

MAINLAND REGIONAL HIGH SCHOOL
LINWOOD, NEW JERSEY
ORGANIZATION MEETING
JANUARY 6, 2016

1.0 **Call to Order:**

The Organization Meeting of the Board of Education of the Mainland Regional High School District of Atlantic County was called to order at 6:10 p.m. on the above date in the Library in the Mainland Regional High School building in Linwood, New Jersey by Board Secretary Kim Jensen.

2.0 **Flag Salute:**

Mayor Erland Chau – City of Northfield led the Flag Salute.

3.0 **Compliance with Sunshine Law:**

Ms. Jensen duly noted that adequate notice of this meeting of the Board of Education was provided by the Board Secretary's office on May 9, 2015, to newspapers, municipal clerks and was posted on the bulletin board located in the main school entrance specifying time, place, and date in compliance with the open Public Meetings Act – Chapter 231, P.L. 1975.

4.0 **Administer Oath of Office:**

Mayor Chau opened with congratulating the re-elected and newly elected Board members. Mayor Chau also thanked the Board of Education for their service and dedication to the Mainland Regional High School District. Mayor Chau described the responsibilities of a Board of Education member to be committed to the students, parents and communities. He commended the Mainland Regional High School Board of Education members for their volunteerism.

Mayor Chau administered the Oath of Office to:

Ms. Veronica Fath – Somers Point - Three Year Term (2018)

Mr. Charles Broomall – Somers Point - Three Year Term (2018)

Ms. Jill Ojserkis – Linwood - Three Year Term (2018)

4.1 **Roll Call and Verification of Quorum:**

Present – Messr.'s Broomall, Harvey, Milhous, Person

Ms. Cupo, Fath, Siegel, Ojserkis

Superintendent Previti, Business Administrator/Board Secretary Jensen, and Principal Marrone were also present.

Absent: Ms. Gorski

Ms. Jensen opened the nominations for the Office of President of the Mainland Regional High School Board of Education, seconded by Ms. Cupo.

- 4.2 Motion to accept nominations for the Office of President of the Mainland Regional High School Board of Education for the term of January 6, 2016 through the Organization Meeting of 2017.

Dr. Harvey nominated Ms. Jill Ojserkis for the Office of President of the Mainland Regional High School Board of Education. Ms. Cupo seconded the nomination.

Mr. Broomall closed the nominations for the Office of President, seconded by Dr. Harvey, and there were no further nominations.

Mr. Broomall moved the motion, seconded by Dr. Harvey.
Roll call vote was unanimous. Ayes (8)

- 4.3 Motion to appoint Ms. Jill Ojserkis as the President of the Mainland Regional High School Board of Education for the term of January 6, 2016 through the Organization Meeting of 2017.

Mr. Broomall moved the motion, seconded by Dr. Harvey.
Roll call vote was unanimous. Ayes (8)

Mr. Milhous opened the nominations for the Office of Vice President of the Mainland Regional High School Board of Education, seconded by Mr. Person.

- 4.4 Motion to accept nominations for the Office of Vice President of the Mainland Regional High School Board of Education for the term of January 6, 2016 through the Organization Meeting of 2017.

Ms. Ojserkis nominated Ms. Rose Cupo for the Office of Vice President of the Mainland Regional High School Board of Education. Mr. Broomall seconded the nomination.

Mr. Milhous closed the nominations for the Office of Vice President of the Mainland Regional High School Board of Education, seconded by Mr. Person, and there were no further nominations.

Mr. Milhous moved the motion, seconded by Mr. Person.
Roll call vote was unanimous. Ayes (8)

- 4.5 Motion to appoint Rose Cupo as the Vice President of the Mainland Regional High School Board of Education for the term of January 6, 2016 through the Organization Meeting of 2017.

Mr. Milhous moved the motion, seconded by Mr. Person.
Roll call vote was unanimous. Ayes (8)

President Ojserkis congratulated the elected Board of Education members and thanked the Board for their continued support and dedication to the District.

President Ojserkis discussed the current standing committees and discussed the possibility of adding two committees, Student Activities and Building and Grounds and Transportation. Discussion followed regarding resurrecting a Policy committee. The Board determined to form a separate Policy Committee.

President Ojserkis discussed the standing committees should schedule a meeting once a month. If a meeting is not necessary it can then be canceled. President Ojserkis would like to see a report each month from the Committee Chair. The report can be verbal at the Board meeting.

President Ojserkis will contact each Board member via email to request each member's interest in the committees. The committees will remain as appointed for the 2014-2015 school year, until the January 2016 Regular Board of Education meeting.

Discussion followed regarding appointments to the MREF, Technology Charter and Security Charter.

Vice President Cupo congratulated Ms. Ojserkis for her contributions and hard work over the past year(s). She commented that Ms. Ojserkis has been a great leader and wished her continued success.

