

**Board of Education
Mainland Regional High School
Linwood, New Jersey**

July 14, 2014

1.0 **CALL TO ORDER**

The **Regular** Meeting of the Board of Education of the Mainland Regional High School District of Atlantic County was called to order at 7:00 p.m. on the above date in the Executive Conference Room, located in the Mainland Regional High School Building in Linwood, New Jersey; President Ojserkis presiding.

2.0 **SALUTE TO THE FLAG**

3.0 **COMPLIANCE WITH OPEN PUBLIC MEETING ACT**

Ms. Ojserkis duly noted that adequate notice of this meeting of the Board of Education was provided by the Board Secretary's Office on July 8, 2014, to Newspapers, Municipal Clerks and was posted on the bulletin board located in the main school entrance specifying time, place, and date in compliance with the Open Public Meetings Act - Chapter 231, P.L. 1975.

Ms. Ojserkis requested the status of the "bulletin board" for posting meeting dates. Mr. Marrone responded that the meeting dates will be shown on the television in the main lobby.

4.0 **ROLL CALL:**

Quorum

Present - Messrs. Broomall, Harvey (7:25pm)
Mrs. Gorski, Siegel, Cupo
President Ojserkis

Absent - Messrs. Jungels, Person
Mrs. Gray

Also present were Superintendent Previti, Business Administrator/Board Secretary Jensen, and Principal Marrone.

5.0 **STUDENT REPRESENTATIVE'S REPORT:**

None

6.0 **SPECIAL REPORTS:**

AQUATIC REPORT:

Ms. Jensen reported that the Commission did not meet in June and there is no expectation that a meeting will be needed for the summer.

MRCP:

Ms. Siegel reported that she will contact the MRCP to see if any events are planned and to offer her assistance.

7.0 **EXECUTIVE SESSION:**

Ms. Ojserkis called for a motion to enter into Executive Session.

Ms. Made a motion to enter into Executive Session at the call of the chair to discuss Student Matters.

Mainland Regional High School Board of Education that pursuant to the Open Public Meetings Law (NJSA 10:4-1 et seq) that it shall, **at the Call of the Chair**, enter into an Executive Session to discuss **Student Matters** and that the information discussed at this meeting can be disclosed to the public only upon formal written request to the Secretary of the Board of Education and it thereafter has been reviewed by the Board of Education at the next Work, Special or Regular Meeting to determine if the time and circumstances would then be appropriate to disclose the information discussed.

Mr. seconded the motion.

Roll call vote was unanimous. Ayes ()

Ms. Ojserkis moved items 8.0 through 8.1.

8.0 Motion to approve the Work Meeting Minutes of June 9, 2014, and the Regular Meeting Minutes of June 16, 2014. Minutes

8.1 Motion to approve the Executive Meeting Minutes of June 9, 2014 and June 16, 2014.

Mrs. Cupo seconded the motion.

Roll call vote was unanimous. Ayes (5)

9.0 Motion acknowledging receipt of the Treasurer's Report and the Secretary's Report which are in agreement for the period of 2014 as filed with the Board.

10.0 **COMMUNICATIONS:**

None

11.0 **PRESIDENT'S REPORT:**

President Ojserkis updated the Board that the shared services agreement has been approved to move forward to apply for the grant, but not to move forward with the Linwood Police Officer to work in the District. Ms.Ojserkis, Mr. Marrone, and Dr. Previti will meet with representatives from the City of Linwood to discuss the issue with the agreement.

12.0 **SUPERINTENDENT'S REPORT:**

Dr. Previti had distributed his report to the Board on Friday via e-mail. As of today, he will not be providing services to the Linwood Board of Education and has been working with MRHS Administration on a daily basis.

Discussion followed regarding Infinite Campus Software as the new student database. Discussion followed regarding training the staff and plans to offer training to the parents.

Dr. Previti is currently working on the facility and security plans.

Ms. Cupo inquired if the Infinite Campus software would assist in the record keeping for the random drug testing. Mr. Marrone will investigate with Infinite Campus to explore possibilities of their assistance.

Discussion followed regarding mailing report cards versus posting them through Infinite Campus.

Dr. Previti briefly discussed the new hire process.

13.0 **MEETING OPENED TO THE PUBLIC:**

Mr. John Capasso, MRHS teacher introduced himself to the Board and explained his responsibilities in the District.

Mr. August attended to express his support for the Mainland Regional High School Board of Education and the District. He also expressed his support for the hiring of Dr. Previti.

