

Board of Education
Mainland Regional High School
Linwood, New Jersey

September 15, 2014

1.0 **Call To Order**

The Work Meeting of the Board of Education of the Mainland Regional High School District of Atlantic County was called to order at 7:10 p.m. on the above date in the Library, located in the Mainland Regional High School Building in Linwood, New Jersey; President Ojserkis presiding.

2.0 **Salute To The Flag**

3.0 **Compliance With Sunshine Law**

Ms. Ojserkis duly noted that adequate notice of this meeting of the Board of Education was provided by the Board Secretary's office on June 4, 2014, to newspapers, Municipal Clerks and was posted on the bulletin board located in the main school entrance specifying time, place and date in compliance with the Open Public Meetings Act – Chapter 231, P.L. 1975.

4.0 **Roll Call And Verification Of Quorum:**

Present-Messrs. Broomall, Harvey, Person
Ms. Gorski, Gray, Siegel
President Ojserkis

Absent-Messrs. Jungels
Ms. Cupo

Superintendent Previti, Business Administrator/Board Secretary Jensen, and Principal Marrone were also present.

5.0 **Student Representative's Report:**

None

6.0 **Special Reports:**

Presentation – AtlantiCare:

The Board of Education recognized AtlantiCare and Shore Memorial for their generous donations towards the purchase of AED's to comply with Janet's Law.

AtlantiCare has donated two AED's with a an In Kind donation from Mainland Regional High School, and Shore Memorial made a cash donation to match Mainland's share of the In Kind donation.

Ms. Ojserkis discussed the importance of the AED's and how the donations made Mainland Regional High School compliant with Janet's

Law that went into effect as of September 1, 2014.

Ms. Rose McCarthy and Mr. Ray Coleman were in attendance to represent the AtlantiCare Heart Heroes Program and presented the AED to Ms. Ojserkis and Dr. Previti.

Ms. McCarthy stressed the need for staff training and mentioned the importance of registering all equipment to the District's local Emergency Management System.

MRCP

Ms. Siegel informed the Board that members from the MRCP will serve beverages and cookies to the alumni touring the facility on September 20, 2014 before their 50 year reunion.

Ms. Siegel announced that the MRCP fund for Aisling Cooke and her family has raised approximately \$7,000.00 and a fund has also been established for the family of B.G., a student recently diagnosed with Leukemia.

Aquatic Commission

Ms. Jensen informed the Board that the Commissioners met to discuss the possibility of increasing fees to offset the deficit in the Aquatic Center. However, due to the recent economic news surrounding Atlantic City and Atlantic County, it was determined to waive the proposed increase, although it would require the Board to budget for an annual allocation to the Aquatic Center totaling approximately \$5,000.00 per year.

7.0	<u>Executive Session:</u> None	Exec. Session
8.0	Motion to approve the Regular Meeting minutes of August 18, 2014.	Minutes
8.1	Motion to approve the Executive Meeting Minutes of August 18, 2014.	Minutes
9.0	Motion acknowledging receipt of the Treasurer's Report and the Secretary's Report which are in agreement for the period of as filed with the Board.	
9.1	Motion acknowledging receipt of the Cafeteria Reports for the period of 2014.	
9.2	Motion acknowledging receipt of the M.R.H.S. Aquatic Center Report for the period of 2014.	