President Ojserkis thanked Mayor Chau for his support as the Mayor of Northfield, MRHS teacher, past MREA President and Board Member for the Northfield School District. Mr. Broomall also added that Mr. Chau was a student at Mainland Regional High School.

President Ojserkis discussed the challenges ahead for the Board regarding the Budget, Superintendent Search and Negotiations. The interviews for the Superintendent will be held on January 12th and 13th with the Superintendent Search Committee. They will recommend the candidate or candidates to be interviewed by the full Board in January or February. President Ojserkis confirmed that the candidate(s) references will be fully checked and verified before they appear before the Board of Education.

Dr. Previti discussed the upcoming issues Administration is working on for the 2016-2017 school year. Administration is developing a summer enrichment program and is discussing developing a program to bring

special education outside placement students back to Mainland Regional High School.

Dr. Harvey moved items 5.0 and 5.1

5.0 Motion to approve the Direct Customer Agreement between Apple Inc. and the Mainland Regional High School Board of Education for the purchasing of Apple products as a sole source provider pursuant to 18A:18A(a)(19). Apple Agreement

5.1 Motion to approve Travel Reimbursement Requests totaling \$9,262.24. Travel Reimburse.

Ms. Cupo seconded the motion.
Roll call vote was unanimous. Ayes (8)

6.0 **Motion for Executive Session:** None
BE IT RESOLVED by the Mainland Regional High School Board of Education that pursuant to the Open Public Meetings Law (NJSA 10:4-1 et seq) that it shall:

- A. Immediately
- B. At the conclusion of the Regular Agenda
- C. At the call of the chair

Enter into an Executive Session to discuss Personnel, Litigation, Negotiations, Student, and/or Security matters: and the information discussed at this meeting can be disclosed to the public only upon formal written request to the Secretary of the Board of Education and it thereafter has been reviewed by the Board of Education at the next Work, Special or Regular Meeting to determine if the time and circumstances would then be appropriate to disclose the information discussed.

Meeting Opened to the Public:
No public response.

7.0 **Items for Discussion:**
None

Mr. Person moved items 8.a. – 8.ee.

8.0 **Annual Organization of Board:**

Organiz.

The following motions will be in effect until the next Organization Meeting held in January 2017.

- a. Motion to approve the following be designated as authorized depositories for school funds – Cape Bank, Ocean City Home Savings and Loan, PNC Bank, The Bank of New York, and TD Bank.
- b. Motion to approve the authorized signors for the Mainland Regional High School District checking accounts:

General Account	President, Business Administrator, Chair of Finance Committee
Net Payroll	President, Business Administrator
Payroll Agency	President, Business Administrator
Student Activities	Business Administrator, Principal
Athletics	Business Administrator, Principal
Certificates of Deposits	Superintendent, Business Administrator

- c. Motion to approve the petty cash fund of \$500.00 for the 2016-2017 school year in accordance with N.J.S.A. 18A.4-15 and 19-13 and N.J.S.A. 6:20-2.10 and to further establish a single maximum petty cash expenditure of \$75.00. The Custodian of Petty Cash Funds will be the Business Office personnel.
- d. Motion to approve the operation of the Mainland Regional High School District under the current by-laws, regulations and policies governing the Board. (on file in Business Office and Superintendent’s Office)
- e. Motion to approve The Press of Atlantic City, Sentinel Ledger, the Current and the Newark Star Ledger Newspapers as the official newspapers of the Board.
- f. Motion to approve the resolution appointing C.J. Adams Insurance Co. and Glenn Insurance Inc. as the District’s Risk Management Consultants (RMC) for the 2016-2017 School Year.
- g. Motion to approve the Risk Management Consultant Agreement between the Mainland Regional High School Board of Education and C.J. Adams Co. for the 2016-2017 School Year.
- h. Motion to approve the Risk Management Consultant Agreement between the Mainland Regional High School Board of Education and Glenn Insurance Inc. for the 2016-2017 School Year.

- i. Motion to approve the appointment of Ford – Scott Associates as auditors at an annual fee of \$23,970.00.
- j. Motion to approve the appointment of Louis J. Greco as Solicitor at an annual retainer fee of \$7,200.00 and an hourly rate of \$150.00.
- k. Motion to approve the shared appointment of Dr. Eugene DeMorat, M.D./Dr. Richard Islinger, M.D., \$3,000.00 per annum as school physicians.
- l. Motion to approve the appointment of Dr. Stephen Bushay, M.D., \$10,500.00 per annum as school physician.