- 14.0 **EDUCATION:**
 Dr. Harvey moved items 14.1 through 14.4
- 14.1 Motion to approve field trips for the 2014-2015 school year. (See page 20) Field Trip
- 14.2 Motion to approve Home Instruction/Outside Placement for: Home Instruction HI/OP
- Case HI #73 - 10 Hours @ \$45.00 x 1 Week = \$450.00
- 14.3 Motion to affirm the recommendation from the Superintendent for the following HIB Cases: HIB
- 13-14-024 Unconfirmed
- 13-14-029 Unconfirmed
- 14.4 Motion to approve the ESL Plan for a three-year period from 2014-2017 for submission to the Interim Executive County Superintendent. ESL
- Mrs. Gorski seconded the motion.
 Roll call vote was unanimous. Ayes (6)
- 15.0 **PERSONNEL:**
 Mrs. Cupo moved items 15.1 through 15.22.
- Motions relative to staff appointments are presented by the Committee with the recommendation of the Superintendent and are subject to Chapter 116, P.L. 1986.
- 15.1 Motion to approve substitutes for the 2014-2015 school year. *Indicates emergency hiring procedures from the County Office. Sub.
- Cassandra Mills All Areas
- Eric Koob All Areas
- Justin Abate All Areas
- Felicia Leaw All Areas
- 15.2 Motion to approve Gaye Pesalano as a Home Instructor for the 2014-2015 school year at a rate of \$45.00 per hour. Home Instructor

- | | | |
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| 15.3 | Motion to approve Robert Knause as Maintenance (Day) at a salary of \$43,368.00, (Maintenance, Step 1) for the 2014-2015 school year. Pro-rated to starting date and pending criminal history background clearance. | Maint. |
| 15.4 | Motion to approve Nickolas Gillespie as Technology Assistant at a salary of \$36,256.00 (Technology Assistant, Step 1) for the 2014-2015 school year, effective July 15, 2014. Pro-rated to starting date and pending criminal history background clearance. | IT |
| 15.5 | Motion to approve Kim Jensen as School Business Administrator/Board Secretary at a salary of \$122,424.00 for the 2014-2015 school year. The contract has received approval from the Interim Executive County Superintendent as of June 30, 2014. | BOE |
| 15.6 | Motion to approve Michele Stamatopoulos as Administrative Secretary to the Superintendent at a salary of \$40,000.00 for the 2014-2015 school year, effective July 7, 2014 and pending criminal history background clearance. | Confid.
Employee |
| 15.7 | Motion to approve Michele D'Ambrosio as Administrative Secretary to the Business Administrator at a salary of \$38,000.00 for the 2014-2015 school year, effective July 7, 2014. | Confid.
Employee |
| 15.8 | Motion to approve Kristine Schneider as Staff Accountant at a salary of \$53,500.00 for the 2014-2015 school year, effective July 1, 2014. | Confid.
Employee |
| 15.9 | Motion to approve Patricia Angelini as Staff Accountant at a salary of \$53,500.00 for the 2014-2015 school year, effective July 1, 2014. | Confid.
Employee |
| 15.10 | Motion to appoint William Kelly as Data Processor at a salary of \$54,904.00 for the 2014-2015 school year, effective July 1, 2014. | Data
Processor |
| 15.11 | Motion to appoint Jean Tunney as a 10 month Lifeguard at a salary of \$35,433.00 for the 2014-2015 school year, effective September 1, 2014. | Confid.
Employees |

- | | | |
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| 15.12 | Motion to appoint William Shaughnessy as Aquatic Director at a salary of \$29,488.00 for the 2014-2015 school year, effective July 1, 2014. | Confid.
Employees |
| 15.13 | Motion to appoint Heidi Hibbs as Food Service Director at a salary of \$68,500.00 for the 2014-2015 school year. | Confid.
Employee |
| 15.14 | Motion to appoint Sandy Pareja as Cafeteria Office Manager at a salary of \$42,461.00 for the 2014-2015 school year, effective July 1, 2014. | Food
Service |
| 15.15 | Motion to approve Kristen Wallace as a 10 month Special Education Teacher at a salary of \$49,044.00 (MA, Step 2) for the 2014-2015 school year, effective September 1, 2014 and pending criminal history background clearance. | Spec. Ed.
Teacher |
| 15.16 | Motion to approve Kate Villano as a 12 month Supervisor of Instruction at a salary of \$90,000.00 for the 2014-2015 school year, effective July 15, 2014. | Supervisor |
| 15.17 | Motion to approve the Employment Agreement between Mainland Regional High School Board of Education and the Mainland Administrators Association for the period of July 1, 2013 to June 30, 2016. | BOE |
| 15.18 | Motion to approve the request for medical leave for Pat Link, school custodian, from July 18, 2014 to September 1, 2014. Ms. Link will be utilizing her sick and accumulated sick days. Doctor's note has been provided. | Medical
Leave |
| 15.19 | Motion to accept with regret the resignation of Larry Lhulier, Teacher of English, effective July 9, 2014. | Resign. |
| 15.20 | Motion to approve Gretchen Van Duyne as a 10 month English Teacher at a salary of \$41,944 (BA, Step 1) the 2014-2015 school year. | English
Teacher |
| 15.21 | Motion to approve Amy Manino as a 10 month English Teacher at a salary of \$48,144.00 (BA, Step 3) for the 2014-2015 school year. Effective September 1, 2014. | Certif. |