- 10.0 **Communications:** Comm.
 Ms. Jensen informed the Board that a revised Board contact information sheet was distributed via e-mail. The revision reflected Ms. Cupo joining the Finance and Facilities Committee.
- Ms. Jensen informed the Board that those members requiring Mandated Training have been registered during the Annual October Conference in Atlantic City. Ms. Jensen will send out confirmations to those who were registered.
- 11.0 **President's Report:**
 Ms. Ojserkis thanked the Administration and Staff for working together and going above and beyond during the recent tragedy involving the death of student A.C.
- Ms. Ojserkis discussed the need to recognize the impact of the Atlantic City economy and the upcoming effects on our students and community.
- 12.0 **Superintendent's Report:**
 Dr. Previti reported that currently the District has identified 138 families that will be affected by the Casino closings in Atlantic City. Dr. Previti advised that Administration will be diligent in providing support to students, family and community.
- Mr. Broomall discussed the need to research the need to provide support to students regarding testing, free and reduced lunches and access to co-curricular events.
- Discussion followed regarding an update due in October regarding Linwood Police Officer Shared Service. Dr. Previti reported that the Linwood Police Department is in transition with proposed staff promotions and are currently very short staffed making it difficult for the City of Linwood to assign an officer to the District.
- 13.0 **Meeting Opened to the Public:**
 None
- 14.0 **Education:**
 Dr. Harvey moved item 14.1
- 14.1 Motion to approve the Field Trips for the 2014-2015 school year. Field Trips
- Ms. Gorski seconded the motion.
 Roll call vote was unanimous. Ayes (7)

14.2 Motion to approve the Tuition Contract Agreement between the Atlantic County Vocational School Board of Education and the Mainland Regional High School Board of Education for educational services for the Academy and Pathway programs for the 2014-2015 school year.

14.3 Motion to approve and adopt the revised calendar for the 2014-2015 school year.

14.4 Motion to approve Home Instruction/Outside Placement for:

Home Instruction from September 4, 2014 to June 16, 2014

Case HI #1

10 Hours at \$45.00 X 37 Weeks = \$16,650.00

Home Instruction from September 4, 2014 to November 14, 2014

Case HI #2

10 Hours at \$45.00 X 10 Weeks = \$4,500.00

Home Instruction from September 4, 2014 to November 14, 2014

Case HI #3

12 Hours at \$45.00 X 10 Weeks = \$5,400.00

15.0 **Personnel:**

Ms. Gray moved items 15.1 – 15.17

Motions relative to staff appointments are presented by the Committee with the recommendation of the Superintendent and are subject to Chapter 116, P.L. 1986.

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|------|---|--------------------|
| 15.1 | Motion to approve substitutes for the 2014-2015 school year.

Kyle Clayton – All Areas;
Charles Dupras – All Areas;
Kathy Englert – All Areas, Pending Criminal History Clearance;
Jacquelyn Kozimer - All Areas;
Victoria Pagliei – All Areas;
Stan Pezley – All Areas;
AnnMarie Monroe – All Areas. | Subs |
| 15.2 | Motion to approve Charles Schoeller as Part-time Bus Driver for Route Number CC, destination(s) Cedar Creek High School and Mainland Regional High School for the 2014-2015 school year at a salary of \$11,152.80. (180 days x 4 hours per day x \$15.49 hourly rate). | Bus Driver |
| 15.3 | Motion to approve Anthony Cekada as Part-time Bus Driver for the 2014-2015 school year at an hourly rate of \$14.50. Pending Criminal History Clearance. | Bus Driver |
| 15.4 | Motion to approve Ken Shaub as a Home Instructor for the 2014-2015 school year at a rate of \$45.00 per hour. | Home
Instructor |
| 15.5 | Motion to approve Family Medical Leave for Katie Forman from November 17, 2014 through February 23, 2015. Ms. Forman will be utilizing her sick/personal and accumulated sick and personal days before utilizing unpaid FMLA. | LOA |
| 15.6 | Motion to approve Family Medical Leave for Kimberly Simmerman from tentatively October 14, 2014 to December 9, 2014. Kimberly will be using accumulated sick days and private disability insurance 30 days after surgery. Medical documentation will be provided. | LOA |
| 15.7 | Motion to approve Maternity Leave request for Christine Rivera Special Education and Science from tentatively October 1, 2014 to December 15, 2014. Christine will be using all but 5 of her accumulated sick days. | LOA |
| 15.8 | Motion to approve a Medical Leave request for Ms. Joyce Barrie, Attendance Officer, from September 1, 2014 through October 6, 2014. Ms. Barrie will be using her accumulated sick days. A medical note has been provided. | LOA |

