

MAINLAND REGIONAL HIGH SCHOOL
LINWOOD, NEW JERSEY
ORGANIZATION MEETING
JANUARY 5, 2017

1.0 **Call to Order:**

The Organization Meeting of the Board of Education of the Mainland Regional High School District of Atlantic County was called to order at 6:00 p.m. on the above date in the Library in the Mainland Regional High School building in Linwood, New Jersey by Board Secretary Kim Jensen.

2.0 **Flag Salute – Mayor Erland Chau – City of Northfield**

3.0 **Compliance with Sunshine Law:**

Ms. Jensen duly noted that adequate notice of this meeting of the Board of Education was provided by the Board Secretary's office on May 17, 2016, to newspapers and municipal clerks specifying time, place, and date in compliance with the open Public Meetings Act – Chapter 231, P.L. 1975.

4.0 **Administer Oath of Office – Mayor Erland Chau – City of Northfield:**

Ms. Leanne Gray – Linwood - Three Year Term (2019)
Ms. Allison Goltra – Somers Point - Three Year Term (2019)
Mr. Dennis Sher – Northfield – One Year Term (2017)

4.1 **Roll Call and Verification of Quorum:**

Present – Messr.'s Milhous, Sher
Ms. Cupo, Fath, Goltra, Gray, Ojserkis

Superintendent Marrone and Business Administrator/Board Secretary Jensen were also present.

Absent: Messr. Broomall
Ms. Gorski

Motion to open the nominations for the Office of President of the Mainland Regional High School Board of Education.

4.2 Motion to accept nominations for the Office of President of the Mainland Regional High School Board of Education for the term of January 5, 2017 through the Organization Meeting of 2018.

Ms. Cupo nominated Ms. Jill Ojserkis for the Office of President of the Mainland Regional High School Board of Education.
Mr. Sher seconded the nomination.

Mr. Milhous closed the nominations for the Office of President, seconded by Ms. Cupo, and there were no further nominations.

Ms. Cupo moved the motion, seconded by Mr. Sher.
Roll call vote was unanimous. Ayes (7)

- 4.3 Motion to appoint Jill Ojserkis as the President of the Mainland Regional High School Board of Education for the term of January 5, 2017 through the Organization Meeting of 2018.

Ms. Gray moved the motion, seconded by Mr. Milhous.
Roll call vote was unanimous. Ayes (7)

Motion to open the nominations for the Office of Vice President of the Mainland Regional High School Board of Education.

- 4.4 Motion to accept nominations for the Office of Vice President of the Mainland Regional High School Board of Education for the term of January 5, 2017 through the Organization Meeting of 2018.

Ms. Ojserkis nominated Ms. Rose Cupo for the Office of Vice President of the Mainland Regional High School Board of Education. Mr. Milhous seconded the nomination.

Ms. Ojserkis closed the nominations for the Office of Vice President of the Mainland Regional High School Board of Education, seconded by Mr. Milhous, and there were no further nominations.

Ms. Ojserkis moved the motion, seconded by Mr. Milhous.
Roll call vote was unanimous. Ayes (7)

- 4.5 Motion to appoint Rose Cupo as the Vice President of the Mainland Regional High School Board of Education for the term of January 5, 2017 through the Organization Meeting of 2018.

Ms. Gray moved the motion, seconded by Mr. Milhous.
Roll call vote was unanimous. Ayes (7)

Meeting Opened to the Public:

No public response

- 5.0 **Motion for Executive Session:** None
BE IT RESOLVED by the Mainland Regional High School Board of Education that pursuant to the Open Public Meetings Law (NJSA 10:4-1 et seq) that it shall:

A. Immediately

B. At the conclusion of the Regular Agenda

C. At the call of the chair

Enter into an Executive Session to discuss Personnel, Litigation, Negotiations, Student, and/or Security matters: and the information discussed at this meeting can be disclosed to the public only upon formal written request to the Secretary of the Board of Education and it thereafter has been reviewed by the Board of Education at the next Work, Special or Regular Meeting to determine if the time and circumstances would then be appropriate to disclose the information discussed.