15.22 Motion to approve the following as instructional coaches for the 2014-2015 school year at a stipend of \$3,500.00 each, paid through the FY15 Title II Grant.

Danielle Berndt	Tina Colombo
Cyndi Anderson	Bernadette Daley
John-Fred Crane	Mary Rose Poole

Mrs. Gorski seconded the motion.
Roll call vote was unanimous. Ayes (6)

16.0 **FINANCE AND FACILITIES:**

Mr. Broomall moved items 16.1 through 16.4 and items 16.7 through 16.19.

Motions 16.5 - 16.6 were pulled from the Agenda.

16.1	Motion to approve Invoices in the amount of \$251,506.30 for the 2013-2014 School Year.	Invoices
16.2	Motion to approve Invoices in the amount of \$295,020.60 for the 2014-2015 School Year. (See page 35).	Invoices
16.3	Motion to approve Purchase Orders in the amount of \$76,964.86 for the 2013-2014 School Year. (See pages 36-37)	Purchase Orders
16.4	Motion to approve Purchase Orders in the amount of \$400,861.60 for the 2014-2015 School Year. (See page 38)	Purchase Orders
16.7	Motion to approve Food Service Invoices in the amount of \$37,073.82 for the 2013-2014 School Year. (See pages 39-41)	Food Srv. Invoices

16.8 Motion to approve the Board Secretary's Monthly Certification. Certif.

Board Secretary's Monthly Certification:
Pursuant to N.J.A.C. 6:20-2A.10(d)*, I certify that as of June 30, 2014 no budgetary line item account has obligations and payments contractual orders which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A 18A:22-8 and 18A:22-8.1.

16.9 Motion to approve the Board Secretary's Monthly Certification. Certif.

Board Secretary's Monthly Certification:
Pursuant to N.J.A.C. 6:23-2.11 (c)2*, I certify that as of June 30, 2014, no anticipated changes in revenue amounts and sources which would enable the district from meeting the financial obligations for the remainder of the school year.

16.10 Motion to approve the Board Secretary's Monthly Certification. Certif.

Board of Education's Monthly Certification Budgetary Major Account Fund Status.

Pursuant to N.J.A.C. 6:20-2A.10(e)*, we certify that as of June 30, 2014, after review of the secretary's monthly financial report (appropriations section)and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.A.10(a.1)* and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

16.11 Motion to approve line item transfers as of June 30, 2014 for the 2013-2014 School Year. (See pages 42-45). Transf.

- 16.12 Motion to approve the Special Education Contract Agreement between the Mainland Regional High School Board of Education and the Ewing Board of Education for student #141920 in the amount of \$5,068.00 for March 2014 through June 2014. Spec. Ed. Contract
- 16.13 Motion to approve the following outside placement districts to provide a nutritional breakfast and/or lunch for the students from the Mainland Regional High School District for the 2014-2015 school year. Lunch/ Breakfast
- Y.A.L.E. School East Inc. (Northfield Campus)
Y.A.L.E. School East Inc. (Cherry Hill Campus)
Vista Vocational
ACSSSD
CMSSSD
BCSSD
Coastal Learning
- 16.14 Motion to approve the Use of Facilities for : Fac. Use
- Mainland Baseball Camp for the use of Baseball Fields, June 30-July 3, 2014 and July 14-17, 2014 from 9:00am - 12:00pm for a Baseball Camp. (Fees Apply)
- Somers Point School District - Community Education & Recreation for the use of the Auditorium, August 11-13, 2014 from 9:00am-4:00pm and August 14-15, from 9:00am-10:00pm. (Fees Apply)
- Mustang Soccer for the use of Soccer Fields, July 21-24, July 28-31, and August 4-7, 2014 from 8:00am-1:00pm for a Soccer Camp. (Fees Apply)
- 16.15 Motion to solicit bids for Milk & Milk Products for the 2014-2015 school year. Milk Bid
- 16.16 Motion to accept the bids for Milk & Milk Products for the 2014-2015 school year from Balford Farms totaling \$23,477.25 and Hy-Point Dairy Farms totaling \$20,053.63. (See page 46) Milk Bid
- 16.17 Motion to award the bid for Milk & Milk Products for the 2014-2015 school year to Hy-Point Dairy Farms totaling \$20,053.63. Milk Bid

