

Regulation

SECURITY

Buildings constitute one of the Mainland Regional High School District's greatest investments. It is in the students' and taxpayers' best interest to protect that investment adequately.

Security means more than having locks and being sure they are locked at the proper times.

Security also means to:

- A. Minimize fire hazards;
- B. Reduce the probability of faulty equipment;
- C. Guard against the chance of electrical shock;
- D. Keep records and funds in a safe place; and
- E. Protect against vandalism and burglary.

Funds and valuable records shall be kept in a safe place under lock and key.

Keys

An adequate key control system shall be established to control access to school buildings. The superintendent or his or her designee shall ensure:

- A. Teachers will be issued keys for areas to which they are assigned;
- B. Keys shall never be given to a student unless authorized by the superintendent;
- C. Security of keys is the responsibility of the staff member to whom they are issued. Staff shall be fined for lost keys;
- D. Staff members shall not duplicate keys;
- E. Outside master keys will not be issued except with permission of the principal.

The Board authorizes and directs the Superintendent to develop administrative regulations to provide for security as outlined above.

Adopted: February 22, 1994
NJSBA Review/Update: January 2012
Readopted: August 18, 2014

Key Words

Security, Keys, Safety

Legal References: N.J.S.A. 18A:11-1 General mandatory powers and duties
N.J.S.A. 18A:17-42 et seq. Public School Safety Law
N.J.S.A. 34:6A-25 et seq. New Jersey Public Employees Occupational Safety and Health Act

SECURITY (continued)

<u>N.J.A.C.</u> 5:23-7	Barrier free subcode of the uniform construction code
<u>N.J.A.C.</u> 6A:16-1.4	District policies and procedures
<u>N.J.A.C.</u> 6A:19-6.1 <u>et seq.</u>	Safety and Health Standards
<u>N.J.A.C.</u> 6A:26-1.1 <u>et seq.</u>	Educational Facilities

Possible

<u>Cross References:</u> *1330	Use of school facilities
*3510	Operation and maintenance of plant
*3516	Safety
*5142	Pupil safety
*6114	Emergencies and disaster preparedness
*7110	Long-range facilities planning

*Indicates policy is included in the Critical Policy Reference Manual.