6.0 **Items for Discussion:**

None

Ms. Gray moved items 7.a. – 7.u.

7.0 **Annual Organization of Board:**

The following motions will be in effect until the next Organization Meeting held in January 2018:

a. Motion to approve the following be designated as authorized depositories for school funds – Ocean First Bank, Ocean City Home Savings and Loan, PNC Bank, The Bank of New York, and TD Bank.

b. Motion to approve the authorized signors for the Mainland Regional High School District checking accounts:

General Account	President, Business Administrator, Chair of Finance Committee
Net Payroll	President, Business Administrator
Payroll Agency	President, Business Administrator
Student Activities	Business Administrator, Principal
Athletics	Business Administrator, Principal
Certificates of Deposits	Superintendent, Business Administrator

c. Motion to approve the operation of the Mainland Regional High School District under the current by-laws, regulations and policies governing the Board. (On file in Business Office and Superintendent’s Office)

d. Motion to approve The Press of Atlantic City, Sentinel Ledger, the Current and the Newark Star Ledger Newspapers as the official newspapers of the Board.

- e. Motion to appoint Ms. Kim Jensen as Business Administrator/Board Secretary for the 2017-2018 School Year.
- f. Motion to appoint Ms. Kim Jensen, Business Administrator/Board Secretary as the Public Agency Compliance Officer for the 2017-2018 School Year.
- g. Motion to appoint Ms. Kim Jensen, Business Administrator/Board Secretary as the Public Records Custodian for the 2017-2018 School Year.
- h. Motion to approve Ms. Kim Jensen, Business Administrator, to make payment of bills between Board Meetings for the 2017-2018 school year.
- i. Motion to approve Ms. Kim Jensen, Business Administrator, is designated to approve line item budget transfers as are necessary between Board of Education Meetings per N.J.S.A. 18A:22-8.1. Transfers will be ratified and duly recorded in the minutes of the next regular meeting.
- j. Motion to appoint Ms. Joanne Goldberg, Child Study Team Supervisor to serve as the Affirmative Action Officer (N.J.A.C. 6:4-1.3(c)) for the 2017-2018 School Year.
- k. Motion to appoint Ms. Joanne Goldberg, Child Study Team Supervisor to serve as the Section 504 Compliance Officer (34CFR 104.7(a)) and Title IX Coordinator for the 2017-2018 School Year.
- l. Motion to appoint Ms. Jo-Anne Goldberg as the Mainland Regional High School District Anti-Bullying Coordinator for the 2017-2018 School Year in accordance with Board Policy # 5131.1.
- m. Motion to appoint Ms. Jo-Anne Goldberg as the Mainland Regional High School District Anti-Bullying Specialist for the 2017-2018 School Year in accordance with Board Policy # 5131.1.
- n. Motion to approve the resolution to adopt a form required to be used for the filing of Notices of Tort Claims against the Mainland Regional High School Board of Education.
- o. Motion to approve the appointment of the firm Faridy Veisz Hopkins Duthie, P.C. as the Architect of Record for the Mainland Regional High School Board of Education for the 2017-2018 School Year.
- p. Motion to approve the appointment of Mr. Jeff Blumenfeld, Kutak Rock LLP as Bond Council Attorney for the Mainland Regional High School Board of Education for the 2017-2018 School Year.

- q. Motion to appoint Ms. Javhan O’Neal as the District’s Homeless Liaison for the 2017-2018 School Year.
- r. Motion to appoint Ms. Jo-Anne Goldberg as the Department of Family Protection and Permanency Liaison for the Mainland Regional High School District for the 2017-2018 School Year.
- s. Motion to approve the Mainland Regional High School Purchasing Manual for the 2017-2018 School Year. (On file in the Business Office)
- t. Motion to approve the Standard Operating Procedures and Internal Control Manual for the 2017-2018 School Year. (On file in the Business Office)
- u. Motion to approve the Comprehensive Guidance Counseling Program and Curriculum for the 2017-2018 School Year. (On file in the Guidance Office)

Ms. Cupo seconded the motion.
Roll call vote was unanimous. Ayes (7)

Ms. Gray moved items 8.a. – 8.k.