- 16.18 Motion to approve the IDEA-2015-Mainland Regional Grant
School District 01-2910-577 Grant totaling
\$285,993.00.
- 16.19 Motion to approve Construction Invoices for the 2013- Constr.
2014 school year totaling \$18,900.96 payable to DDL Invoices
Enterprises, Inc.

Dr. Harvey seconded the motion.
Roll call vote was unanimous. Ayes (6)

- 17.0 **POLICY:**
Ms. Ojserkis moved item 17.1.

- 17.1 Motion to approve the revised Attendance, Absences and Attend.
Excuses Policy #5113. First Reading. Policy

Discussion followed regarding policy compliance for
QSAC and placement on website and placement of a disc
in the students' handbook.

Discussion followed regarding the revised attendance
policy due to changes in New Jersey regulations and
the impact it will have on Mainland Regional High
School District.

Discussion followed regarding distributing the revised
policy and what is considered an excused or unexcused
absence.

Discussion followed regarding an easy and intelligent
way to explain the policy to parents and students to
mirror the mandated attendance policy.

Mrs. Cupo seconded the motion.
Roll call vote was unanimous. Ayes (6)

18.0

UNFINISHED BUSINESS:

Ms. Ojserkis discussed the resolutions that were passed by the cities of Northfield, Linwood and Somers Point regarding consolidation and shared services.

The Mainland Regional High School Board of Education responded to the resolution passed by the Somers Point City Council.

The Northfield and Linwood City Councils followed with a resolution.

Discussion followed between the four school board Presidents and all agreed not to hold a public forum but to continue accepting proposals for a consolidation study.

Discussion followed regarding the definition of shared versus consolidation. Shared would require four boards while consolidation would bring all districts under one Board of Education.

The Boards are currently seeking proposals for a consolidation study.

19.0

ANNOUNCEMENTS:

Regular Meeting Agenda - August 18, 2014

20.0

NEW BUSINESS:

Mrs. Cupo moved items 20.1 through 20.3.

20.1

Motion to approve Jessie Stackhouse as a long-term substitute teaching Art for Lori Vannini for the 2014-2015 school year at a salary of \$41,944.00 (BA, Step 1).

LT Sub

20.2

Motion to approve the following to teach the Impact Program (on an as needed basis based on enrollment) for the 2014-2015 school year at a rate of \$55.00 per day:

Impact Program

Frank D'Amore, Carol Austin, Mary Rose Poole, Tina Columbo, John Cappaso, Kathy Yohe, Jessica Coella, Judy Cline, Jo Carney, Tom McKeever, Jen Makowski, Karen Williams

20.3 Motion to approve Jenny Waller as a 10 month English Teacher for the 2014-2015 school year, at a salary of \$52,144.00 (MA, Step 3) effective September 1, 2014, and pending criminal history background clearance. English Teacher

Mrs. Gorski seconded the motion.
Roll call vote was unanimous. Ayes (6)

Ms. Ojserkis moved items 20.4 and 20.5.

20.4 Motion to approve the travel reimbursement requests for the 2014-2015 school year totaling \$1,322.36. Travel Reimb.

20.5 Motion to approve the senior privilege request from student #151560 for the 2014-2015 school year. Senior Priv.

Mr. Marrone updated the Board on the senior privilege request.

Dr. Previti discussed and presented the following HIB cases:

13-14-030 Unconfirmed
13-14-031 Confirmed

Dr. Harvey seconded the motion.
Roll call vote was unanimous. Ayes (6)

MEETING OPENED TO THE PUBLIC

21.0 **ADJOURNMENT** Adjourn

Ms. Ojserkis made a motion to adjourn the meeting, seconded by Mrs. Cupo. The meeting was adjourned by voice vote at 8:25 PM.

Respectfully submitted,

Kim Jensen
Business Administrator/Board Secretary