Meetings Act – Chapter 231, P.L. 1975.

4.0 **ROLL CALL AND VERIFICATION OF QUORUM:**

Quorum

Present: Messr. Milhous  
Ms. Cupo, Gorski, Siegel  
President Ojserkis

Superintendent Previti, Business Administrator/Board Secretary Jensen, and Principal Marrone were also present.

5.0 **STUDENT REPRESENTATIVE'S REPORT:**

None

6.0 **SPECIAL REPORTS:**

**Mr. Marrone** presented information on the Career Clusters that are being proposed to allow students to choose electives based on interest.

**Mr. Nathan Lichtenwalner** presented proposed changes in Class Rank.

**Dr. Previti** discussed additional conversations with the hotel and entertainment areas, and science areas with Stockton State College.

**MRCP Liaison Report** - None

**Aquatic Commission** - None

7.0

**EXECUTIVE SESSION:**

Mr. Milhous made a motion to move into Executive Session.

BE IT RESOLVED by the Mainland Regional High School Board of Education that pursuant to the Open Public Meetings Law (NJSA 10:4-1 et seq) that it shall:

- A. Immediately
- B. At the conclusion of the Regular Agenda
- C. At the call of the chair

Enter into an Executive Session to discuss Personnel, Litigation, Negotiations, Student, and/or Security matters: and the information discussed at this meeting can be disclosed to the public only upon formal written request to the Secretary of the Board of Education and it thereafter has been reviewed by the Board of Education at the next Work, Special or Regular Meeting to determine if the time and circumstances would then be appropriate to disclose the information discussed.

Ms. Gorski seconded the motion.  
Roll call vote was unanimous. Ayes (5)

Ms. Gorski moved items 8.0 -8.1

8.0 Motion to approve the Regular Meeting Minutes of December 15, 2014. Minutes

8.1 Motion to approve the Executive Meeting Minutes of December 15, 2014. Exec.  
Min.

Ms. Cupo seconded the motion.

Roll call vote - Ayes (4). Mr. Milhous (abstained).

Ms. Gorski moved items 9.0 – 9.1

9.0 Motion acknowledging receipt of the Treasurer’s Report and the Board Secretary’s Report which are in agreement for the period of November 2014 as filed with the Board.

9.1 Motion acknowledging receipt of the Cafeteria Reports for the period of November 2014.

Ms. Siegel seconded the motion.

Roll call vote was unanimous. Ayes (5)

10.0 **COMMUNICATIONS:**

Ms. Jensen distributed the letter received from Ms. Randell, dated January 20, 2015.

11.0 **PRESIDENT’S REPORT:**

Ms. Ojserkis discussed the article in the Current and that the intent of Administration was to have this proposal for Board action at the February meeting. Ms. Ojserkis requested to advertise the meeting in advance with the intent to make the community aware of the purpose of the meeting.

12.0 **SUPERINTENDENT’S REPORT:**

None

13.0 **MEETING OPENED TO THE PUBLIC:**

Mr. Romito (MREA) is very pleased and excited regarding the Career Clusters and Class Rank.

Ms. Marci Randell of Northfield presented a letter to the Board of Education regarding the future of the Consumer Family Science courses for the 2015-2016 school year.

Ms. Laura Rovens of Northfield spoke on behalf of Ms. Randell and Lifeskill, and Holistic and Nature Pathic courses.

14.0 **EDUCATION:**

Ms. Siegel moved items 14.1 -14.7

14.1 Motion to approve Home Instruction/Outside Placement for: HI

Home Instruction from November 4, 2014 to January 14, 2015

CASE HI#5

2 Hours at \$45.00 X 8 Weeks = \$720.00

Home Instruction from January 5, 2015 to February 2, 2015

CASE HI#10

8 Hours at \$45.00 X 4 Weeks = \$1,440.00

Home Instruction from December 16, 2014 to January 6, 2015 and

Home Instruction from January 6, 2015 to March 6, 2015.