Additional rates include: \$125.00 New Hire Exam
\$ 40.00 Sports/PE Exam

- m. Motion to appoint Ms. Kim Jensen as Business Administrator/Board Secretary for the 2016-2017 School Year.
- n. Motion to appoint Ms. Kim Jensen, Business Administrator/Board Secretary as the Public Agency Compliance Officer for the 2016-2017 School Year.
- o. Motion to appoint Ms. Kim Jensen, Business Administrator/Board Secretary as the Public Records Custodian for the 2016-2017 School Year.
- p. Motion to approve Ms. Kim Jensen, Business Administrator, to make payment of bills between Board Meetings for the 2016-2017 school year.
- q. Motion to approve Ms. Kim Jensen, Business Administrator, is designated to approve line item budget transfers as are necessary between Board of Education Meetings per N.J.S.A. 18A:22-8.1. Transfers will be ratified and duly recorded in the minutes of the next regular meeting.
- r. Motion to appoint Ms. Joanne Goldberg, Child Study Team Supervisor to serve as the Affirmative Action Officer (N.J.A.C. 6:4-1.3(c)) for the 2016-2017 School Year.
- s. Motion to appoint Ms. Joanne Goldberg, Child Study Team Supervisor to serve as the Section 504 Compliance Officer (34CFR 104.7(a)) and Title IX Coordinator for the 2016-2017 School Year.
- t. Motion to appoint Ms. Jo-Anne Goldberg as the Mainland Regional High School District Anti-Bullying Coordinator for the 2016-2017 School Year in accordance with Board Policy # 5131.1.

- u. Motion to appoint Ms. Jo-Anne Goldberg as the Mainland Regional High School District Anti-Bullying Specialist for the 2016-2017 School Year in accordance with Board Policy # 5131.1.
- v. Motion to approve the resolution to adopt a form required to be used for the filing of Notices of Tort Claims against the Mainland Regional High School Board of Education.
- w. Motion to approve the appointment of the firm Faridy Veisz Hopkins Duthie, P.C. as the Architect of Record for the Mainland Regional High School Board of Education for the 2016-2017 School Year.
- x. Motion to approve the appointment of Mr. Jeff Blumenfeld, Kutak Rock LLP as Bond Council Attorney for the Mainland Regional High School Board of Education for the 2016-2017 School Year.
- y. Motion to approve the establishment of a maximum \$50,000.00 General Fund 2016-2017 budget allotted for travel and travel related expenditures for the Mainland Regional High School Board of Education School District.
- z. Motion to approve the maximum travel limitation totaling \$1,500.00 per person for regular business travel to the following:

Ms. Kim Jensen	Business Admin/Board Secretary
Mr. Mark Marrone	Principal
Ms. Jo-Anne Goldberg	Director of Child Study Team
- aa. Motion to appoint Ms. Javhan O’Neal as the District’s Homeless Liaison for the 2016-2017 School Year.
- bb. Motion to approve a resolution limiting the number of students who can participate in other school choice programs.

**MAINLAND REGIONAL HIGH SCHOOL BOARD OF
EDUCATION
RESOLUTION
LIMIT OF STUDENTS PARTICIPATING IN CHOICE
PROGRAMS**

WHEREAS, the Department of Education has authorized any eligible district to apply to be a choice school pursuant to N.J.A.C. 6A:12-4.2; and

WHEREAS, the Mainland Regional High School Board of Education seeks to limit the number of resident students attending choice programs to no more than 10% per grade level and 15% district resident students as of the current year October 15 count, and

WHEREAS, the Mainland Regional High School Board of Education will hold a lottery pursuant to N.J.A.C. 6A:12-4 in instances where more than 10% per grade level and 15% of district resident students seek to participate in a choice program,

NOW THEREFORE BE IT RESOLVED, that the Mainland Regional High School School District hereby authorizes the Administration to limit the number of resident students participating in choice programs to no more than 10% per grade level and 15% district resident students as of October 15 each year.

- cc. Motion to appoint Ms. Jo-Anne Goldberg as the Department of Family Protection and Permanency Liaison for the Mainland Regional High School District for the 2016-2017 School Year.
- dd. Motion to approve the Mainland Regional High School Purchasing Manual for the 2016-2017 School Year. (on file in the Business Office)
- ee. Motion to approve the Standard Operating Procedures and Internal Control Manual for the 2016-2017 School Year. (on file in the Business Office)

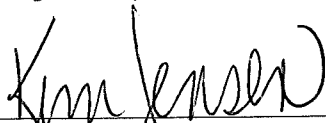
Dr. Harvey seconded the motion.
Roll call vote was unanimous. Ayes (8)

- ff. Motion to approve District's school curriculum and textbooks for the 2016-2017 school year. (On file in the Departmental Supervisors' Offices and Principal's Office) Motion Pulled

Meeting Opened to the Public:
No public response.

- 9.0 **Adjournment:** Adjourn.
Dr. Harvey made a motion to adjourn the meeting, seconded by Mr. Milhous. The meeting was adjourned by voice vote at 6:45 p.m.

Respectfully Submitted,



Kim Jensen
Board Secretary/Business Administrator