

PRIVATELY OWNED VEHICLES

Students who have approval to drive a privately owned vehicle to and from school are prohibited from transporting themselves and/or other students to and from school related activities. Students shall only be transported to and from school related activities by authorized school personnel in school vehicles; by school authorized volunteer drivers in approved private vehicles; or by the student's parent/guardian with prior written and signed notification.

Authorization for student drivers is strictly limited to the student, and with parental consent, his or her sibling, to and from school, in accordance with the signed parental consent form. Any other unauthorized use of the student vehicle during the school day or a school related activity, including transporting themselves or another student, is strictly prohibited and shall result in the revocation of the driving privilege and/or other disciplinary measures. Students and passengers who drive to a school related activity in an unauthorized vehicle shall not be permitted participate in the activity; their parents notified; and they may be barred from future activities. All passenger students driving with an unauthorized person to and from a school related activity shall be subject to disciplinary measures up to and including parent notification and suspension; and shall not be permitted to participate in the activity.

Parents/guardians shall be permitted to drive their own child to and/or from school related activities. Parents/guardians shall submit signed notification to the principal a minimum of twenty-four (24) hours in advance of the proposed date of transportation, specifying the date and time of pickup and/or drop off.

Parents/guardians, staff, coaches and all other persons are prohibited from providing transportation in a privately owned vehicle unless authorized by the school in accordance with law and this policy. Only adults authorized by the school as volunteer drivers shall be permitted to drive students.

The superintendent shall consider the type of activity, the total number of students involved, and the availability of appropriate vehicles. Groups of students too small in number to make economical use of Type I or Type II vehicles may be transported in privately owned passenger vehicles driven by qualified school personnel, state employees and parents/guardians.

Transportation by Volunteer Drivers

The superintendent or designee may supplement the transportation resources of the district by identifying qualified school personnel, state employees and parents/guardians who are willing to provide transportation for district students to and from school-related activities.

The superintendent or designee shall maintain a list of approved volunteer drivers and have on record at the main office, documentation of the required qualification for each approved volunteer driver, as well as the vehicle they are approved to drive. Qualifications shall include:

- A. A valid New Jersey (or other) driver's license with no convictions for moving violations;
- B. A private passenger vehicle of eight or fewer capacity, with a current New Jersey or other inspection sticker; and
- C. Evidence of at least the statutorily required insurance coverage.

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Approved volunteer drivers shall only be permitted to drive students assigned to them by the school in the approved private vehicle on record at the school.

The superintendent shall develop and the board shall adopt detailed regulations to ensure:

- A. District approval of activities involved;
- B. District determination of drivers and assignment of students to them;
- C. Pupil safety in pickup, transit and drop-off;
- D. Adequate supervision of students at the activity.

Transportation of Pupils by District Employees as Part of Assigned Duties

District employees who transport students in a private vehicle during working hours as part of their assigned duties shall:

- A. Have a current New Jersey (or other) driver's license with no convictions for moving violations;
- B. Use a privately owned passenger vehicle of eight or fewer capacity with evidence of at least the statutorily required insurance coverage. The vehicle must have a current inspection sticker;
- C. Conform to all safety practices set forth in the regulations to this policy.

Implementation of this section shall be in conformity with applicable negotiated agreement.

NOTE: EMPLOYEES WHO USE DISTRICT-OWNED VEHICLES MUST CONFORM TO A, B AND C. THE DISTRICT IS RESPONSIBLE FOR MAINTENANCE OF THE VEHICLE AND ADEQUATE INSURANCE. A DISTRICT IS NOT OBLIGATED TO NEGOTIATE OVER ACTUAL ASSIGNMENTS. IT MUST BARGAIN UPON DEMAND OVER COMPENSATION RELATED TO SUCH ASSIGNMENTS.

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Key Words

Privately Owned Vehicles, Auxiliary Pupil Transportation, Pupil Transportation, Student Transportation

<b><u>Legal References:</u></b>	<u>N.J.S.A.</u> 18A:16-6	Indemnity of officers and employees against civil actions
	<u>N.J.S.A.</u> 18A:39-20.1	Transportation to and from related school activities in private vehicle with capacity of eight or less; authorization of qualified school personnel, state employees or parents
	<u>N.J.A.C.</u> 6A:27-1.5	Insurance
	<u>N.J.A.C.</u> 6A:27-7.6	Transportation to and from related school activities
	<u>N.J.A.C.</u> 6A:27-7.7	Parent transporting his or her own child or children

**Possible**

<b><u>Cross References:</u></b>	*5020	Role of parents/guardians
	*6145	Extracurricular activities
	*6145.1/6145.2	Intramural competition; interscholastic competition
	*6153	Field trips

PRIVATELY OWNED VEHICLES (continued)

\*Indicates policy is included in the Critical Policy Reference Manual.