CASE HI#15

6 Hours at \$45.00 X 1 Week = \$270.00, respectively; and

6 Hours at \$45.00 X 8 Weeks = \$2,160.00

Home Instruction from December 8, 2014 to February 8, 2015

CASE HI#26

4 Hours at \$45.00 X 7 Weeks = \$1,260.00

Home Instruction

CASE HI#27

12 Hours at \$45.00 = \$540.00

Home Instruction from December 9, 2014 to February 9, 2015

CASE HI#28

8 Hours at \$45.00 X 7 Weeks = \$2,520.00

Home Instruction

CASE HI#29

12 Hours at \$45.00 = \$540.00

Home Instruction from December 11, 2014 to January 12, 2015

CASE HI#30

10 Hours at \$45.00 X 3 Weeks = \$1,350.00

Home Instruction from January 12, 2015 to February 12, 2015

CASE HI#31

12 Hours at \$45.00 X 4 Weeks = \$2,160.00

Home Instruction

CASE HI#33

2 Hours at \$45.00 = \$90.00

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|------|--|---------------------|
| 14.2 | Motion to approve the Field Trips for the 2014-2015 school year.   | Field Trip          |
| 14.3 | Motion to affirm the recommendation from the Superintendent for the following HIB Cases:   | HIB                 |
|      | 14-15-004 Unconfirmed  |                     |
|      | 14-15-005 CONFIRMED  |                     |
|      | 14-15-006 Unconfirmed  |                     |
|      | 14-15-007 Unconfirmed  |                     |
|      | 14-15-008 Unconfirmed  |                     |
|      | 14-15-009 Unconfirmed  |                     |
|      | 14-15-010 Unconfirmed  |                     |
|      | 14-15-011 CONFIRMED  |                     |
| 14.4 | Motion to accept the recommendation from the Superintendent for the following HIB Cases:   | HIB                 |
|      | 14-15-012 Unconfirmed  |                     |
|      | 14-15-013 CONFIRMED  |                     |
| 14.5 | Motion to approve the Resolution for The Mainland Regional High School District Technology Advisory Committee Charter.   | Tech.<br>Charter    |
| 14.6 | Motion to approve the NJ Single Accountability Continuum (NJQSAC) District Performance and Review and Statement of Assurances for the 2014-2015 school year for submittal to the NJ Department of Education. | NJQSAC              |
| 14.7 | Motion to approve the Mainland Regional High School Freshman Program of Studies Course Selection Book for the 2015-2016 school year.   | Course<br>Selection |

Mr. Milhous seconded the motion.  
Roll call vote was unanimous. Ayes (5)

15.0 **PERSONNEL:**

Ms. Gorski moved items 15.1 – 15.17

Motions relative to staff appointments are presented by the Committee with the recommendation of the Superintendent and are subject to Chapter 116, P.L. 1986.

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|------|---|----------------|
| 15.1 | Motion to approve the Resolution authorizing the Mainland Regional High School Board of Education to process an Involuntary Disability Retirement Application on behalf of Mr. Stephen T. Tullio.                                 | LOA            |
| 15.2 | Motion to approve Administrative Leave for Mr. Stephen T. Tullio from January 20, 2015 through June 30, 2015. Mr. Tullio will be utilizing his accumulated sick days.   | LOA            |
| 15.3 | Motion to approve Ms. Katie Holst as a Home Instructor for the 2014-2015 school year at a rate of \$45.00 per hour.   | HI             |
| 15.4 | Motion to approve Megan Bellucci as a substitute replacing Steve Tullio, Teacher of Art, at a salary of \$41,944.00 (BA, Step1) for the 2014-2015 school year, effective January 12, 2015. Benefits Offered.                      | LTS            |
| 15.5 | Motion to approve Denise Kreisman Costello as a Substitute replacing Lori Vannini, Teacher of Art, at a salary of \$41,944.00 (BA, Step 1) for the 2014-2015 school year, effective January 12, 2015. Benefits Offered.           | LTS            |
| 15.6 | Motion to appoint Ms. Victoria Rich as 10-Month Teacher of ISS for the 2014-2015 school year at a salary of \$45,944 (MA, Step 1), effective January 21, 2015. *Prorated.   | ISS<br>Teacher |
| 15.7 | Motion to approve an extended Family Medical Leave request for Katie Forman from February 23, 2015 through June 30, 2015. Ms. Forman will be utilizing unpaid FMLA.   | LOA            |
| 15.8 | Motion to approve the extended Medical Leave request for Ms. Joyce Barrie, Attendance Officer, from November 29, 2014 until further notice. Ms. Barrie will be using her accumulated sick days. A medical note has been provided. | LOA            |
| 15.9 | Motion to accept with regret the resignation of Ms. Judy Kufen effective January 29, 2015.  | Co-Curr.       |

- 15.10 Motion to approve the following Co-Curricular appointments for the 2014-2015 school year. Co-Curr.

