

## Regulation

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### VOLUNTEER ATHLETIC/ACTIVITIES AIDE PROGRAM GENERAL

The following position description has been designed to implement a volunteer athletic/activities aide program within the Mainland Regional High School District. Suggested areas for volunteers include but are not limited to: library, computers, business classes, athletics (male/female), band/music, prom/graduation, field trips, and science clubs.

#### Qualifications

- A. The prospective aide shall document a satisfactory degree of knowledge and competence within the field for which he/she is volunteering for by submitting the attached questionnaire for review.
- B. The prospective aide shall be in good health and if requested by the superintendent, submit to a TB test from a registered nurse test by a board approved medical person/facility.
- C. At the superintendent's request, the prospective volunteer shall submit to a criminal history background check at no cost to the District.
- D. The prospective aide shall be willing to make specific time commitments.

#### Selection

- A. Those citizens interested in volunteering their services should contact the high school principal, who will review and evaluate the submitted documents, and make formal recommendation(s) with the Superintendents endorsement for board of education approval.
- B. A listing of all volunteer activities/athletic aides will be forwarded to the Executive County Superintendent by the superintendent or his/her designee.

#### Duties

- A. All duties assigned to the volunteer shall be carried out under the direct supervision of an activity advisor or coach for that specific activity/sport.
- B. In the absence of the contracted advisor or coach, the volunteer may not conduct practices or activities.

Adopted: February 22, 1994  
NJSBA Review/Update: January 2012  
Readopted: June 13, 2016