- 15.9 Motion to approve the following to teach a 6th Mod Class for the 2014-2015 school year: 6th Mod Class

Mary Mathis	Both Semesters	\$8,000
Carmel Campos	Both Semesters	\$8,000
Mike Colombo	Both Semesters	\$8,000
Chris Dennis	Both Semesters	\$8,000
Courtney Neall-Watson	Both Semesters	\$8,000
Dan Williams	Both Semesters	\$8,000

Science/AP

- 15.10 Motion to approve the following to teach a Science AP Class for the 2014-2015 school year:

John Williams	Two Classes – 85 periods	\$4,500
Sue DiVencenzo	One Class – 80 periods	\$2,000
John Fred Crane	One Class – 80 periods	\$2,000
Mike Crowell	One Class – 80 periods	\$2,000
John Sarno	One Class – 80 periods	\$2,000

- 15.11 Motion to approve a Fieldwork Placement for the Fall 2014 Semester for Kaylee Dellinger, Stockton College, in Social Studies from September 3, 2014 to December 10, 2014. Mr. Scott Betson will be the Mentoring Teacher. Fieldwork Placement

- 15.12 Motion to accept with regret the resignation of Mr. Jim Ryan, part-time bus driver, effective September 11, 2014. Resignation

- 15.13 Motion to accept with regret the resignation of Gaetane (Mary) Normil as part-time school bus driver, effective October 13, 2014. Resignation

- 15.14 Motion to rescind the Co-Curricular contract for Ms. Joyce Barrie as the Theatrical Business Manager at a stipend totaling \$3,506.00 for the 2014-2015 school year. Co-Curr.

- 15.15 Motion to accept with regret the retirement of Ms. Kim Hodgdon effective July 1, 2015. Retirement

- 15.16 Motion to accept with regret the retirement of Mr. John Griffin effective November 1, 2014. Retirement

- 15.17 Motion to accept with regret the retirement of Ms. Holly Monihan effective October 1, 2014. Retirement

Mr. Broomall seconded the motion.
Roll call vote was unanimous. Ayes (7)

16.0 **Finance and Facilities:**

16.1 Motion to approve Invoices in the amount of \$ _____ for the 2013-2014 School Year.

16.2 Motion to approve Invoices in the amount of \$ _____ for the 2014-2015 School Year.

16.3 Motion to approve Purchase Orders in the amount of \$ _____ for the 2013-2014 School Year.

16.4 Motion to approve Purchase Orders in the amount of \$ _____ for the 2014-2015 School Year.

16.5 Motion to approve Student Activity Invoices in the amount of \$ _____ for the 2014-2015 School Year.

16.6 Motion to approve Athletic Invoices in the amount of \$ _____ for the 2014-2015 School Year.

16.7 Motion to approve Food Service Invoices in the amount of \$ _____ for the 2014-2015 School Year.

16.8 Motion to approve the Board Secretary's Monthly Certification.

Board Secretary's Monthly Certification:

Pursuant to N.J.A.C. 6:20-2A.10(d)*, I certify that as of August 31, 2014, no budgetary line item account has obligations and payments (contractual orders which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1.

16.9 Motion to approve the Board Secretary's Monthly Certification.

Board Secretary's Monthly Certification:

Pursuant to N.J.A.C. 6:23-2.11(c)2*, I certify that as of August 31, 2014, no anticipated changes in revenue amounts and sources which would enable the district from meeting the financial obligations for the remainder of the school year.

16.10 Motion to approve the Board Secretary’s Monthly Certification.

Board of Education’s Monthly Certification Budgetary Major Account Fund Status.