Jaclyn Roesch	Testing Coordinator	\$2,500.00
Victoria Rich	Testing Coordinator	\$2,500.00

- 15.11 Motion to approve the Co-Curricular contract for Ms. Lauren Ashley as an unpaid Volunteer Winter Track Coach for the 2014-2015 school year. Co-Curr.

- 15.12 Motion to approve the Co-Curricular contract for Mr. Ian Previti as an unpaid Volunteer Boys Lacrosse Coach for the 2014-2015 school year. Pending Criminal History Clearance. Co-Curr.

- 15.13 Motion to approve the Co-Curricular contract for Mr. Ben Hale as an Assistant Boys Lacrosse Coach at a stipend totaling \$5,909.00 for the 2014-2015 school year. Pending Criminal History Clearance. Co-Curr.

- 15.14 Motion to approve the Co-Curricular contract for Ms. Heather Barnes as Winter Guard Advisor at a stipend totaling \$1,593.00 for the 2014-2015 school year. Co-Curr.

- 15.15 Motion to approve the Co-Curricular contract for Ms. Amy Melson as a Drama Assistant at a stipend totaling \$3,506.00 for the 2014-2015 school year. Co-Curr.

- 15.16 Motion to approve the following substitutes for the 2014-2015 school year: Subs

Matthew Poole	All Areas; Pending Substitute Certificate
Ian Previti	All Areas; Pending Substitute Certificate
Ben Hale	All Areas; Pending Substitute Certificate

- 15.17 Motion to rescind the Assistant Baseball Coach stipend for Mr. Gregory McLaughlin for the 2014-2015 school year. Rescind

Ms. Siegel seconded the motion.  
Roll call vote was unanimous. Ayes (5)

16.0 **FINANCE AND FACILITIES:**

Ms. Cupo moved items 16.1 – 16.11

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| 16.1 | Motion to approve Invoices in the amount of \$803,134.72 for the 2014-2015 School Year.                | Invoices             |
| 16.2 | Motion to approve Purchase Orders in the amount of \$21,875.72 for the 2014-2015 School Year.          | Purchase Orders      |
| 16.3 | Motion to approve Athletic Invoices in the amount of \$2,349.50 for the 2014-2015 School Year.         | Athletic Invoices    |
| 16.4 | Motion to approve Food Service Invoices in the amount of \$29,740.82 for the 2014-2015 School Year.    | Food Srv. Invoices   |
| 16.5 | Motion to approve Student Activity Invoices in the amount of \$3,767.14 for the 2014-2015 school year. | Stud.Activ. Invoices |
| 16.6 | Motion to approve the Board Secretary’s Monthly Certification.   | Certif.              |

Board Secretary’s Monthly Certification:

Pursuant to N.J.A.C. 6:20-2A.10(d)\*, I certify that as of December 31, 2014, no budgetary line item account has obligations and payments (contractual orders which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1.

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| 16.7 | Motion to approve the Board Secretary’s Monthly Certification. | Certif. |
|------|--|---------|

Board Secretary’s Monthly Certification:

Pursuant to N.J.A.C. 6:23-2.11(c)2\*, I certify that as of December 31, 2014, no anticipated changes in revenue amounts and sources which would enable the district from meeting the financial obligations for the remainder of the school year.



16.8 Motion to approve the Board Secretary's Monthly Certification. Certif.

Board of Education's Monthly Certification Budgetary Major Account Fund Status.