8.0 **Annual Organization of Board:**

The following motions for the 2017-2018 School Year will commence on July 1, 2017 and be in effect until June 30, 2018:

- a. Motion to approve the petty cash fund of \$500.00 for the 2017-2018 school year in accordance with N.J.S.A. 18A.4-15 and 19-13 and N.J.S.A. 6:20-2.10 and to further establish a single maximum petty cash expenditure of \$75.00. The Custodian of Petty Cash Funds will be the Business Office personnel.
- b. Motion to approve the resolution appointing C.J. Adams Insurance Co. and Glenn Insurance Inc. as the District’s Risk Management Consultants (RMC) for the 2017-2018 School Year.
- c. Motion to approve the Risk Management Consultant Agreement between the Mainland Regional High School Board of Education and C.J. Adams Co. for the 2017-2018 School Year.
- d. Motion to approve the Risk Management Consultant Agreement between the Mainland Regional High School Board of Education and Glenn Insurance Inc. for the 2017-2018 School Year.
- e. Motion to approve the appointment of Ford – Scott Associates as auditors at an annual fee of \$23,970.00.

- f. Motion to approve the appointment of Louis J. Greco as Solicitor at an annual retainer fee of \$7,200.00 and an hourly rate of \$150.00.
- g. Motion to approve the shared appointment of Dr. Eugene DeMorat, M.D./Dr. Richard Islinger, M.D., \$3,000.00 per annum as school physicians.
- h. Motion to approve the appointment of Dr. Stephen Bushay, M.D., \$10,500.00 per annum as school physician.

Additional rates include: \$125.00 New Hire Exam
 \$ 40.00 Sports/PE Exam

- i. Motion to approve the establishment of a maximum \$50,000.00 General Fund 2017-2018 budget allotted for travel and travel related expenditures for the Mainland Regional High School Board of Education School District.
- j. Motion to approve the maximum travel limitation totaling \$1,500.00 per person for regular business travel to the following:

Ms. Kim Jensen	Business Admin./Board Secretary
Mr. Kevin Burns	Principal
Ms. Jo-Anne Goldberg	Director of Child Study Team

- k. Motion to approve a resolution limiting the number of students who can participate in other school choice programs.

**MAINLAND REGIONAL HIGH SCHOOL BOARD OF
 EDUCATION
 RESOLUTION
 LIMIT OF STUDENTS PARTICIPATING IN CHOICE
 PROGRAMS**

WHEREAS, the Department of Education has authorized any eligible district to apply to be a choice school pursuant to N.J.A.C. 6A:12-4.2; and

WHEREAS, the Mainland Regional High School Board of Education seeks to limit the number of resident students attending choice programs to no more than 10% per grade level and 15% district resident students as of the current year October 15 count, and

WHEREAS, the Mainland Regional High School Board of Education will hold a lottery pursuant to N.J.A.C. 6A:12-4 in instances where more than 10% per grade level and 15% of district resident students seek to participate in a choice program,

NOW THEREFORE BE IT RESOLVED, that the Mainland Regional High School School District hereby authorizes the Administration to limit the number of resident students participating in choice programs to no more than 10% per grade level and 15% district resident students as of October 15 each year.

Ms. Cupo seconded the motion.
Roll call vote was unanimous. Ayes (7)

Meeting Opened to the Public:

No public response

9.0 **Adjournment:**

Ms. Ojserkis made a motion to adjourn the meeting, seconded by Ms. Fath. The meeting was adjourned by voice vote at 6:25 p.m.

Respectfully Submitted,



Kim Jensen
Board Secretary/Business Administrator