Pursuant to N.J.A.C. 6:20-2A.10(e)*, we certify that as of August 31, 2014, after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C.6:20-2.A-10(a.1)* and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

16.11 Motion to approve line item transfers as of September 15, 2014 for the 2014-2015 School Year.

16.12 Motion to approve the Use of Facility for:

Mary Rose Poole for the use of one Classroom (W-15), September 9, 16, 18, 23, 30 and October 7, 2014 from 6:00 p.m. – 9:00 p.m. for S.A.T. Prep Class.

Atlantic Divers Inc. for the use of the Aquatic Center, October 14, 21, 28 and November 4, 2014 from 6:00 p.m. – 9:00 p.m. for a Scuba Class. (Fees Apply)

Shore’s Elite Night League for the use of the Varsity and Freshman Field Hockey Fields on Wednesday evenings, June 29 - July 29, 2015 from 6:00 p.m. – 8:00 p.m. for a Field Hockey League. (Fees Apply)

Player’s Choice 1, LLC for the use of the East and West Gymnasiums, June 6 – 7, 2015 from 7:00 a.m. – 7:00 p.m. for the girls’ basketball showcase event “Basketball at the Beach”. (Fees Apply)

16.13 Motion to approve the following Travel Reimbursements for the 2014-2015 School Year.

16.14 Motion to approve the Joint Transportation Agreement between the Mainland Regional High School Board of Education and the Gloucester County Special Services School Board of Education for the Extended School Year 2014-2015 routes as follows:

Route #	Destination	# of Students	Cost Per Diem
SG222	ACSSSD	1	\$190.13
SG213	Mary Dobbins School	1	\$177.70

16.15 Motion to approve the Contract for Participation in Cooperative Transportation Services between the Gloucester County Special Services School District and the Mainland Regional High School Board of Education for the 2014-2015 school year. This contract will authorize the Mainland Regional High School Transportation Office to contract with the Gloucester Cooperative for homeless, nonpublic, special education and vocation students that require transportation to and from school.

17.0 **Policy:**

17.1 Motion to approve the Uniform Memorandum Of Agreement Between Education And Law Enforcement Officials.

18.0 **Unfinished Business:**

Dr. Previti distributed information on Back to School Night and the Atlantic Cape Honors Band that included Mainland students. The Band recently participated in the Miss America Parade.

Dr. Previti discussed the possibility of revising the Board Meeting Schedule for 2015 to reflect the mandated time line for an Organizational Meeting in January and Public Hearing for the Annual School Budget. Dr. Previti also inquired the preference of the Board to schedule one meeting versus two meetings per month.

Discussion followed and the Board was in agreement to hold one monthly Board of Education Meeting (preferably the third Monday of each month) and Committee meetings as needed. Dr. Previti will present a proposed calendar of meetings at next week's meeting. Dr. Previti reminded the Board that Budget meetings are governed by the date of the Governor's State of Address and the release of State Aid numbers. Dr. Previti also discussed the development of a Budget calendar and beginning the budget process earlier than in the past years.

Mr. Broomall discussed scheduling a Finance and Facility meeting to discuss the recent economic conditions and the effect on the district budget and the close out of the renovation project.

19.0 **Announcements:**

None

20.0 **New Business:**
Ms. Gray moved item 20.1

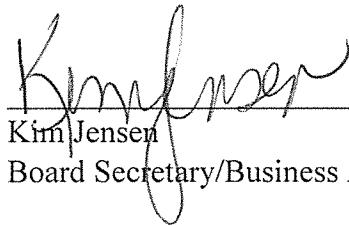
21.0 Motion to accept with regret the retirement of Calvin Anderson, Health Retirement
and Physical Education Teacher effective December 31, 2014.

Mr. Person seconded the motion.
Roll call vote was unanimous. Ayes (7)

Meeting Opened To The Public:
No public response.

22.0 **Adjournment:**
Ms. Gray made a motion to adjourn the meeting, seconded by
Dr. Harvey. The meeting was adjourned by voice vote at 7:45 p.m.

Respectfully submitted,



Kim Jensen
Board Secretary/Business Administrator