Pursuant to N.J.A.C. 6:20-2A.10(e)\*, we certify that as of December 31, 2014, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C.6:20-2.A-10(a.1)\* and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

16.9 Motion to approve line item transfers as of January 20, 2015 for the 2014-2015 School Year. Transfers

16.10 Motion to approve Travel Reimbursements for the 2014-2015 School Year totaling \$4,777.79. Travel Reimbur.

16.11 Motion to approve the Resolution for Mainland Regional High School District to participate in a Cooperative Pricing System with the Hunterdon County Educational Services Commission. Co-Op

16.12 Motion to approve the Use of Facility for:

Ms. Gorski seconded the motion.  
Roll call vote was unanimous. Ayes (5)

17.0 **POLICY:**  
Ms. Gorski moved items 17.1 – 17.3

17.1 Motion to waive first reading and adopt the following policies: Policy

Policy #	Policy Title
3220/3230	State Funds; Federal Funds
3327	Relations with Vendors - Policy
3327	Relations with Vendors – Legal Reference

17.2 Motion to approve the second reading of the Certification of Tenure Charges – Inefficiency Policy (Policy#4110.1). Policy

17.3 Motion to approve the second reading of the Suspension Upon Certification of Tenure Charge Policy (Policy #4110.2). Policy

Mr. Milhous seconded the motion.  
Roll call vote was unanimous. Ayes (5)

18.0 **UNFINISHED BUSINESS:**  
None

19.0 **ANNOUNCEMENTS:**

Regular Meeting Agenda – February 17, 2015

20.0 **NEW BUSINESS:**  
Mr. Milhous moved items 20.1 a. - 20.1 dd.

20.1 **Annual Organization of Board:**

- a. Motion to approve the following be designated as authorized depositories for school funds – Cape Bank, Ocean City Home Savings and Loan, PNC Bank, The Bank of New York, and TD Bank.
- b. Motion to set a meeting place, date and time of all regular meetings of the Board (Open Public Meetings Act., Chapter 231, P.L. 1975).
- c. Motion to approve the operation of the Mainland Regional High School District under the current by-laws, regulations and policies governing the Board.
- d. Motion to approve The Press of Atlantic City, Sentinal Ledger, the Current and the Newark Star Ledger Newspapers as the official newspapers of the Board.
- e. Motion to approve the resolution appointing C.J. Adams Insurance Co. and Glenn Insurance Inc. as the District’s Risk Management Consultants (RMC) for the 2014-2015 School Year.
- f. Motion to approve the Risk Management Consultant Agreement between the Mainland Regional High School Board of Education and C.J. Adams Co. for the 2014-2015 School Year.
- g. Motion to approve the Risk Management Consultant Agreement between the Mainland Regional High School Board of Education and Glenn Insurance Inc. for the 2014-2015 School Year.

- h. Motion to approve the Comprehensive Guidance Program for 2014-2015 School Year.
- i. Motion to approve the replenishment of the Petty Cash Fund totaling \$500.00 for the 2014-2015 School Year.
- j. Motion to approve the appointment of Ford – Scott Associates as auditors at an annual fee of \$23,970.00. (\$2,500.00 allocated to MRHS Cafeteria).
- k. Motion to approve the appointment of Louis J. Greco as Solicitor at an annual retainer fee of \$7,200.00 and an hourly rate of \$140.00.
- l. Motion to approve the shared appointment of Dr. Eugene DeMorat, M.D./Dr. Richard Islinger, M.D., \$3,000.00 per annum as school physicians.
- m. Motion to approve the appointment of Dr. Stephen Bushay, M.D., \$10,500.00 per annum as school physician.

Additional rates include: \$125.00 New Hire Exam  
\$ 40.00 Sports/PE Exam

- n. Motion to appoint Ms. Kim Jensen as Business Administrator/ Board Secretary for the 2014-2015 School Year.
- o. Motion to appoint Ms. Kim Jensen, Business Administrator/ Board Secretary as the Public Agency Compliance Officer for the 2014-2015 School Year.
- p. Motion to appoint Ms. Kim Jensen, Business Administrator/ Board Secretary as the Public Records Custodian for the 2014-2015 School Year.
- q. Motion to appoint Ms. Joanne Goldberg, Child Study Team Supervisor to serve as the Affirmative Action Officer (N.J.A.C. 6:4-1.3(c) ) for the 2014-2015 School Year.
- r. Motion to appoint Ms. Joanne Goldberg, Child Study Team Supervisor to serve as the Section 504 Compliance Officer (34CFR 104.7(a)) for the 2014-2015 School Year.
- s. Motion to approve the resolution to adopt a form required to be used for the filing of Notices of Tort Claims against the Mainland Regional High School Board of Education.

- t. Motion to approve the Meeting Dates of the Mainland Regional High School District Community Aquatic Center Advisory Commission.
- u. Motion to approve the appointment of the firm Faridy Veisz Hopkins Duthie, P.C. as the Architect of Record for the Mainland Regional High School Board of Education for the 2014-2015 School Year.
- v. Motion to approve the appointment of Mr. Jeff Blumenfeld, Kutak Rock LLP as Bond Council Attorney for the Mainland Regional High School Board of Education for the 2014-2015 School Year.
- w. Motion to approve the appointment of ACACIA Financial Advisors for the Mainland Regional High School Board of Education for the 2014-2015 School Year.
- x. Motion to approve the establishment of a maximum \$50,000.00 General Fund 2014-2015 budget allotted for travel and travel related expenditures for the Mainland Regional High School Board of Education School District.
- y. Motion to approve the maximum travel limitation totaling \$1,500.00 per person for regular business travel to the following:
 

Ms. Kim Jensen	Business Admin/Board Secretary
Mr. Mark Marrone	Principal
Ms. Jo-Anne Goldberg	Director of Child Study Team
- z. Motion to appoint Ms. Javhan O’Neal as the District’s Homeless Liaison for the 2014-2015 School Year.
- aa. Motion to approve a resolution limiting the number of students who can participate in other school choice programs.

**MAINLAND REGIONAL HIGH SCHOOL BOARD OF  
EDUCATION  
RESOLUTION  
LIMIT OF STUDENTS PARTICIPATING IN CHOICE  
PROGRAMS**

**WHEREAS**, the Department of Education has authorized any eligible district to apply to be a choice school pursuant to N.J.A.C. 6A:12-4.2; and

**WHEREAS**, the Mainland Regional High School Board of Education seeks to limit the number of resident students attending choice programs

to no more than 10% per grade level and 15% district resident students as of the current year October 15 count, and

**WHEREAS**, the Mainland Regional High School Board of Education will hold a lottery pursuant to N.J.A.C. 6A:12-4 in instances where more than 10% per grade level and 15% of district resident students seek to participate in a choice program,

**NOW THEREFORE BE IT RESOLVED**, that the Mainland Regional High School School District hereby authorizes the Administration to limit the number of resident students participating in choice programs to no more than 10% per grade level and 15% district resident students as of October 15 each year.

- bb. Motion to appoint Ms. Jo-Anne Goldberg as the Department of Family Protection and Permanency Liaison for the Mainland Regional High School District for the 2014-2015 School Year.
- cc. Motion to approve the Mainland Regional High School Purchasing Manual for the 2014-2015 School Year.
- dd. Motion to approve the Standard Operating Procedures and Internal Control Manual for the 2014-2015 School Year.

Ms. Siegel seconded the motion.  
Roll call vote was unanimous. Ayes (5)

Mr. Milhous moved items 20.2 – 20.4

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|------|---|--------------------|
| 20.2 | Motion to accept the recommendation from the Superintendent for the following HIB Case:<br><br>14-15-017      Unconfirmed   | HIB                |
| 20.3 | Motion to waive first reading and approve the Mainland Regional High School District Security Advisory Committee Charter.   | Sec. Adv.<br>Comm. |
| 20.4 | Motion to approve Dorsey Finn to attend the Techspo 2015 Conference at Bally's Casino Atlantic City, NJ on January 29 <sup>th</sup> – January 30 <sup>th</sup> , 2015 for a registration fee of \$445.00. | Confer.            |

Ms. Gorski seconded the motion.  
Roll call vote was unanimous. Ayes (5)

**MEETING OPENED TO THE PUBLIC:**

No public response.

The Board entered into Executive Session at 8:18 p.m.


The Board entered back into Public Session at 8:46 p.m.

21.0 **ADJOURNMENT:**

Mr. Milhous made a motion to adjourn the meeting, seconded by Ms. Gorski. The meeting was adjourned by voice vote at 8:48 p.m.

Adjourn.

Respectfully Submitted,



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Kim Jensen  
Board Secretary/Business Administrator